

AGENDA

REGULAR MEETING OF RECLAMATION DISTRICT 900

MARCH 15, 2023

Martha Guerrero, President

Norma Alcala, Trustee
Quirina Orozco, Trustee

Verna Supizio Hull, Trustee
Dawnte Early, Trustee

Blake Johnson, General Manager/Secretary
Greg Fabun, Interim Assistant General Manager
Ralph Nevis, District Attorney

The meeting will be held at City Hall, City Council Chambers, 1110 West Capitol Avenue, West Sacramento

5:30 PM CALL TO ORDER

GENERAL ADMINISTRATION – PART I

- 1A. PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE DISTRICT. THE AGENCY IS PROHIBITED BY LAW FROM DISCUSSING ISSUES NOT ON THE AGENDA BROUGHT TO THEM AT THIS TIME.
- 1B. MONTHLY/YTD REVENUE AND EXPENSES

CONSENT AGENDA – PART II

2. CONSIDERATION OF RESOLUTION 23-03-01 CAL-OES DESIGNATION OF APPLICANT'S AGENT FOR NON-STATE AGENCIES
Comment: This item seeks Board approval for the General Manager, Assistant General Manager, and/or the Board President to execute for and on behalf of the Reclamation District 900 to apply and file an application for obtaining federal financial assistance for any existing or future grant program with the California Governor's Office of Emergency Services (Cal-OES).
3. CONSIDERATION OF A CONTRACT WITH LARSEN WURZEL AND ASSOCIATES FOR FEMA/CAL-OES DISASTER FINANCIAL SUPPORT
Comment: This item seeks Board approval of a Letter of Engagement with Larsen Wurzel and Associates to assist with the FEMA/Cal-OES application and associated documents to maximize funding for the District.
4. CONSIDERATION OF RESOLUTION 23-03-02, OPPOSITION TO INITIATIVE 21-0042A1.
Comment: This item seeks Board approval for the opposition to Initiative 21-0042A1. This initiative could make it much more difficult for the District to pass a proposition 218 (maintenance tax) or other necessary fees for operation and maintenance of the District.
5. CONSIDERATION OF APPROVAL OF THE FEBRUARY 16, 2023 BOARD MEETING MINUTES
6. CONSIDERATION OF APPROVAL OF THE FEBRUARY 27, 2023 SPECIAL BOARD MEETING MINUTES

7. CONSIDERATION TO ENDORSE THE 805 RIVERFRONT STREET RIVERWALK LANDSCAPE IMPROVEMENT PROJECT BY THE 801 RIVERFRONT PROPERTY OWNER, LLC FOR THE CENTRAL VALLEY FLOOD PROTECTION BOARD

Comment: This item seeks Board approval to endorse the 805 Riverfront Street Riverwalk Landscape Improvement Project. This project is adjacent to the Sacramento River and within jurisdiction of the Central Valley Flood Protection Board (CVFPB). As part of the CVFPB's permit process, an endorsement from the local maintaining agency (RD 900) is requested.

REGULAR AGENDA – PART III

8. CONSIDERATION TO ADVERTISE FOR AN ASSISTANT GENERAL MANAGER AND MAINTENANCE WORKER

Comment: This item seeks Board approval to advertise for both Assistant General Manager and Maintenance Worker I/II.

9. GENERAL MANAGER UPDATES
10. TRUSTEE COMMENTS
11. ADJOURN

I, Blake Johnson, General Manager/Secretary, declare under penalty of perjury that the foregoing agenda for the March 15, 2023, meeting of Reclamation District 900 was posted on March 10, 2023, at the rear entrance of the City of West Sacramento City Hall, 1110 West Capitol Avenue, West Sacramento, CA and at the office of Reclamation District 900, 889 Drever Street, West Sacramento, CA, and was available for public review.




Blake Johnson, General Manager/Secretary
Reclamation District 900

All public materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection on the District's website at: www.rd900.org. Any document provided at the meeting by staff will also be available to the public. Any document provided at the meeting by the public will be available the next business day following the meeting.

Reclamation District 900
Budget vs. Actuals: FY 22-23 Budget RD 900 - FY23 P&L
July 2022 - June 2023

	Actual	Total Budget	over Budget
Income			
4000 RD 900 Assessments	2,515,496	2,504,894	10,602
RD 537	79,334	79,334	0
Total 4000 RD 900 Assessments	\$ 2,594,830	\$ 2,584,228	\$ 10,602
4010 WSAFCA	767,478		767,478
RD 537 WSAFCA	63,204	839,250	-776,046
Total 4010 WSAFCA	\$ 830,682	\$ 839,250	-\$ 8,568
4020 Interest Income	66,464	55,000	11,464
4100 Funding Agreements			0
4110 WUSD Maint Fee		7,000	-7,000
4120 DWR			0
RD 900		350,000	-350,000
Total 4120 DWR	\$ 0	\$ 350,000	-\$ 350,000
4130 FEMA	17,878		17,878
Total 4100 Funding Agreements	\$ 17,878	\$ 357,000	-\$ 339,122
4111 RD 811 Power			0
Reimbursement	3,120	3,950	-830
4200 Miscellaneous	-570	2,500	-3,070
4300 Retiree Healthcare	4,693	5,500	-807
4400 Unrealized Gains from			0
Investments		20,000	-20,000
Total Income	\$ 3,517,097	\$ 3,867,428	-\$ 350,331
Gross Profit	\$ 3,517,097	\$ 3,867,428	-\$ 350,331
Expenses			
5000 Administrative			0
5010 Permits & Fees	34,018	41,600	-7,582
5011 Assessments Paid	9,882	9,500	382
5020 Memberships	9,596	9,800	-204
5030 Liability/Auto Insurance	38,948	67,425	-28,478
5040 Professional Fees	1,665		1,665
5041 Legal	20,462	32,000	-11,538
5042 Assessments	17,088	18,000	-912
5043 Accounting & Payroll	12,500	42,000	-29,500
5044 City Shared Service	7,487	15,000	-7,513
5045 Document Management		15,000	-15,000
Total 5040 Professional Fees	\$ 59,202	\$ 122,000	-\$ 62,799
5050 Office			0
5052 Utilities	8,749	10,000	-1,251
5053 Janitorial & Cleaning			0
Supplies	2,210	3,600	-1,390
5054 Supplies & Software	7,673	6,000	1,673
5055 Office Equipment	2,241	10,000	-7,759
5056 Furnishing	6,548	20,000	-13,452
5057 Other	1,497	4,000	-2,503
Total 5050 Office	\$ 28,918	\$ 53,600	-\$ 24,682
Total 5000 Administrative	\$ 180,563	\$ 303,925	-\$ 123,362
5200 Labor & Related			0
5210 Compensation	-18,567		-18,567
5211 Administrative Salary	122,099	314,568	-192,469
5212 Field Salaries	158,304	366,996	-208,692
5213 OT/ EMERGENCIES		8,000	-8,000
5214 Payroll Taxes	20,480	54,060	-33,580
Total 5210 Compensation	\$ 282,316	\$ 743,624	-\$ 461,308
5220 Benefits			0
5221 Medical Insurance	75,262	125,736	-50,474
5222 Dental Insurance	3,719	3,744	-25
5223 Retiree Medical	17,691	29,952	-12,261
5224 Retirement	38,903	97,240	-58,337
Total 5220 Benefits	\$ 135,575	\$ 256,672	-\$ 121,097
5260 Workers Comp	11,225	31,200	-19,975
5270 Uniforms	3,205	5,400	-2,195
5280 Training & Licensing	460	6,000	-5,540
Total 5200 Labor & Related	\$ 432,781	\$ 1,042,896	-\$ 610,115
5400 Operations & Maintenance			0
5410 Facilities			0
5411 Power	67,650	120,000	-52,350
5412 Fuel		10,000	-10,000
5413 Supplies/Materials	14,639	16,000	-1,361
5414 Repairs	788	15,000	-14,212
5415 Equipment & Tools	2,232	20,000	-17,768
Total 5410 Facilities	\$ 85,309	\$ 181,000	-\$ 95,691
5420 Herbicide	21,361	65,000	-43,639
5430 Field Services	714	60,000	-59,286
5440 Debris and Trash Disposal	3,206	15,000	-11,794
5450 Professional Fees- Maint.			0
5451 Pesticide	10,244	17,500	-7,256
5452 Engineering	3,046	19,000	-15,954
5453 Other	88	3,000	-2,912
Total 5450 Professional Fees-			0
Maint.	\$ 13,378	\$ 39,500	-\$ 26,122
5460 Equipment			0
5461 Fuel	29,658	40,000	-10,342
5462 Repair/Service	7,739	42,500	-34,761
5463 Parts/Supplies	4,514	32,500	-27,986
5464 Rentals	2,998	16,000	-13,002
5465 Purchase	0		0
Total 5460 Equipment	\$ 44,909	\$ 131,000	-\$ 86,091
Total 5400 Operations & Maintenance	\$ 168,877	\$ 491,500	-\$ 322,623
6000 Repair Replacements & Rehab	58,362		58,362
6010 Capital - Facilities	103,633		103,633
6030 Professional Fees	48,526		48,526
6031 Engineering	81,347		81,347
Total 6030 Professional Fees	\$ 129,873	\$ 0	\$ 129,873
Total 6000 Repair Replacements & Rehab	\$ 291,868	\$ 0	\$ 291,868
Total Expenses	\$ 1,074,089	\$ 1,838,321	-\$ 764,232
Net Operating Income	\$ 2,443,008	\$ 2,029,107	\$ 413,901
Net Income	\$ 2,443,008	\$ 2,029,107	\$ 413,901

MEETING DATE: March 15, 2023		ITEM # 2	
 SUBJECT: CONSIDERATION OF RESOLUTION 23-03-01 CAL-OES DESIGNATION OF APPLICANT'S AGENT FOR NON-STATE AGENCIES			
INITIATED OR REQUESTED BY: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other		REPORT COORDINATED OR PREPARED BY: Blake Johnson, General Manager	
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	

OBJECTIVE

The objective of this report is to obtain the Reclamation District 900 (District) Board of Trustees (Board) approval for the General Manager to execute for and on behalf of the Reclamation District 900 to apply and file an application for obtaining federal financial assistance for any existing or future grant program with the California Governor's Office of Emergency Services (Cal-OES).

RECOMMENDED ACTION

Staff respectfully recommends that the Board adopt Resolution 23-03-01 authorizing the General Manager to execute for and on behalf of the District to apply and file an application for obtaining federal financial assistance for any existing or future grant program with Cal-OES.

BACKGROUND

The State of California was hit with a series of storms from December 27, 2022 to January 31, 2023 that caused significant damage throughout the State. On January 14, 2023, the President of the United States declared a major disaster for the State of California (FEMA-4683-DR).

The President issued a major disaster declaration under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et seq. (the "Stafford Act"), as follows:

"I have determined that the damage in the State of California resulting from severe winter storms, flooding, landslides, and mudslides beginning on December 27, 2022, and continuing, is of sufficient severity and magnitude to warrant a major disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et seq. (the "Stafford Act"). Therefore, I declare that such a major disaster exists in the State of California."

Yolo County was included in this disaster declaration in an amendment (4683-DR-CA Amendment 006) dated February 1, 2023.

ANALYSIS

The Presidential declaration allows the Federal Emergency Management Agency (FEMA) and Cal-OES to assist in funding the damages caused by these storm events in December 2022 through January 2023.

The District suffered damages and additional costs during this time frame. This included:

1. Significant erosion to the Main Canal;
2. Additional costs (electrical and diesel fuel) for all pump stations;
3. Debris cleanup after each storm event;
4. Sloughing of the levee along the deep water shipping channel;
5. Erosion of the levee along the Sacramento River near the City's water treatment plant intake.

The District's initial damage estimate was approximately \$885,000. Since that initial estimate, staff has been able to assess additional damage from these storms. Damages could exceed \$2 million.

Alternatives

The recommendation is that the Board approve Resolution 2023-03-01 and authorize the General Manager to prepare and submit a Notice of Exemption to Yolo County. The alternative would be to not authorize this Resolution and not pursue federal financial assistance.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

There is no cost to the District.

ATTACHMENT

Resolution 23-03-01



NON-STATE AGENCIES

Cal OES ID No: _____

OES-FPD-130 (Rev. 10-2022)

Resolution No. 2023-03-01

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Trustees OF THE Reclamation District 900
(Governing Body) (Name of Applicant)

THAT General Manager, OR
(Title of Authorized Agent)

Assistant General Manager, OR
(Title of Authorized Agent)

RD 900 Board President
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Reclamation District 900,
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the Reclamation District 900, a public entity established under the
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



OES-FPD-130 (Rev. 10-2022)

Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 15 day of March, 2023

Martha Guerrero, Board President

(Name and Title of Governing Body Representative)

Verna Sulpizio Hull, Trustee; Dawnte Early, Trustee

(Name and Title of Governing Body Representative)

Norma Alcalá, Trustee; Quirina Orozco, Trustee

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Blake Johnson, duly appointed and Secretary of the Board of
 (Name) (Title)


Redamation District 900, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the Board of Trustees
 (Governing Body)

of the Reclamation District 900 on the 15 day of March, 2023.
 (Name of Applicant)

 (Signature)

Secretary of the Board
 (Title)

MEETING DATE: March 15, 2023		ITEM # 3	
 SUBJECT: CONSIDERATION OF A CONTRACT WITH LARSEN WURZEL AND ASSOCIATES FOR FEMA DISASTER SUPPORT			
INITIATED OR REQUESTED BY: <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other		REPORT COORDINATED OR PREPARED BY: Blake Johnson, Interim General Manager	
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action			

OBJECTIVE

The objective of this report is to present sufficient information to the Reclamation District 900 (RD 900/District) Board of Trustees (Board) to execute a contract with Larsen Wurzel and Associates (LWA) to support the District's FEMA application for disaster relief funding.

RECOMMENDED ACTION

Staff respectfully recommends that the RD 900 Board approve the Letter of Engagement with LWA (Attachment 1) in an amount not to exceed \$25,000 in substantially as to the form attached.

BACKGROUND

The District relies on a variety of professional services to support overall District management and operations, especially for services that require special training or certifications. LWA has supported many clients with FEMA disaster support and has experts on staff to assist the District with maximizing funding from the Federal Government and the State of California.

ANALYSIS

Due to current capacity issues within the District, staff requested a proposal (Letter of Engagement) from LWA to assist with the District's application and subsequent documentation to FEMA and Cal-OES for disaster relief funding. The District had initially submitted approximately \$885,000 worth of damage during the December 2022 through January 2023 storm events. After further inspection, damage could exceed \$2 million. LWA's expertise with FEMA and Cal-OES will help maximize funding and prevent delays in payment or permanent repairs.

Alternatives

Staff recommends the Board approve the letter proposal from LWS as presented in the recommended action. Alternatively, the Board may choose not to execute the contract and direct staff to return with additional proposals. Staff does not recommend these alternatives as LWA is uniquely qualified to perform the services requested efficiently given their previous work with other clients and this District.

Coordination and Review

This item was coordinated with District counsel and LWA.

Budget/Cost Impact

The cost of the services is not to exceed \$25,000. Costs are reimbursable by FEMA/Cal-OES at approximately 93.75%.

ATTACHMENTS

- 1) Letter of Engagement

March 9, 2023

Reclamation District 900
Attn: Mr. Blake Johnson, General Manager
1420 Merkley Avenue, #4
West Sacramento, CA 95691

Subject: Proposal for Management Support to Reclamation District 900 for Flood Projects

Dear Mr. Johnson:

Larsen Wurzel & Associates, Inc. (LWA) is pleased to submit the attached scope of work and budget (**Exhibit 1**) to provide management support services to Reclamation District 900 (District) in support of the District's flood mission. LWA will support the District, on an on-call as requested basis, with services related to flood project development and delivery. These services may include management, administrative, technical, or financial support.

Ms. Madeline Baker will lead LWA's engagement with the District with support from other LWA staff. This support is anticipated to extend for a period of approximately six months from March 10, 2023 to September 30, 2023. The estimated budget to provide the services described in the attached scope of work for this term is **\$23,988**. Work will be charged on an actual time and materials basis up to the identified not-to-exceed amount in accordance with the attached fee schedule (**Exhibit 2**). LWA will send requests for payment to the District on a monthly basis based upon the services delivered.

We appreciate the opportunity to support the District with this effort. If you agree with the attached scope of work and budget, please provide your standard consultant agreement for review and approval. Please do not hesitate to contact me directly at (916) 600-9749 with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Eric E. Nagy', with a stylized flourish at the end.

Eric E. Nagy, PE
Principal
Larsen Wurzel & Associates, Inc.

**SCOPE OF WORK AND BUDGET
RD 900
Flood Project Management Support**

This Scope of Work (SOW) describes the estimated level of effort and the associated budget anticipated as necessary to support Reclamation District 900 (District) with flood project management and expertise. The SOW attempts to anticipate the needs of the District for the term of the agreement but may require future refinement based on changes in project scope or strategic direction. If additional work is required, LWA will notify the District and seek a contract amendment based on a revised SOW and budget.

The term associated with this SOW is expected to be from March 10, 2023 to September 30, 2023. If the contract term requires revision, it is expected that the contract will be modified through written agreement of both parties. The SOW outlines the anticipated assistance through the following task description:

TASK 1 – Flood Project Management Support

Larsen Wurzel and Associates, Inc. (LWA) will provide advice and subject matter expertise to the District, as requested, to support the District’s overall flood risk management program. This task may include:

- Engagement with the District leadership and staff regularly for input and to provide recommendations on flood-related projects;
- Acting as a representative of the District when requested to do so;
- Coordinating with federal, state, and local agencies on behalf of the District;
- Provide support during official disasters and emergency declarations;
- Identifying grant opportunities and supporting application development;
- Administering financial agreements, including grants and interagency contracts;
- Supporting management of project scope, schedule, and budgets;
- Assisting with the identification and management of supplemental technical resources;
- Compiling project progress reports and other project outreach materials; and,
- Producing project and grant agreement closeout reports and other required documentation.

Task 1 – Flood Project Management Support	Monthly Hours	Monthly Rate	Monthly Budget	Subtotal	Total
Principal	1	\$260	\$260	\$1,560	
Associate Project Manager	8	\$236	\$1,888	\$11,328	
Project Manager	8	\$225	\$1,800	\$10,800	
Expenses			\$50	\$300	
TOTAL			\$3,998		\$23,988

Larsen Wurzel & Associates, Inc.
Hourly Rate Schedule

Exhibit 2

Staff Billing Rates	2023*
Principal	\$260
Senior Consultant	\$271-319
Supervising Project Manager	\$260
Senior Project Manager	\$247
Associate Project Manager	\$236
Project Manager	\$225
Supervising Associate	\$239
Senior Associate II	\$228
Senior Associate I	\$217
Associate III	\$206
Associate II	\$195
Associate I	\$183
Senior Analyst	\$172
Analyst II	\$155
Analyst I	\$138
Supervising Engineer	\$240
Senior Engineer II	\$232
Senior Engineer I	\$225
Project Engineer	\$217
Associate Engineer	\$195
Assistant Engineer II	\$184
Assistant Engineer I	\$172
CAD Tech/GIS Specialist	\$150
Junior Engineer	\$140
Senior Project Coordinator	\$155
Project Coordinator	\$138
Project Assistant	\$132
Technical Editor	\$114
Clerical Staff	\$104
Intern	\$80

****Rates increase on January 1st of each year.***

Automobile mileage is billed at the IRS federal reimbursement rate.

Professional services provided by others billed through LWA are billed at cost plus a service charge of 5%.

MEETING DATE: March 15, 2023

ITEM # 4

**SUBJECT:****CONSIDERATION OF RESOLUTION 23-03-02 OPPOSITION TO INITIATIVE 21-0042A1****INITIATED OR REQUESTED BY:**

[] Council [X] Staff

[] Other

REPORT COORDINATED OR PREPARED BY:

Blake Johnson, General Manager

ATTACHMENT [X] Yes [] No

[] Information

[] Direction

[X] Action

OBJECTIVE

The objective of this report is to present sufficient information to the Reclamation District 900 (RD 900/District) Board of Trustees (Board) for the opposition of initiative 21-0042A1.

RECOMMENDED ACTION

Staff respectfully recommends that the Board adopt Resolution 23-03-02 supporting the California Special Districts Association on the opposition of initiative 21-0042A1.

BACKGROUND

The Attorney General of California has prepared the following title and summary of the chief purpose and points of the proposed measure: INITIATIVE 21-0042A1 - LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT. For new or increased state taxes currently enacted by two-thirds vote of Legislature, also requires statewide election and majority voter approval. Limits voters' ability to pass voter-proposed local special taxes by raising vote requirement to two-thirds. Eliminates voters' ability to advise how to spend revenues from proposed general tax on same ballot as the proposed tax. Expands definition of "taxes" to include certain regulatory fees, broadening application of tax approval requirements. Requires Legislature or local governing body set certain other fees. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Lower annual state and local revenues, potentially substantially lower, depending on future actions of the Legislature, local governing bodies, voters, and the courts.

ANALYSIS

The California Special Districts Association has stated that Initiative 21-0042A1 would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure by:

- Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.
- Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative's proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.
- Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.

The initiative includes provisions that would retroactively void *all* state and local taxes or fees adopted after January 1, 2022 if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters throughout California to invalidate the prior actions of local voters, undermining local control and voter-approved decisions about investments needed in their communities.

Alternatives

The recommendation is that the Board approve Resolution 2023-03-02. The alternative would be to not authorize this Resolution and not support the California Special Districts Association on the opposition to this initiative.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

There is no cost to the District.

ATTACHMENT

Resolution 23-03-02
Initiative 21-0042A1

RESOLUTION 23-03-02

OPPOSITION TO INITIATIVE 21-0042A1

WHEREAS, an association representing California's wealthiest corporations and developers is spending millions to push a deceptive proposition aimed for the November 2024 statewide ballot; and

WHEREAS, the proposed proposition, Initiative 21-0042A1, has received the official title: "LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT"; and

WHEREAS, the measure includes provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

WHEREAS, the measure exposes taxpayers to new costly litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

WHEREAS, the measure severely restricts state and local officials' ability to protect our environment, public health and safety, and our neighborhoods against those who violate the law; and

WHEREAS, the measure creates new constitutional loopholes that would allow corporations to pay less than their fair share for the impacts they impose on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

WHEREAS, the measure threatens billions of dollars currently dedicated to state and local services, and could force cuts to flood control, as well as public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to address homelessness, mental health services, and more; and

WHEREAS, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, ports, drinking water, sanitation, utilities, and more.

THEREFORE, BE IT RESOLVED that the Reclamation District 900 opposes Initiative 21-0042A1;

BE IT FURTHER RESOLVED, that the Reclamation District 900 will join the No on Initiative 21-0042A1 coalition, a growing coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state.

We direct staff to email a copy of this adopted resolution to the California Special Districts Association at advocacy@cnda.net.

declared invalid or unconstitutional without regard to whether any portion of this Act or application thereof would be subsequently declared invalid.

D. If this Act is approved by the voters of the State of California and thereafter subjected to a legal challenge alleging a violation of state or federal law, and both the Governor and Attorney General refuse to defend this Act, then the following actions shall be taken:

(1) Notwithstanding anything to the contrary contained in Chapter 6 of Part 2 of Division 3 of Title 2 of the Government Code or any other law, the Attorney General shall appoint independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.

(2) Before appointing or thereafter substituting independent counsel, the Attorney General shall exercise due diligence in determining the qualifications of independent counsel and shall obtain written affirmation from independent counsel that independent counsel will faithfully and vigorously defend this Act. The written affirmation shall be made publicly available upon request.

(3) A continuous appropriation is hereby made from the General Fund to the Controller, without regard to fiscal years, in an amount necessary to cover the costs of retaining independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.

(4) Nothing in this section shall prohibit the proponents of this Act, or a bona fide taxpayers association, from intervening to defend this Act.

PASSED, APPROVED, AND ADOPTED this day _____ of _____, 2023.

AYES:
NOES:
ABSTAIN:
ABSENT:

Martha Guerrero, President
Reclamation District 900

Attest: _____
Ralph Nevis, RD 900 Attorney

BELL, McANDREWS & HILTACHK, LLP
ATTORNEYS AND COUNSELORS AT LAW
455 CAPITOL MALL, SUITE 600
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21-0042 Amdt. # 1

January 4, 2022

RECEIVED

JAN 04 2022

INITIATIVE COORDINATOR
ATTORNEY GENERAL'S OFFICE

Anabel Renteria
Initiative Coordinator
Office of the Attorney General
State of California
PO Box 994255
Sacramento, CA 94244-25550

Re: Initiative 21-0042 - Amendment Number One

Dear Initiative Coordinator:

Pursuant to subdivision (b) of Section 9002 of the Elections Code, enclosed please find Amendment #1 to Initiative No. 21-0042 "The Taxpayer Protection and Government Accountability Act." The amendments are reasonably germane to the theme, purpose or subject of the initiative measure as originally proposed.

I am the proponent of the measure and request that the Attorney General prepare a circulating title and summary of the measure as provided by law, using the amended language.

Thank you for your time and attention processing my request.

Sincerely,



Thomas W. Hiltachk

The Taxpayer Protection and Government Accountability Act

[Deleted codified text is denoted in ~~strikeout~~. Added codified text is denoted by *italics and underline*.]

Section 1. Title

This Act shall be known, and may be cited as, the Taxpayer Protection and Government Accountability Act.

Section 2. Findings and Declarations

(a) Californians are overtaxed. We pay the nation's highest state income tax, sales tax, and gasoline tax. According to the U.S. Census Bureau, California's combined state and local tax burden is the highest in the nation. Despite this, and despite two consecutive years of obscene revenue surpluses, state politicians in 2021 alone introduced legislation to raise more than \$234 *billion* in new and higher taxes and fees.

(b) Taxes are only part of the reason for California's rising cost-of-living crisis. Californians pay billions more in hidden "fees" passed through to consumers in the price they pay for products, services, food, fuel, utilities and housing. Since 2010, government revenue from state and local "fees" has more than doubled.

(c) California's high cost of living not only contributes to the state's skyrocketing rates of poverty and homelessness, they are the pushing working families and job-providing businesses out of the state. The most recent Census showed that California's population dropped for the first time in history, costing us a seat in Congress. In the past four years, nearly 300 major corporations relocated to other states, not counting thousands more small businesses that were forced to move, sell or close.

(d) California voters have tried repeatedly, at great expense, to assert control over whether and how taxes and fees are raised. We have enacted a series of measures to make taxes more predictable, to limit what passes as a "fee," to require voter approval, and to guarantee transparency and accountability. These measures include Proposition 13 (1978), Proposition 62 (1986), Proposition 218 (1996), and Proposition 26 (2010).

(e) Contrary to the voters' intent, these measures that were designed to control taxes, spending and accountability, have been weakened and hamstrung by the Legislature, government lawyers, and the courts, making it necessary to pass yet another initiative to close loopholes and reverse hostile court decisions.

Section 3. Statement of Purpose

(a) In enacting this measure, the voters reassert their right to a voice and a vote on new and higher taxes by requiring any new or higher tax to be put before voters for approval. Voters also intend that all fees and other charges are passed or rejected by the voters themselves or a governing body elected by voters and not unelected and unaccountable bureaucrats.

(b) Furthermore, the purpose and intent of the voters in enacting this measure is to increase transparency and accountability over higher taxes and charges by requiring any tax measure placed on the ballot—

either at the state or local level—to clearly state the type and rate of any tax, how long it will be in effect, and the use of the revenue generated by the tax.

(c) Furthermore, the purpose and intent of the voters in enacting this measure is to clarify that any new or increased form of state government revenue, by any name or manner of extraction paid directly or indirectly by Californians, shall be authorized only by a vote of the Legislature and signature of the Governor to ensure that the purposes for such charges are broadly supported and transparently debated.

(d) Furthermore, the purpose and intent of the voters in enacting this measure is also to ensure that taxpayers have the right and ability to effectively balance new or increased taxes and other charges with the rapidly increasing costs Californians are already paying for housing, food, childcare, gasoline, energy, healthcare, education, and other basic costs of living, and to further protect the existing constitutional limit on property taxes and ensure that the revenue from such taxes remains local, without changing or superseding existing constitutional provisions contained in Section 1(c) of Article XIII A.

(e) In enacting this measure, the voters also additionally intend to reverse loopholes in the legislative two-thirds vote and voter approval requirements for government revenue increases created by the courts including, but not limited to, *Cannabis Coalition v. City of Upland*, *Chamber of Commerce v. Air Resources Board*, *Schmeer v. Los Angeles County*, *Johnson v. County of Mendocino*, *Citizens Assn. of Sunset Beach v. Orange County Local Agency Formation Commission*, and *Wilde v. City of Dunsmuir*.

Section 4. Section 3 of Article XIII A of the California Constitution is amended to read:

Sec. 3(a) Every levy, charge, or exaction of any kind imposed by state law is either a tax or an exempt charge.

(b)(1) (a) Any change in state statute law which results in any taxpayer paying a new or higher tax must be imposed by an act passed by not less than two-thirds of all members elected to each of the two houses of the Legislature, and submitted to the electorate and approved by a majority vote, except that no new ad valorem taxes on real property, or sales or transaction taxes on the sales of real property, may be imposed. Each Act shall include:

(A) A specific duration of time that the tax will be imposed and an estimate of the annual amount expected to be derived from the tax.

(B) A specific and legally binding and enforceable limitation on how the revenue from the tax can be spent. If the revenue from the tax can be spent for unrestricted general revenue purposes, then a statement that the tax revenue can be spent for "unrestricted general revenue purposes" shall be included in a separate, stand-alone section. Any proposed change to the use of the revenue from the tax shall be adopted by a separate act that is passed by not less than two-thirds of all members elected to each of the two houses of the Legislature and submitted to the electorate and approved by a majority vote.

(2) The title and summary and ballot label or question required for a measure pursuant to the Elections Code shall, for each measure providing for the imposition of a tax, including a measure proposed by an elector pursuant to Article II, include:

(A) The type and amount or rate of the tax;

(B) The duration of the tax; and

(C) The use of the revenue derived from the tax.

(c) Any change in state law which results in any taxpayer paying a new or higher exempt charge must be imposed by an act passed by each of the two houses of the Legislature. Each act shall specify the type of exempt charge as provided in subdivision (e), and the amount or rate of the exempt charge to be imposed.

(d) ~~(b)~~ As used in this section and in Section 9 of Article II, "tax" means every ~~any~~ levy, charge, or exaction of any kind imposed by the State state law that is not an exempt charge, except the following:

(e) As used in this section, "exempt charge" means only the following:

~~(1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the State of conferring the benefit or granting the privilege to the payor.~~

~~(1) (2) A reasonable charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable actual costs to the State of providing the service or product to the payor.~~

~~(2) (3) A charge imposed for the reasonable regulatory costs to the State incident to issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.~~

(3) A levy, charge, or exaction collected from local units of government, health care providers or health care service plans that is primarily used by the State of California for the purposes of increasing reimbursement rates or payments under the Medi-Cal program, and the revenues of which are primarily used to finance the non-federal portion of Medi-Cal medical assistance expenditures.

~~(4) A reasonable charge imposed for entrance to or use of state property, or the purchase, rental, or lease of state property, except charges governed by Section 15 of Article XI.~~

~~(5) A fine, or penalty, or other monetary charge including any applicable interest for nonpayment thereof, imposed by the judicial branch of government or the State, as a result of a state administrative enforcement agency pursuant to adjudicatory due process, to punish a violation of law.~~

(6) A levy, charge, assessment, or exaction collected for the promotion of California tourism pursuant to Chapter 1 (commencing with Section 13995) of Part 4.7 of Division 3 of Title 2 of the Government Code.

~~(f) (e) Any tax or exempt charge adopted after January 1, 2022 ~~2010~~, but prior to the effective date of this act, that was not adopted in compliance with the requirements of this section is void 12 months after the effective date of this act unless the tax or exempt charge is reenacted by the Legislature and signed into law by the Governor in compliance with the requirements of this section.~~

~~(g) (1) (d) The State bears the burden of proving by a preponderance of the clear and convincing evidence that a levy, charge, or other exaction is an exempt charge and not a tax. The State bears the burden of proving by clear and convincing evidence that the amount of the exempt charge is reasonable and that the amount charged does not exceed the actual cost of providing the service or product to the payor. ~~that the amount is no more than necessary to cover the reasonable costs of the governmental activity and~~~~

that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity

(2) The retention of revenue by, or the payment to, a non-governmental entity of a levy, charge, or exaction of any kind imposed by state law, shall not be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(3) The characterization of a levy, charge, or exaction of any kind as being voluntary, or paid in exchange for a benefit, privilege, allowance, authorization, or asset, shall not be a factor in determining whether the levy, charge, or exaction is a tax or an exempt charge.

(4) The use of revenue derived from the levy, charge or exaction shall be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(h) As used in this section:

(1) "Actual cost" of providing a service or product means: (i) the minimum amount necessary to reimburse the government for the cost of providing the service or product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In computing "actual cost" the maximum amount that may be imposed is the actual cost less all other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds received to provide such service or product.

(2) "Extend" includes, but is not limited to, doing any of the following with respect to a tax or exempt charge: lengthening its duration, delaying or eliminating its expiration, expanding its application to a new territory or class of payor, or expanding the base to which its rate is applied.

(3) "Impose" means adopt, enact, reenact, create, establish, collect, increase or extend.

(4) "State law" includes, but is not limited to, any state statute, state regulation, state executive order, state resolution, state ruling, state opinion letter, or other legal authority or interpretation adopted, enacted, enforced, issued, or implemented by the legislative or executive branches of state government. "State law" does not include actions taken by the Regents of the University of California, Trustees of the California State University, or the Board of Governors of the California Community Colleges.

Section 5. Section 1 of Article XIII C of the California Constitution is amended, to read:

Sec. 1. Definitions. As used in this article:

(a) "Actual cost" of providing a service or product means: (i) the minimum amount necessary to reimburse the government for the cost of providing the service or product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In computing "actual cost" the maximum amount that may be imposed is the actual cost less all other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds received to provide such service or product.

(b) "Extend" includes, but is not limited to, doing any of the following with respect to a tax, exempt charge, or Article XIII D assessment, fee, or charge: lengthening its duration, delaying or eliminating its expiration, expanding its application to a new territory or class of payor, or expanding the base to which its rate is applied.

~~(c) (a)~~ "General tax" means any tax imposed for general governmental purposes.

~~(d)~~ "Impose" means adopt, enact, reenact, create, establish, collect, increase, or extend.

~~(e) (b)~~ "Local government" means any county, city, city and county, including a charter city or county, any special district, or any other local or regional governmental entity, or an elector pursuant to Article II or the initiative power provided by a charter or statute.

~~(f)~~ "Local law" includes, but is not limited to, any ordinance, resolution, regulation, ruling, opinion letter, or other legal authority or interpretation adopted, enacted, enforced, issued, or implemented by a local government.

~~(g) (c)~~ "Special district" means an agency of the State, formed pursuant to general law or a special act, for the local performance of governmental or proprietary functions with limited geographic boundaries including, but not limited to, school districts and redevelopment agencies.

~~(h) (d)~~ "Special tax" means any tax imposed for specific purposes, including a tax imposed for specific purposes, which is placed into a general fund.

~~(i) (e)~~ As used in this article, and in Section 9 of Article II, "tax" means every ~~any~~ levy, charge, or exaction of any kind, imposed by a local government law that is not an exempt charge., ~~except the following:~~

~~(i)~~ As used in this section, "exempt charge" means only the following:

~~(1)~~ A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.

~~(1) (2)~~ A reasonable charge imposed for a specific local government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable actual costs to the local government of providing the service or product.

~~(2) (3)~~ A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

~~(3) (4)~~ A reasonable charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.

~~(4) (5)~~ A fine, or penalty, or other monetary charge including any applicable interest for nonpayment thereof, imposed by the judicial branch of government or a local government administrative enforcement agency pursuant to adjudicatory due process, as a result of to punish a violation of law.

~~(5) (6)~~ A charge imposed as a condition of property development. No levy, charge, or exaction regulating or related to vehicle miles traveled may be imposed as a condition of property development or occupancy.

~~(6) (7)~~ An Assessments and property related fees assessment, fee, or charge imposed in accordance with the provisions of subject to Article XIII D, or an assessment imposed upon a business in a tourism marketing district, a parking and business improvement area, or a property and business improvement district.

(7) A charge imposed for a specific health care service provided directly to the payor and that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the health care service. As used in this paragraph, a "health care service" means a service licensed or exempt from licensure by the state pursuant to Chapters 1, 1.3, or 2 of Division 2 of the Health and Safety Code.

The local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.

Section 6. Section 2 of Article XIII C of the California Constitution is amended to read:

Sec. 2. Local Government Tax Limitation. Notwithstanding any other provision of this Constitution:

(a) Every levy, charge, or exaction of any kind imposed by local law is either a tax or an exempt charge. All taxes imposed by any local government shall be deemed to be either general taxes or special taxes. Special purpose districts or agencies, including school districts, shall have no power to levy general taxes.

(b) No local ~~law government, whether proposed by the governing body or by an elector,~~ may impose, extend, or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote. A general tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved. The election required by this subdivision shall be consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body.

(c) ~~Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b).~~ (d) No local ~~law government, whether proposed by the governing body or by an elector,~~ may impose, ~~extend, or increase~~ any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved.

(d) The title and summary and ballot label or question required for a measure pursuant to the Elections Code shall, for each measure providing for the imposition of a tax, include:

(1) The type and amount or rate of the tax;

(2) the duration of the tax; and

(3) The use of the revenue derived from the tax. If the proposed tax is a general tax, the phrase "for general government use" shall be required, and no advisory measure may appear on the same ballot that would indicate that the revenue from the general tax will, could, or should be used for a specific purpose.

(e) Only the governing body of a local government, other than an elector pursuant to Article II or the initiative power provided by a charter or statute, shall have the authority to impose any exempt charge. The governing body shall impose an exempt charge by an ordinance specifying the type of exempt charge

as provided in Section 1(j) and the amount or rate of the exempt charge to be imposed, and passed by the governing body. This subdivision shall not apply to charges specified in paragraph (7) of subdivision (i) of Section 1.

(f) No amendment to a Charter which provides for the imposition, extension, or increase of a tax or exempt charge shall be submitted to or approved by the electors, nor shall any such amendment to a Charter hereafter submitted to or approved by the electors become effective for any purpose.

(g) Any tax or exempt charge adopted after January 1, 2022, but prior to the effective date of this act, that was not adopted in compliance with the requirements of this section is void 12 months after the effective date of this act unless the tax or exempt charge is reenacted in compliance with the requirements of this section.

(h)(1) The local government bears the burden of proving by clear and convincing evidence that a levy, charge or exaction is an exempt charge and not a tax. The local government bears the burden of proving by clear and convincing evidence that the amount of the exempt charge is reasonable and that the amount charged does not exceed the actual cost of providing the service or product to the payor.

(2) The retention of revenue by, or the payment to, a non-governmental entity of a levy, charge, or exaction of any kind imposed by a local law, shall not be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(3) The characterization of a levy, charge, or exaction of any kind imposed by a local law as being paid in exchange for a benefit, privilege, allowance, authorization, or asset, shall not be factors in determining whether the levy, charge, or exaction is a tax or an exempt charge.

(4) The use of revenue derived from the levy, charge or exaction shall be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

Section 7. Section 3 of Article XIII D of the California Constitution is amended, to read:

Sec. 3. Property Taxes, Assessments, Fees and Charges Limited

(a) No tax, assessment, fee, ~~or~~ charge, or surcharge, including a surcharge based on the value of property, shall be assessed by any agency upon any parcel of property or upon any person as an incident of property ownership except:

(1) The ad valorem property tax imposed pursuant to described in Section 1(a) of Article XIII and Section 1(a) of Article XIII A, and described and enacted pursuant to the voter approval requirement in Section 1(b) of Article XIII A.

(2) Any special non-ad valorem tax receiving a two-thirds vote of qualified electors pursuant to Section 4 of Article XIII A, or after receiving a two-thirds vote of those authorized to vote in a community facilities district by the Legislature pursuant to statute as it existed on December 31, 2021.

(3) Assessments as provided by this article.

(4) Fees or charges for property related services as provided by this article.

(b) For purposes of this article, fees for the provision of electrical or gas service shall not be deemed charges or fees imposed as an incident of property ownership.

Section 8. Sections 1 and 14 of Article XIII are amended to read:

Sec. 1 Unless otherwise provided by this Constitution or the laws of the United States:

(a) All property is taxable and shall be assessed at the same percentage of fair market value. When a value standard other than fair market value is prescribed by this Constitution or by statute authorized by this Constitution, the same percentage shall be applied to determine the assessed value. The value to which the percentage is applied, whether it be the fair market value or not, shall be known for property tax purposes as the full value.

(b) All property so assessed shall be taxed in proportion to its full value.

(c) All proceeds from the taxation of property shall be apportioned according to law to the districts within the counties.

Sec. 14. All property taxed by state or local government shall be assessed in the county, city, and district in which it is situated. Notwithstanding any other provision of law, such state or local property taxes shall be apportioned according to law to the districts within the counties.

Section 9. General Provisions

A. This Act shall be liberally construed in order to effectuate its purposes.

B. (1) In the event that this initiative measure and another initiative measure or measures relating to state or local requirements for the imposition, adoption, creation, or establishment of taxes, charges, and other revenue measures shall appear on the same statewide election ballot, the other initiative measure or measures shall be deemed to be in conflict with this measure. In the event that this initiative measure receives a greater number of affirmative votes, the provisions of this measure shall prevail in their entirety, and the provisions of the other initiative measure or measures shall be null and void.

(2) In furtherance of this provision, the voters hereby declare that this measure conflicts with the provisions of the "Housing Affordability and Tax Cut Act of 2022" and "The Tax Cut and Housing Affordability Act," both of which would impose a new state property tax (called a "surcharge") on certain real property, and where the revenue derived from the tax is provided to the State, rather than retained in the county in which the property is situated and for the use of the county and cities and districts within the county, in direct violation of the provisions of this initiative.

(3) If this initiative measure is approved by the voters, but superseded in whole or in part by any other conflicting initiative measure approved by the voters at the same election, and such conflicting initiative is later held invalid, this measure shall be self-executing and given full force and effect.

C. The provisions of this Act are severable. If any portion, section, subdivision, paragraph, clause, sentence, phrase, word, or application of this Act is for any reason held to be invalid by a decision of any court of competent jurisdiction, that decision shall not affect the validity of the remaining portions of this Act. The People of the State of California hereby declare that they would have adopted this Act and each and every portion, section, subdivision, paragraph, clause, sentence, phrase, word, and application not

**RD 900 BOARD MEETING
RECLAMATION DISTRICT 900
February 16, 2023
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this Special Meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the Regular Board meeting livestream at <https://youtube.com/live/GdXqLOlrmJg?feature=share>.

The Regular Board meeting was called to order at 6:06 PM by President Guerrero. Also in attendance at the meeting were: Trustees Early, Sulpizio Hull and Alcalá, General Manager Johnson, Interim Assistant General Manager Fabun, and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

- A. Presentations by the public on matters not on the agenda within the jurisdiction of the District. The Agency is prohibited by law from discussing issues not on the agenda brought to them at this time.
No comments by the public.

CONSENT AGENDA – PART II

Entry No. 2 - Consideration of Resolution 23-01-01 Adopting Findings Necessary to Continue Conducting Reclamation District 900 Board Meetings Via Teleconference Pursuant to Assembly Bill 361.

Entry No. 3 - Consideration of the Purchase of an AEBI Terratrak TT211 Slope Mower with Front Flail Mower Attachment.

Entry No 4 - Consideration Of Encroachment Permit – Astound Business Solutions Powered by Wave

Entry No. 5 - Consideration of Approval of the January 19, 2023 Board Meeting Minutes

MOTION: Alcalá SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 6 – Consideration to Endorse the Proposed Phase 6 Project by Smart Growth Investors II, LLC at the Corner of Mill and Riverfront Streets for the Central Valley Flood Protection Board
ITEM REMOVED FROM AGENDA

MOTION: Alcalá SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

Entry No.7 – Reclamation District 900 Board Meetings. In-person RD 900 Board Meetings will now be held on the first Wednesday of each month starting at 5:30pm pst.

MOTION: Sulpizio Hull SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

Entry No. 8 - General Manager Johnson reported the following:

Administration/Finance

Counsel and Staff will be reviewing Employee Handbook. Last update was 2017.

Discussed the outcome of the financial audit. Hiring an Assistant General Manager can assist with segregation of duties and financial policies and procedures.

Financial Update – see attached.

Levee/Drainage/Pump Maintenance

Staff have been working around the clock due to the storms beginning just before Christmas and ending January 16, 2023. Levees held up real well, with 2 minor slips along the Deep Water Shipping Channel (near the District's old Corp. yard). Pump stations ran adequately and ran for long durations with a few minor electrical problems that we are working on. The ditches were cleaned of debris during the storms to allow flowage. The ditches are showing signs of erosion. Staff will need to repair as the ground dries up.

Blacker Canal Bank Stabilization Project

The District's environmental consultant (Marcus Bole & Assoc./ECORP) and staff have prepared the water quality permits for the State of California. The District will pay the California Department of Fish and Wildlife's 1602 permit fees: \$6,236.

Our consultant will also be submitting the Regional Water Quality Control Board 401 Water Quality Certification. Fees are not due until approved. Fees: \$2,031

District is targeting 2023 construction.

RD900 OFFICE, 889 DREVER ST.

SANITARY SEWER

The sanitary sewer lines in the entire building have been repaired, we have toilets that function and sinks that drain! Total cost to slip line and epoxy approximately 300 feet of sewer line: \$103,632.90.

ROOF

Roofing contractor began work February 6. After removal of roof material, rotted and warped plywood and joists were identified and have been replaced. Total bill \$86,486. Original Contract: \$58,104.
Theft – new roofing material was stolen from the roof in the early morning of 2/10/2023.

Solar

Staff will look into solar for the office building to offset some of our electric bills for the pump stations.

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY

Greg Fabun provided an update on WSAFCA's activities, funding with the USACE, the necessary funding to complete the projects for WSAFCA/City of West Sacramento.

City/RD900/County

Staff working with Yolo County for FEMA coordination and cost estimates for damages from the storm in December 2022 through January 2023.

Entry No. 9 – Trustee Comments
No Comments.

Entry No. 10

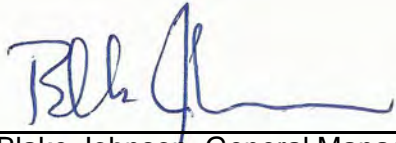
The meeting adjourned at 6:37 PM.

MOTION: Alcala
NOES: None

SECOND: Early
ABSTAIN: None

AYES: Early, Alcala, Sulpizio Hull, Guerrero
ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

A handwritten signature in blue ink, appearing to read "Blake Johnson", is written over a light green rectangular background.

Blake Johnson, General Manager/Secretary
Reclamation District 900

Reclamation District 900
Budget vs. Actuals: FY 22-23 Budget RD 900 - FY23 P&L
July 2022 - June 2023

	Actual	Budget	Total over Budget	% of Budget
Income				
4000 RD 900 Assessments	2,515,496	2,504,894	10,602	100.42%
RD 537	79,334	79,334	0	100.00%
Total 4000 RD 900 Assessments	\$ 2,594,830	\$ 2,584,228	\$ 10,602	100.41%
4010 WSAFCA	767,478		767,478	
RD 537 WSAFCA	63,204	839,250	-776,046	7.53%
Total 4010 WSAFCA	\$ 830,682	\$ 839,250	-\$ 8,568	98.98%
4020 Interest Income	20,792	55,000	-34,208	37.80%
4100 Funding Agreements			0	
4110 WUSD Maint Fee		7,000	-7,000	0.00%
4120 DWR			0	
RD 900		350,000	-350,000	0.00%
Total 4120 DWR	\$ 0	\$ 350,000	-\$ 350,000	0.00%
4130 FEMA	17,878		17,878	
Total 4100 Funding Agreements	\$ 17,878	\$ 357,000	-\$ 339,122	5.01%
4111 RD 811 Power Reimbursement	3,120	3,950	-830	78.98%
4200 Miscellaneous	-570	2,500	-3,070	-22.80%
4300 Retiree Healthcare	4,402	5,500	-1,098	80.04%
4400 Unrealized Gains from		20,000	-20,000	0.00%
Investments				
Total Income	\$ 3,471,135	\$ 3,867,428	-\$ 396,293	89.75%
Gross Profit	\$ 3,471,135	\$ 3,867,428	-\$ 396,293	89.75%
Expenses				
5000 Administrative			0	
5010 Permits & Fees	22,930	41,600	-18,670	55.12%
5011 Assessments Paid	9,882	9,500	382	104.02%
5020 Memberships	9,396	9,800	-404	95.88%
5030 Liability/Auto Insurance	33,465	67,425	-33,960	49.63%
5040 Professional Fees	1,665		1,665	
5041 Legal	16,899	32,000	-15,101	52.81%
5042 Assessments	17,088	18,000	-912	94.93%
5043 Accounting & Payroll	12,500	42,000	-29,500	29.76%
5044 City Shared Service	7,487	15,000	-7,513	49.91%
5045 Document Management		15,000	-15,000	0.00%
Total 5040 Professional Fees	\$ 55,639	\$ 122,000	-\$ 66,362	45.61%
5050 Office			0	
5052 Utilities	7,257	10,000	-2,743	72.57%
5053 Janitorial & Cleaning				
Supplies	1,904	3,600	-1,696	52.89%
5054 Supplies & Software	7,289	6,000	1,289	121.48%
5055 Office Equipment	2,057	10,000	-7,943	20.57%
5056 Furnishing	6,548	20,000	-13,452	32.74%
5057 Other	1,497	4,000	-2,503	37.43%
Total 5050 Office	\$ 26,552	\$ 53,600	-\$ 27,048	49.54%
Total 5000 Administrative	\$ 157,864	\$ 303,925	-\$ 146,062	51.94%
5200 Labor & Related			0	
5210 Compensation	-18,567		-18,567	
5211 Administrative Salary	105,728	314,568	-208,840	33.61%
5212 Field Salaries	136,401	366,996	-230,595	37.17%
5213 OT/ EMERGENCIES		8,000	-8,000	0.00%
5214 Payroll Taxes	16,767	54,060	-37,293	31.02%
Total 5210 Compensation	\$ 240,329	\$ 743,624	-\$ 503,295	32.32%
5220 Benefits			0	
5221 Medical Insurance	57,267	125,736	-68,469	45.55%
5222 Dental Insurance	1,890	3,744	-1,854	50.48%
5223 Retiree Medical	15,645	29,952	-14,307	52.23%
5224 Retirement	30,998	97,240	-66,242	31.88%
Total 5220 Benefits	\$ 105,800	\$ 256,672	-\$ 150,872	41.22%
5260 Workers Comp	9,621	31,200	-21,579	30.84%
5270 Uniforms	2,697	5,400	-2,703	49.94%
5280 Training & Licensing	0	6,000	-6,000	0.00%
Total 5200 Labor & Related	\$ 358,447	\$ 1,042,896	-\$ 684,449	34.37%

5400 Operations & Maintenance				0	
5410 Facilities				0	
5411 Power	45,493	120,000	-74,507	37.91%	
5412 Fuel		10,000	-10,000	0.00%	
5413 Supplies/Materials	13,413	16,000	-2,587	83.83%	
5414 Repairs	788	15,000	-14,212	5.25%	
5415 Equipment & Tools	2,200	20,000	-17,800	11.00%	
Total 5410 Facilities	\$ 61,894	\$ 181,000	-\$ 119,106	34.20%	
5420 Herbicide	21,361	65,000	-43,639	32.86%	
5430 Field Services		60,000	-60,000	0.00%	
5440 Debris and Trash Disposal	2,495	15,000	-12,505	16.63%	
5450 Professional Fees- Maint.			0		
5451 Pesticide	10,244	17,500	-7,257	58.53%	
5452 Engineering	1,820	19,000	-17,180	9.58%	
5453 Other	88	3,000	-2,912	2.93%	
Total 5450 Professional Fees- Maint.	\$ 12,152	\$ 39,500	-\$ 27,348	30.76%	
5460 Equipment			0		
5461 Fuel	18,993	40,000	-21,007	47.48%	
5462 Repair/Service	6,620	42,500	-35,880	15.58%	
5463 Parts/Supplies	4,139	32,500	-28,361	12.74%	
5464 Rentals	1,984	16,000	-14,016	12.40%	
Total 5460 Equipment	\$ 31,736	\$ 131,000	-\$ 99,264	24.23%	
Total 5400 Operations & Maintenance	\$ 129,637	\$ 491,500	-\$ 361,863	26.38%	
6000 Repair Replacements & Rehab	50,380		50,380		
6030 Professional Fees	48,526		48,526		
6031 Engineering	61,936		61,936		
Total 6030 Professional Fees	\$ 110,462	\$ 0	\$ 110,462		
Total 6000 Repair Replacements & Rehab	\$ 160,842	\$ 0	\$ 160,842		
Total Expenses	\$ 806,790	\$ 1,838,321	-\$ 1,031,531	43.89%	
Net Operating Income	\$ 2,664,344	\$ 2,029,107	\$ 635,237	131.31%	
Net Income	\$ 2,664,344	\$ 2,029,107	\$ 635,237	131.31%	

**RD 900 SPECIAL BOARD MEETING
RECLAMATION DISTRICT 900
February 27, 2023
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this Special Meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the Regular Board meeting livestream at <https://youtube.com/live/GdXqLOlrmJg?feature=share>.

The Regular Board meeting was called to order at 6:01 PM by President Guerrero. Also in attendance at the meeting were: Trustees Early, Orozco, Sulpizio Hull and Alcala, General Manager Johnson, and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

- A. Presentations by the public on matters not on the agenda within the jurisdiction of the District. The Agency is prohibited by law from discussing issues not on the agenda brought to them at this time.
No comments by the public.

CONSENT AGENDA – PART II

Entry No. 2 – Reclamation District 900 in-person Board meetings. The new day/time will be the third Wednesday of each month at 5:30pm pst.

MOTION: Sulpizio Hull SECOND: Orozco AYES: Early, Orozco, Alcala, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: None

The consent agenda passed 5-0, by roll call vote.

REGULAR AGENDA – PART III

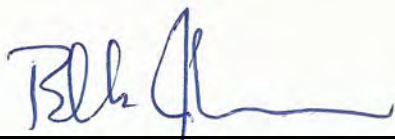
Entry No. 3 – No Trustee comments

Entry No. 4


The meeting adjourned at 6:04 PM.

MOTION: Early SECOND: Alcala AYES: Early, Orozco, Alcala, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: None

The regular agenda passed 5-0, by roll call vote.



Blake Johnson, General Manager/Secretary
Reclamation District 900

MEETING DATE: March 15, 2023		ITEM # 7	
	SUBJECT:		
CONSIDERATION TO ENDORSE THE 805 RIVERFRONT STREET RIVERWALK LANDSCAPE IMPROVEMENT PROJECT BY THE 801 RIVERFRONT PROPERTY OWNER LLC FOR THE CENTRAL VALLEY FLOOD PROTECTION BOARD			
INITIATED OR REQUESTED BY:		REPORT COORDINATED OR PREPARED BY:	
<input type="checkbox"/> Council <input checked="" type="checkbox"/> Staff		Blake Johnson, General Manager	
<input type="checkbox"/> Other			
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action			

OBJECTIVE

The objective of this report is to obtain the Reclamation District 900 (District) Board of Trustees (Board) approval to endorse the proposed 805 Riverfront Street Riverwalk Landscape Improvement Project by the 801 Riverfront Property Owner LLC for the Central Valley Flood Projection Board (CVFPB).

RECOMMENDED ACTION

Staff respectfully recommends that the Board endorse 801 Riverfront Property Owner LLC encroachment permit for the CVFPB.

BACKGROUND

The 805 Riverfront Street project is a 286-unit, five story mixed use residential/retail building located at the southeast corner of Ballpark Drive and Riverfront Street. The design includes retail along the entire length of the building's Riverfront Street frontage and residential stoops along Ballpark Drive, State Street and a newly constructed access street.

This project is adjacent to the Riverwalk trail and will provide additional landscaping and amenities along the trail.

This project will be abutting the Sacramento-San Joaquin Drainage District (Sacramento River flood control project) which is overseen by the CVFPB.

The City has established a “no build line” along this portion of the Sacramento River so that any new construction would not impact the ability of the CVFPB, the USACE, WSAFCA, or RD 900 to improve the flood control features and operations and maintenance along this stretch of the Sacramento River.

ANALYSIS

RD 900 has jurisdiction over the operations and maintenance corridor along the Sacramento River in this location. This project does not interfere with the District’s operations and maintenance.

The CVFPB, the USACE, and WSAFCA has evaluated this project from an engineering and flood control perspective and has permitted accordingly. The building sits outside of RD900’s jurisdiction. Only the landscaping resides in the District’s jurisdiction. The City will maintain this landscaping per an agreement with the developer.

Alternatives

Staff recommends the Board approve and sign the endorsement for this project.

Secondary alternative is to reject this endorsement. This alternative is not recommended. This would require the Developer to re-evaluate their approved landscaping plan from the City of West Sacramento.

Coordination and Review

This report was prepared in coordination with District counsel.

Endorsement 805 Riverfront St Riverwalk Landscape for CVFPB
March 15, 2023
Page 2

Budget/Cost Impact

There is no cost to the District.

ATTACHMENT

Application CVFPB Encroachment Permit
Landscape Design Sheets
Conditions

APPLICATION FOR A CENTRAL VALLEY FLOOD PROTECTION BOARD ENCROACHMENT PERMIT

Application No. _____ (For Office Use Only)

1. Description of proposed work being specific to include all items that will be covered under the issued permit. Construction of new 805 Riverfront St Riverwalk. Construction includes new landscaping surfaces ie hardscapes, softscapes, plantings, and FFE.

2. Project Location: 805 Riverfront St County, in Section Yolo County Township: West Sacramento (N) (S), Range: (E) (W), M. D. B. & M. Latitude: 38.579401 Longitude: -121.511217 Stream: , Levee : Designated Floodway: Sacramento River APN:

3. 801 Riverfront Property Owner LLC of 805 Riverfront St Name of Applicant / Land Owner Address West Sacramento City California State 95691 Zip Code Telephone Number E-mail

4. John Diedrich of CA Ventures Name of Applicant's Representative Company Chicago City Illinois State 60654 Zip Code 312 994 1884 Telephone Number E-mail Jdiedrich@ca-ventures.com

5. Endorsement of the proposed project from the Local Maintaining Agency (LMA):

We, the Trustees of _____ approve this plan, subject to the following conditions: Name of LMA

Conditions listed on back of this form Conditions Attached No Conditions

Trustee Date Trustee Date Trustee Date Trustee Date

**APPLICATION FOR A CENTRAL VALLEY FLOOD PROTECTION BOARD
ENCROACHMENT PERMIT**

6. Names and addresses of adjacent property owners sharing a common boundary with the land upon which the contents of this application apply. If additional space is required, list names and addresses on back of the application form or an attached sheet.

Name	Address	Zip Code
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Has an environmental determination been made of the proposed work under the California Environmental Quality Act of 1970? Yes No Pending

If yes or pending, give the name and address of the lead agency and State Clearinghouse Number:

SCH No. _____

8. When is the project scheduled for construction? 3/1/23

9. Please check exhibits accompanying this application.

- A. Regional and vicinity maps showing the location of the proposed work.
- B. Drawings showing plan view(s) of the proposed work to include map scale.
- C. Drawings showing the cross section dimensions and elevations (vertical datum?) of levees, berms, stream banks, flood plain,
- D. Drawings showing the profile elevations (vertical datum?) of levees, berms, flood plain, low flow, etc.
- E. A minimum of four photographs depicting the project site.

Signature of Applicant Date

Date

Include any additional information:



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

DATE: March 15, 2023

TO: Central Valley Flood Protection Board

Subject: 805 Riverfront street riverwalk Landscape Improvement Project by the 801 Riverfront Property Owner LLC located in West Sacramento, CA

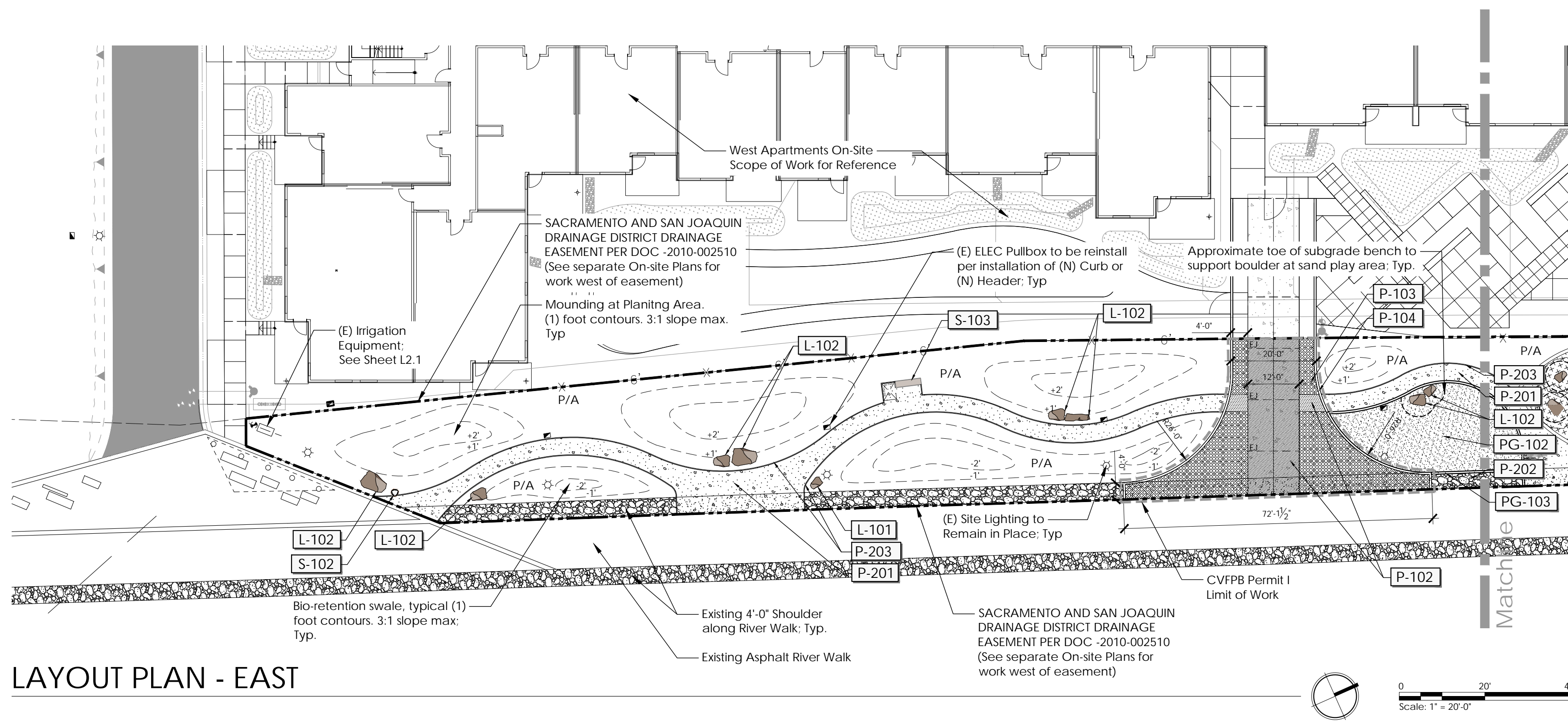
RD 900 has the following conditions to be included on the Central Valley Flood Protection Board Encroachment Permit for Phase 6 Development Project. At the time of the submittal, the Central Valley Flood Protection Board (CVFPB) application was not complete. The following is a conditional endorsement with the following conditions:

1. A copy of the final Central Valley Flood Protection Board Permit shall be provided to RD 900 upon approval of the permit by the CVFPB Board.
2. As-built drawings of Landscape Plans.
3. All the work endorsed by this permit shall be in accordance with the plan and profiles shared with the RD 900.
4. If the Project changes and creates new or different conditions, RD 900 has the right to review and approve or reject this conditional endorsement.
5. RD 900 shall be notified five (5) working days prior to any construction activities.

Please feel free to contact me at my office phone number 916-371-1483 or cell 916-204-6869 or by email at BJohnson@rd900.org.

Sincerely,

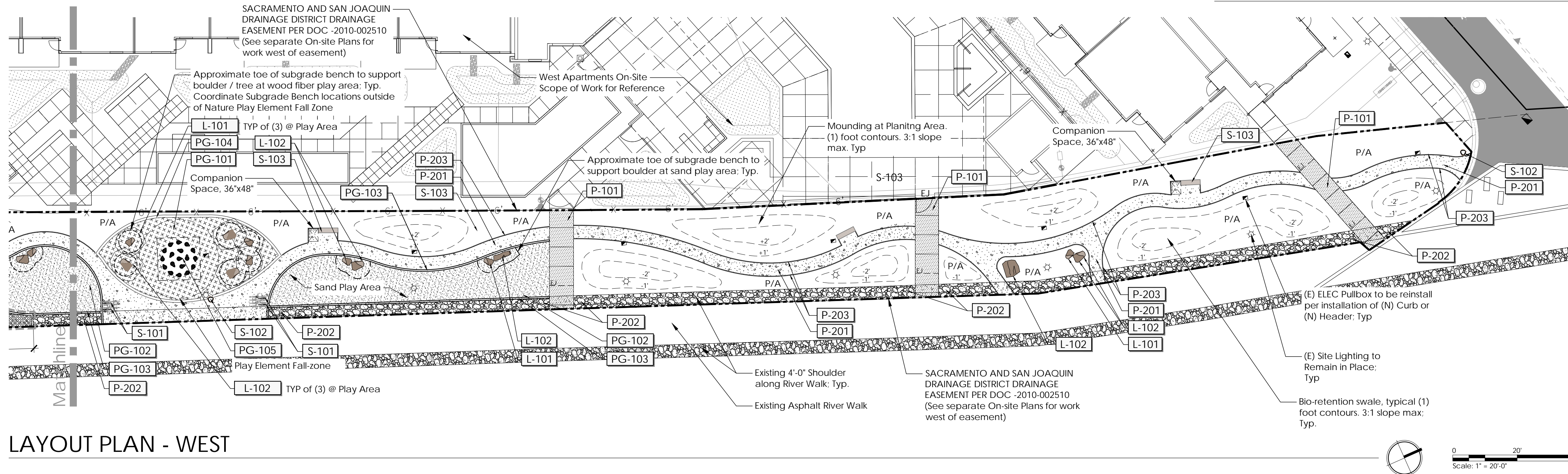
Blake Johnson, PE
General Manager
Reclamation District 900



LAYOUT PLAN - EAST

LAYOUT NOTES

- Contractors shall not scale drawings. Verify all dimensions and conditions in the field. Notify the Owner's representative of any discrepancies on drawings requiring clarification or revision before commencing with the work.
- Contractor shall protect all existing conditions that are to remain, and secure the property during construction.
- Verify all existing conditions and utilities in the field. Notify Owner's representative of any discrepancies that may occur.
- Contractor shall verify and locate all existing underground or underfloor utilities and shall avoid damage to the same.
- All critical dimensions for existing conditions shall be verified in the field before fabrication or construction of new work.
- All work is new unless otherwise noted as "existing", "existing to remain", "(E)".
- Any discrepancy discovered by Contractor in these plans or any field conditions discovered by contractor that may delay or obstruct the proper completion of the work per these plans shall be brought to the attention of the Owner's representative immediately upon discovery. Said notification shall be in writing.
- Construction Contractor agrees that in accordance with generally accepted construction practices, General Contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property; that this requirement shall be made to apply continuously and not be limited to normal working hours.
- Contractor shall independently review ground, topography, and tree conditions throughout the site, and assume wholly and unconditionally the risk of completing the work set out on these plans, regardless of rock, water table, or other conditions which contractor may encounter in the course of the work.
- Refer to Civil Engineering drawings for rough grading and drainage construction.
- Any excess materials shall be considered the property of the Contractor and shall be disposed of away from the job site in accordance with applicable local, state and federal regulations, at all times during construction and until final completion.
- It is the Contractor's responsibility to maintain and use current contract documents for this project, copies of these contract documents shall be available for review by Landscape Architect during site observation.
- Contractor to locate and install pipe sleeves under paving as needed in order to install irrigation piping according to irrigation plan. Coordinate with Paving Contractor prior to paving installation.
- Contractor to coordinate electrical and telephone needs for irrigation controller with Electrical Contractor.
- Contractor to review, adhere to, and comply with all Construction Documentation including written General and Technical Specifications.



LAYOUT PLAN - WEST

LAYOUT SCHEDULE

SYMBOL	DESCRIPTION	DETAIL	SYMBOL	DECOMPOSED GRANITE DESCRIPTION	DETAIL
	Pedestrian Concrete Color: Standard Gray Finish: Medium Broom Finish Install: Control and Expansion Joints per plans. Where expansion joints are not shown, space at minimum of 24" O.C.	1/L1.2		Stabilized Decomposed Granite Paving Supplier: Hastie's, or approved equal Color: Gold	6/L1.2
	Vehicular Rated Concrete - See Civil Drawings As Part of the Emergency Vehicle Access Paving System Color: Standard Gray Finish: Medium Broom Finish Install: Control and Expansion Joints per plans. Where expansion joints are not shown, space at minimum of 24" O.C.	See Civil Drawings		Existing 4' -0" Gravel Shoulder at River Walk	
	Concrete Emergency Vehicle Access Paving System	5/L1.2		Metal Header at Stabilized Decomposed Granite Paving Type: 1/4" x 5" Black Powder Coated Steel Mfr: JD Russel Co. or Equal	7/L1.2
	Concrete Containment Curb at Concrete EVA Paving System	4/L1.2		Engineered Wood Fiber Fall Surfacing Depth: Per Code: 12" minimum depth	2/L1.3

SYMBOL	DESCRIPTION	DETAIL	SYMBOL	SITE FURNISHINGS DESCRIPTION	DETAIL
	Sand Surfaced Play Area Depth: Per Code: 12" minimum depth Type: Fine White Sand Source: Hastie's, Or Equal	1/L1.3		Bicycle Rack Model: FGP-BR Series Bike Rac, 30" w x 4" d x 32" h Mfr: Landscape Forms Finish: Natural Aluminum Body w/ durable anodized finish.	5/L1.3
	Containment Curb at Sand Play Areas 6' Wide x 6' Deep	1/L1.3		Waste Receptacles Model: FGP-LIT-18 Mfr: Landscape Forms Finish: Anodized Cast Aluminum Top & Rim w/ Timber Slat Construction. Install: Surface Mount per manufacturer's Recommendations	6/L1.3
	Containment Curb at Wood Fiber Play Area 9' Wide x 12' Deep	2/L1.3		Cast-In-Place Concrete Seatwall Bench Size: 6'-0" Long x 18" Max Width Color: Standard Concrete Finish: Smooth	3/L1.3
	Nature Play Element Model: Bamboo Jungle 18 Junior Mfr: Trekfit 514-447-8884 Install: Playstructure installed in Direct Burial Concrete Footing per Manufacturer's Specifications				

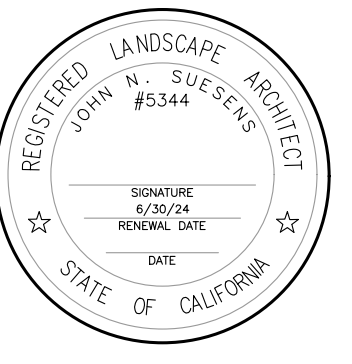
SITE BOULDER SCHEDULE

SYMBOL	DESCRIPTION
	Amarillo Double Headed Boulders Size: 1'-0" to 2'-0" Dia Supplier: Silverado Building Materials Phone: 916.361.7374
	Amarillo Double Headed Boulders Size: 3'-0" to 5'-0" Dia Supplier: Silverado Building Materials Phone: 916.361.7374
	Montana Boulders Size: 4'-0" to 7'-0" Dia Supplier: Silverado Building Materials Phone: 916.361.7374

NOTES: See Detail 4 / L1.3 For installation & additional information

Final stone selection TBD by Landscape Architect and client at selected stone yard prior to installation. Refer to specs for more information. Final boulder placement and locations TBD in field with Contractor and Landscape Architect.

Stamp



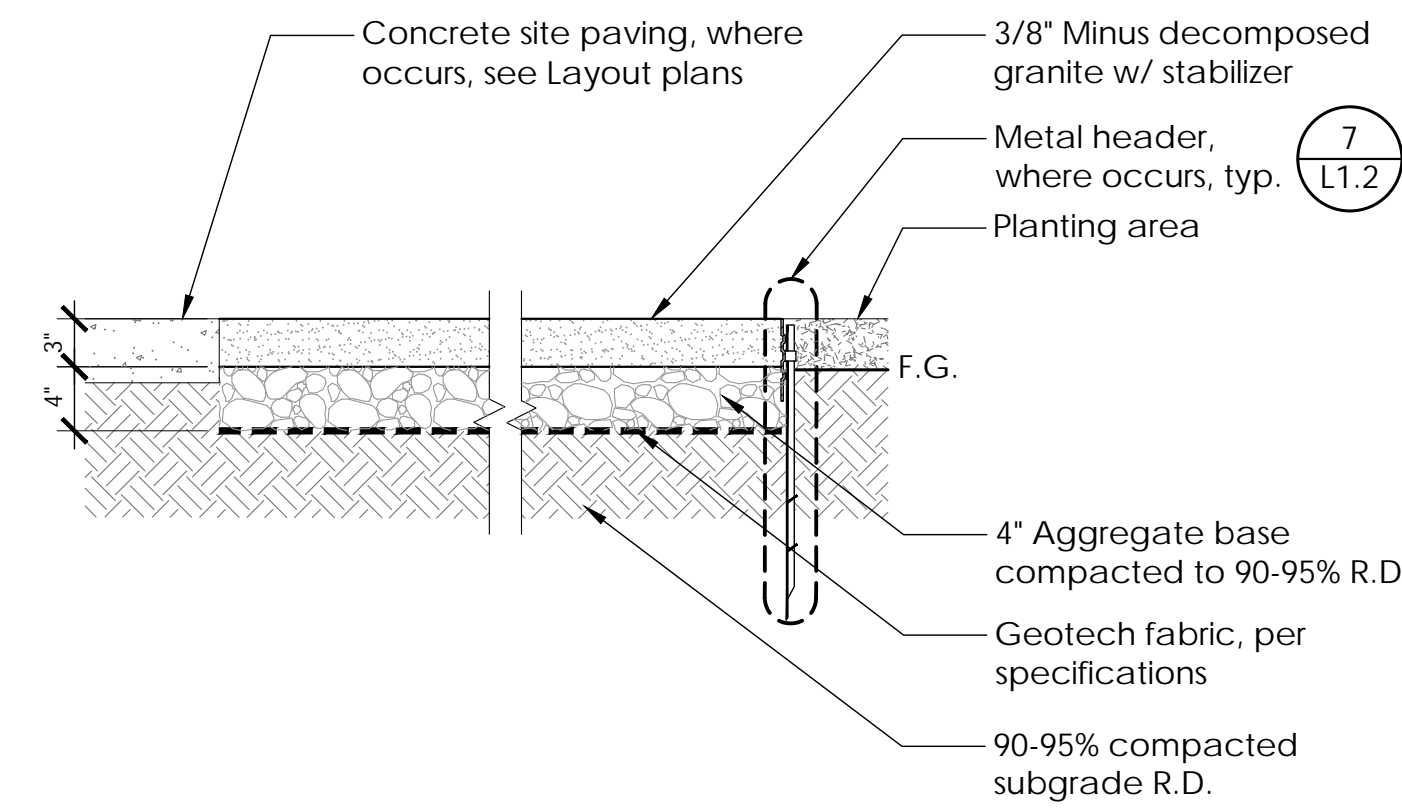
Issuances & Revisions

No.	Description	Date

Key Plan/Consultant Stamp

SITE LAYOUT
PLANS, NOTES, &
SCHEDULES

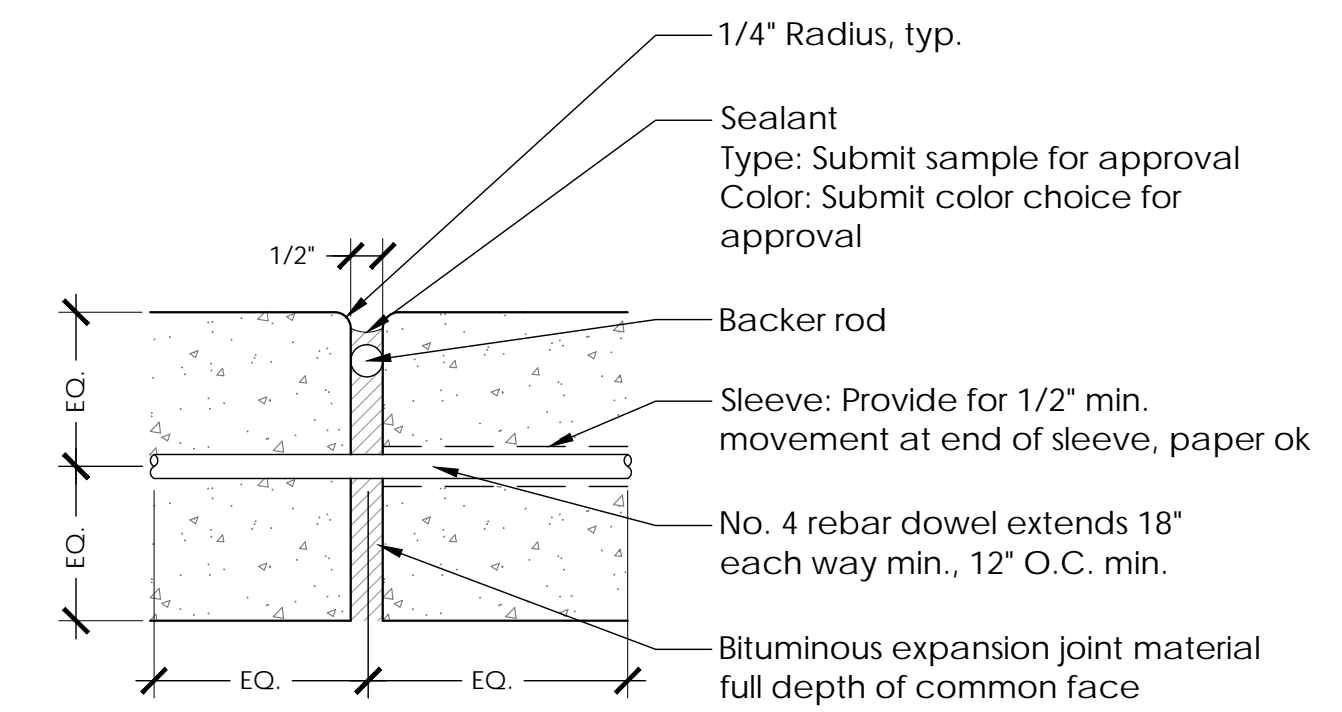
Date: 10 / 04 / 2022
Project Number: 20-2644
Scale: 1" = 20'-0"



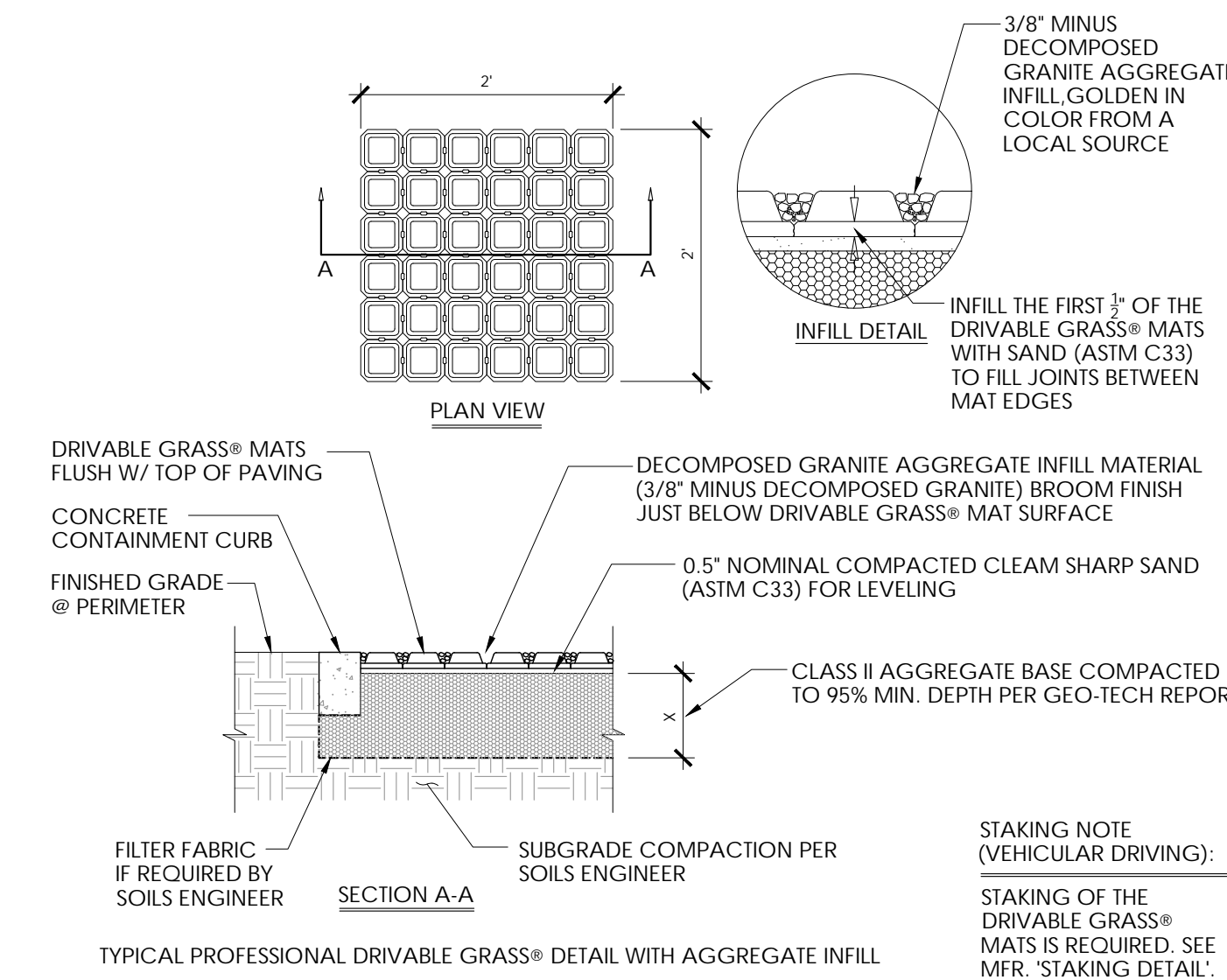
Installation Notes:

- Mix decomposed granite and stabilizer thoroughly on site, moisten as required.
- Place over prepared subgrade in two 2" lifts and compact to 90% with a 350 lb. roller after each lift.
- Provide positive drainage throughout surfaced area.

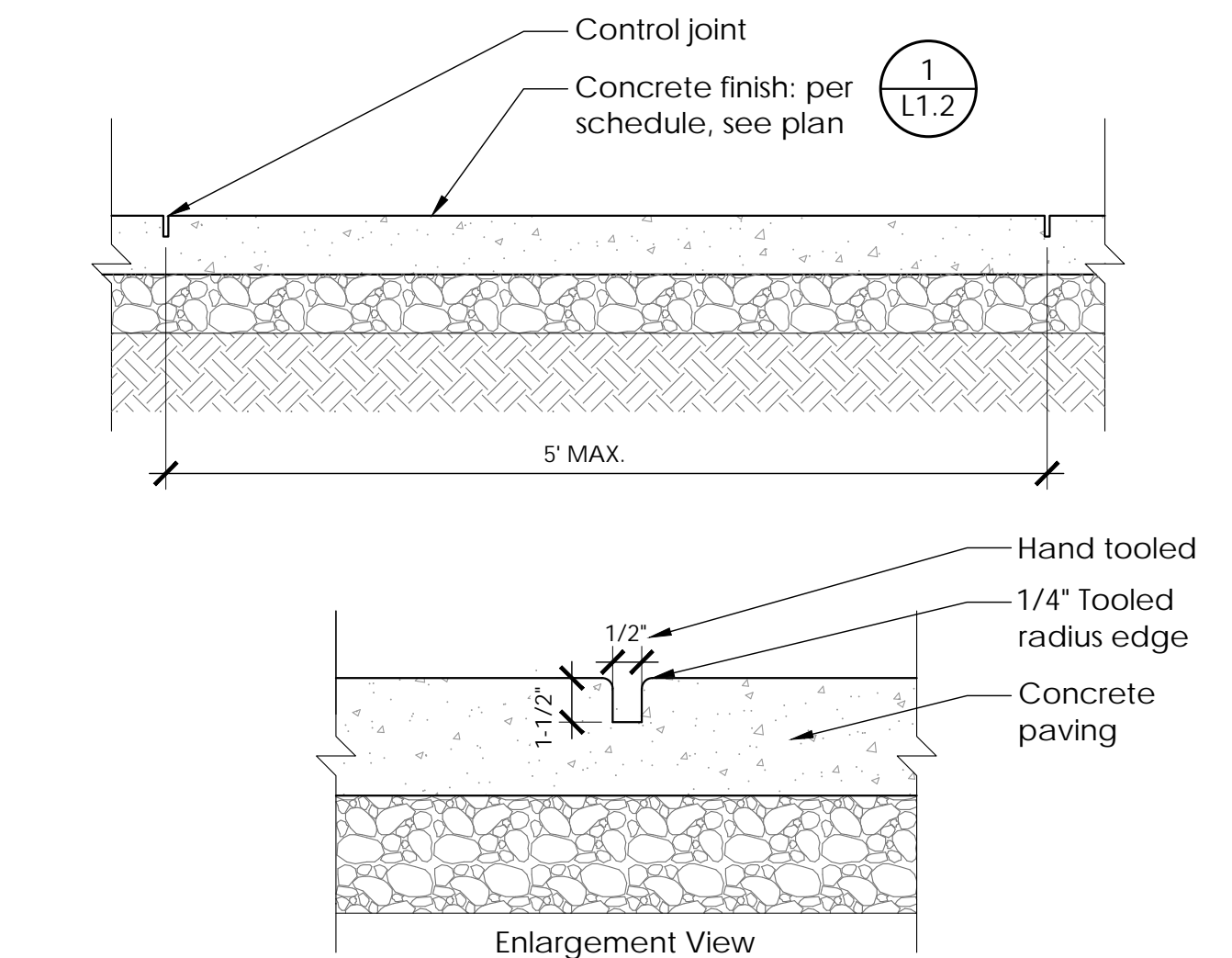
6 DECOMPOSED GRANITE PAVING
 NOT TO SCALE P-RE-WES1-33



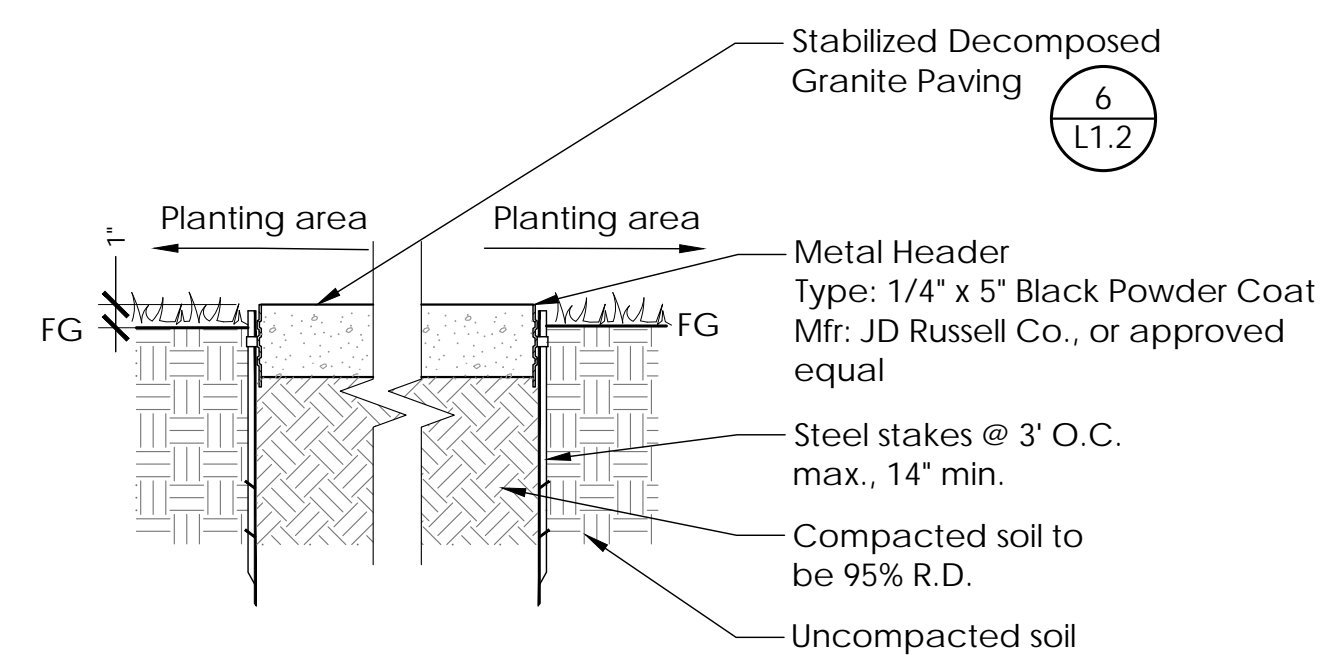
3 EXPANSION JOINT NO. 4 WITH DOWELS, TYP.
 NOT TO SCALE P-RE-WES1-79



5 CONCRETE EVA PAVING SYSTEM
 NOT TO SCALE P-RE-WES1-84

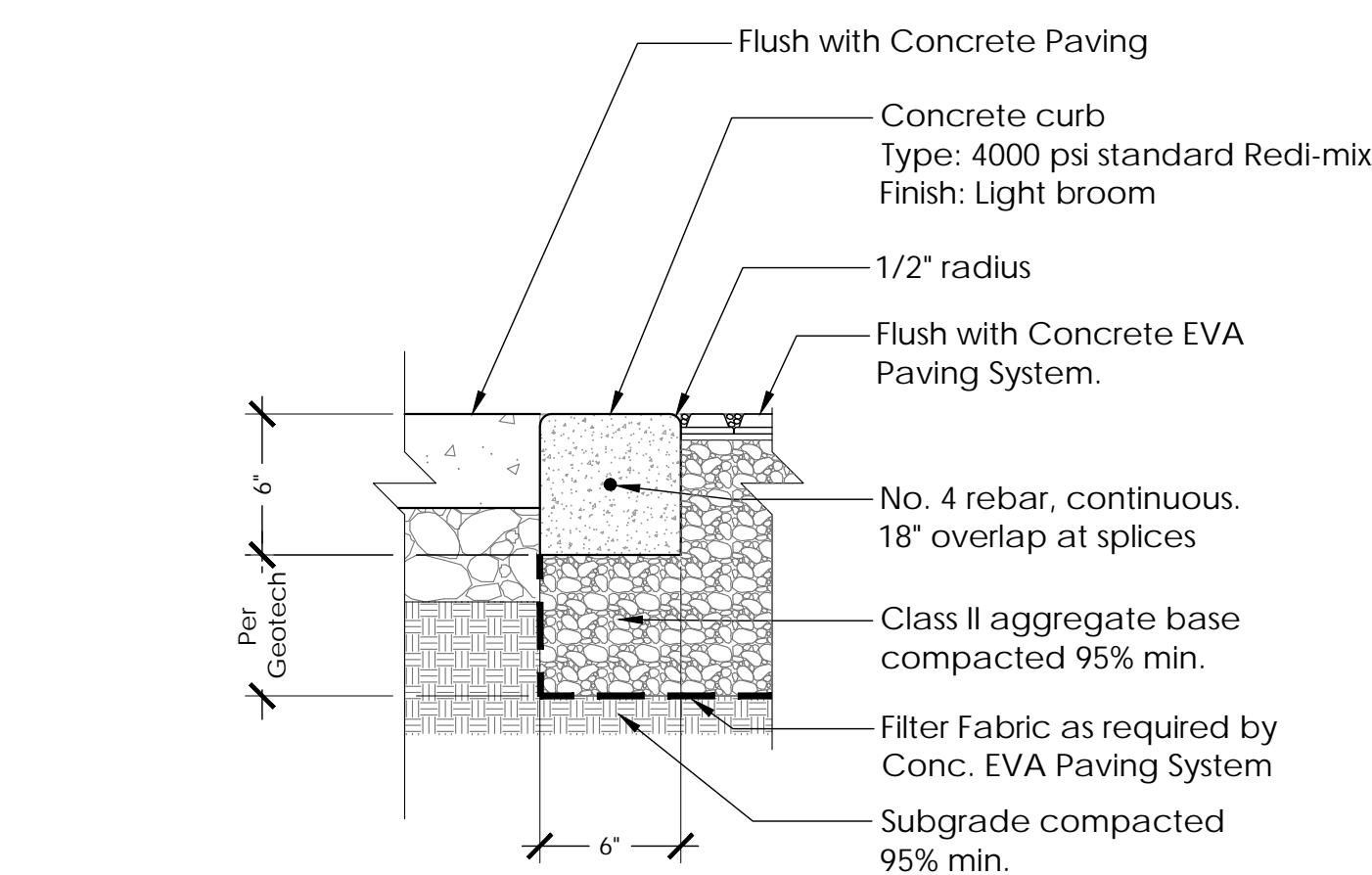


2 CONTROL JOINT
 NOT TO SCALE P-RE-WES1-57



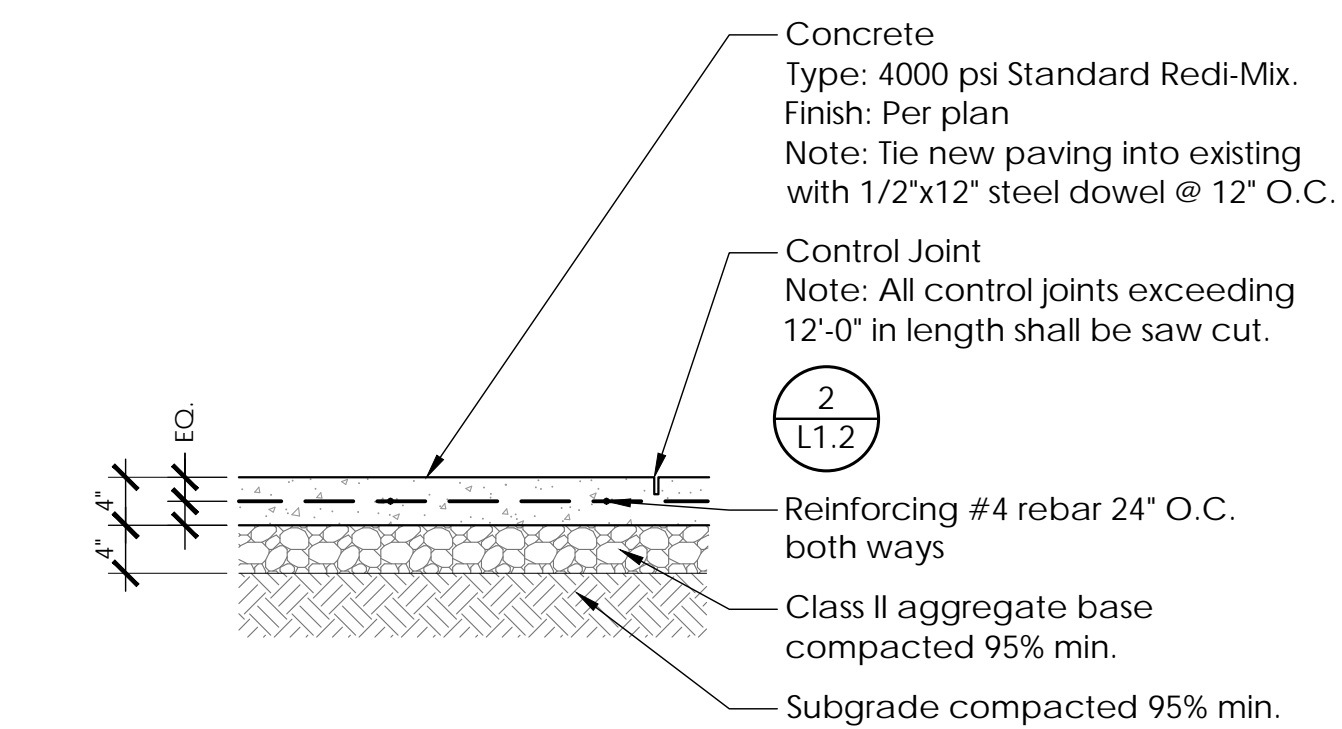
- Notes:**
- Compact grades adjacent to edging to avoid settling.
 - Corners - Cut base of edging up half way and form a continuous corner.
 - Stake on inside of planting area when adjacent to lawn area.

7 METAL HEADER
 NOT TO SCALE P-RE-WES1-34



- Notes:**
- Install expansion joint in curb: 12'-0" o.c. max.
 - Install fiber expansion joint between header and adjacent hardscape.
 - F.G. of concrete curb flush with adjacent hardscape.
 - Install tooled score joints: 6'-0" o.c. max. or at changes of direction.

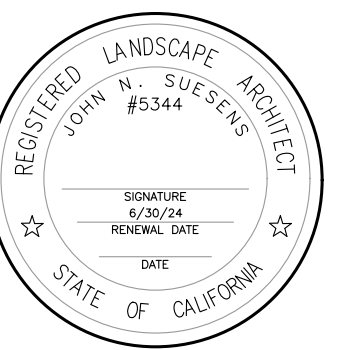
4 CONCRETE CONTAINMENT CURB
 NOT TO SCALE P-RE-WES1-61



- Notes:**
- Install expansion joints where new paving meets existing paving, walls, and doors.
 - Create E.J.'s in all new paving per plan, not further than 24'-0" O.C.
 - Contractor to submit a 4x4 panel sample of each concrete finish to Landscape Architect for approval.

1 CONCRETE PAVING - PEDESTRIAN
 NOT TO SCALE P-RE-WES1-47

Stamp



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Issuances & Revisions

No.	Description	Date

Key Plan/Consultant Stamp

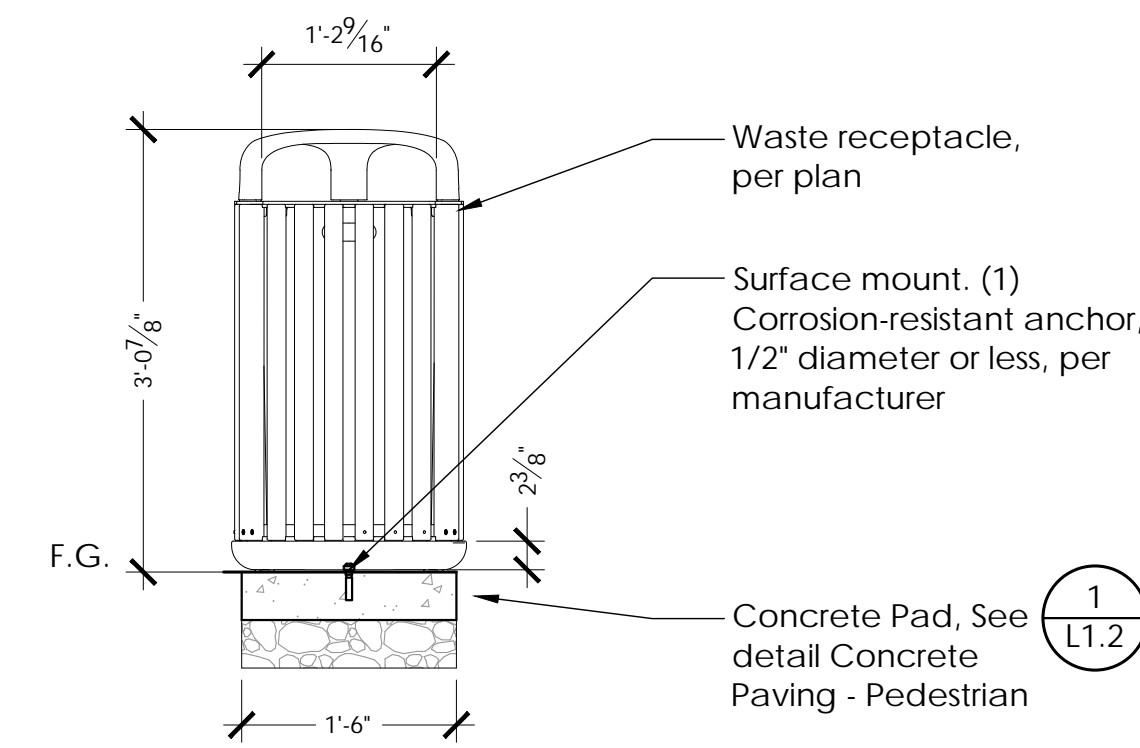
**SITE LAYOUT
 DETAILS**

Date: 10 / 04 / 2022
 Project Number: 20-2644
 Scale: AS SHOWN

L1.2

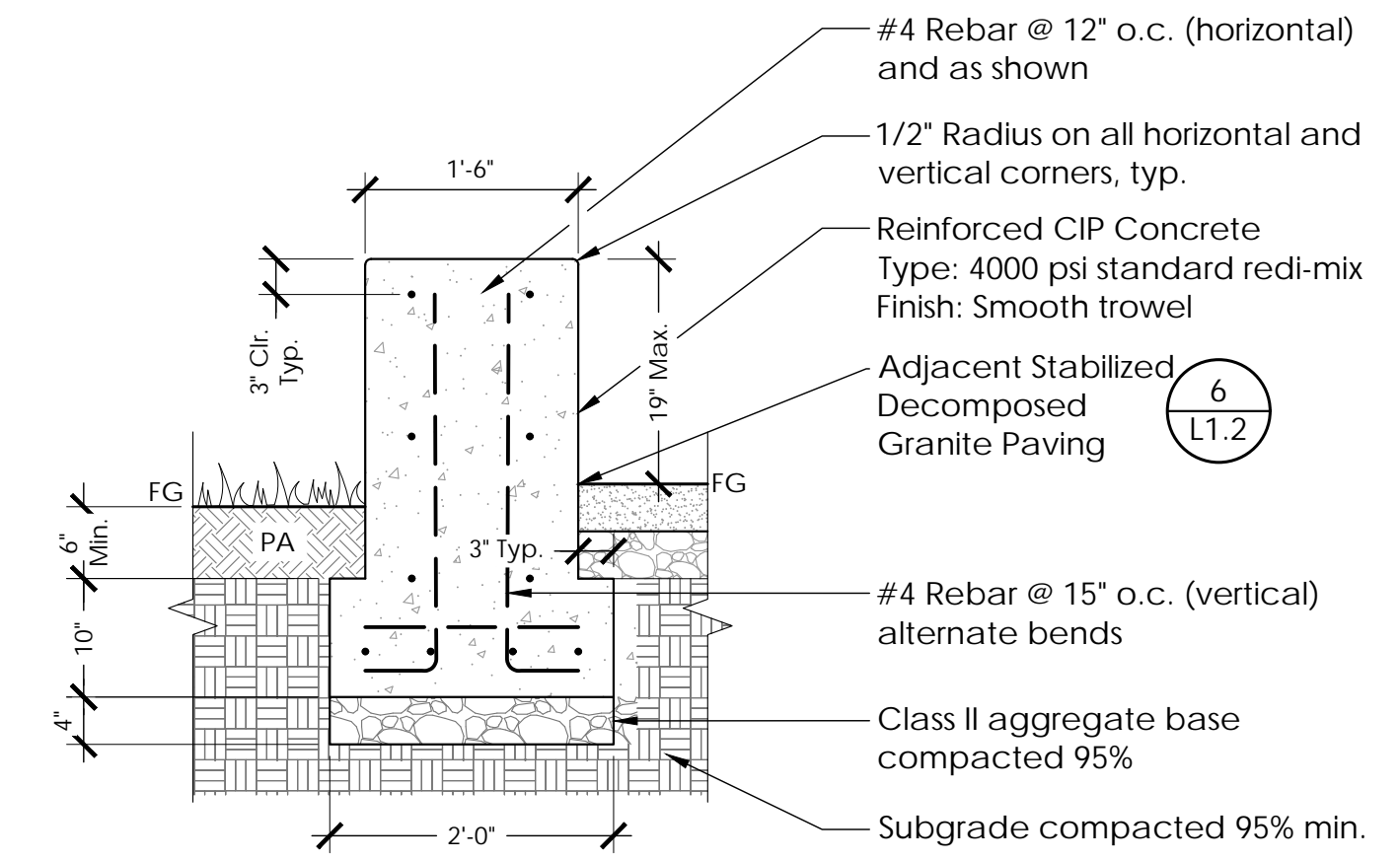
**805 RIVERFRONT STREET
 RIVERWALK LANDSCAPE IMPROVEMENTS**
 65% CD SUBMITTAL - INTERNAL CHECK

805 Riverfront Street
 West Sacramento, CA



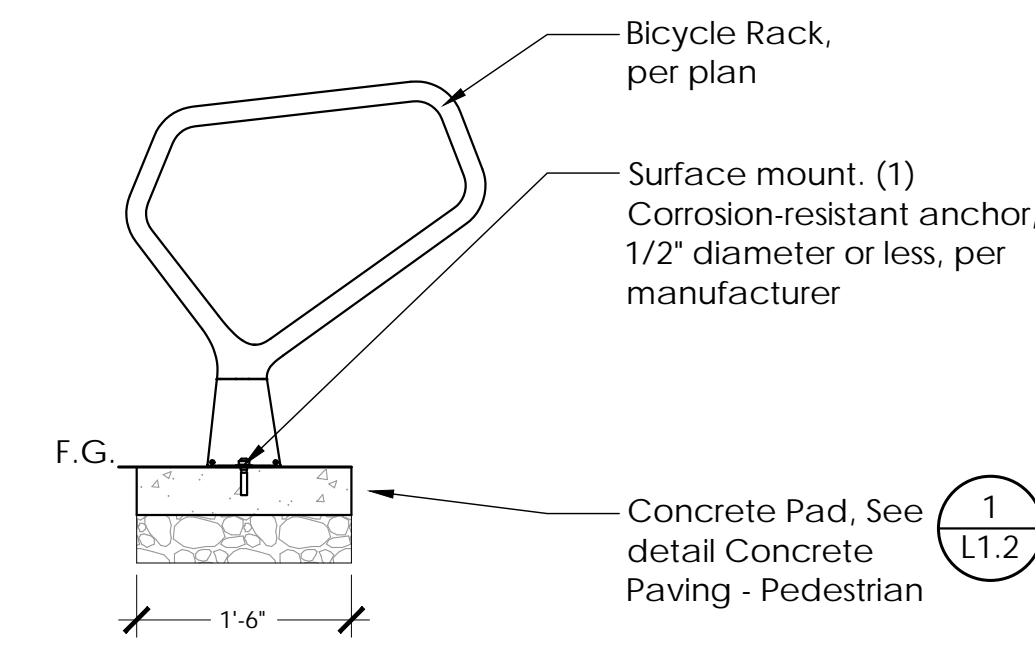
- Notes:
1. Install per manufacturer's recommendations.
 2. Finish grade of concrete pad flush with F.G. of adjacent paving.

6 WASTE RECEPTACLE - SURFACE MOUNT
 NOT TO SCALE P-RE-WES1-67



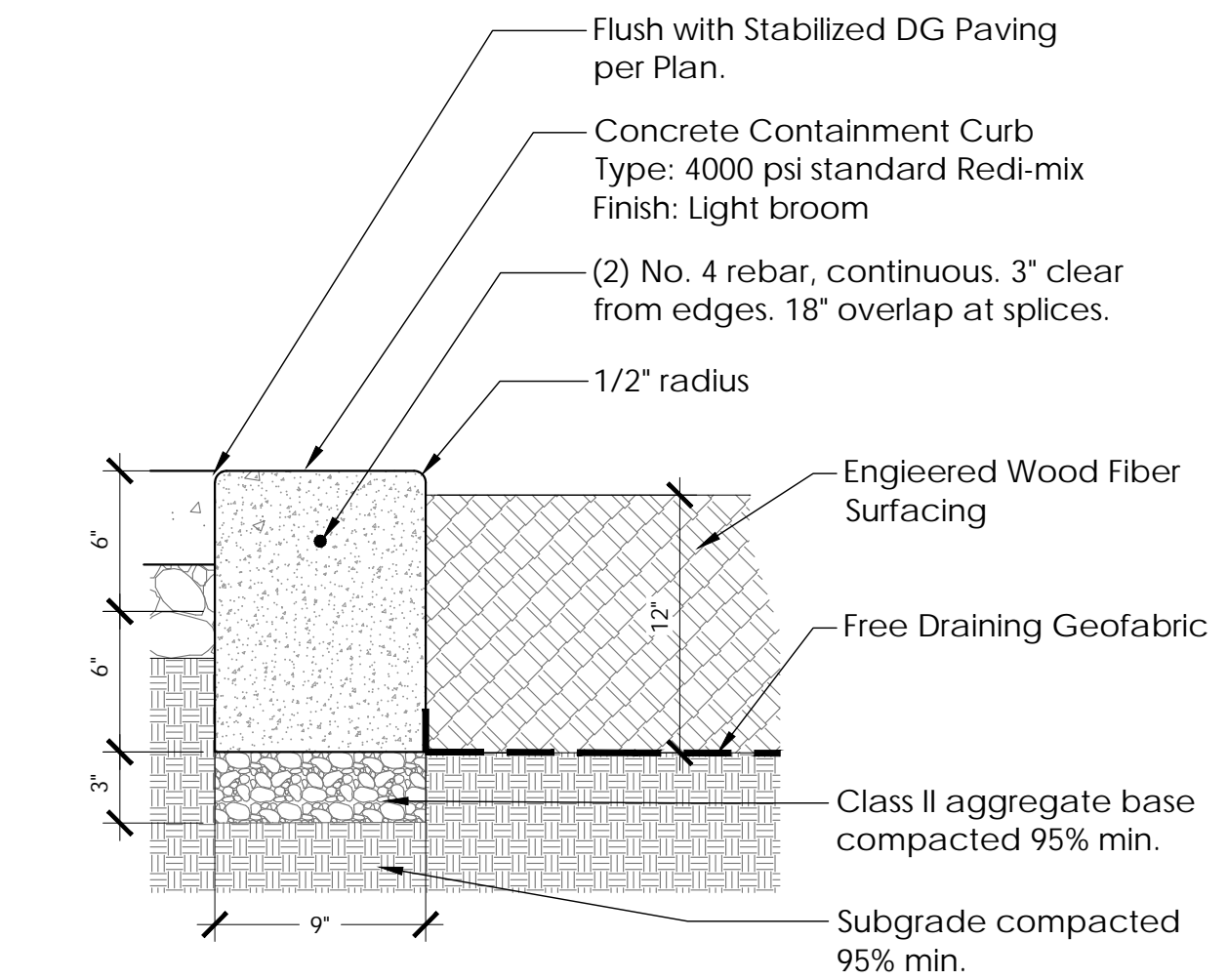
- Notes:
1. Provide a (3) linear foot sample panel of smooth trowel finish to Landscape Architect for approval.
 2. On side adjacent to pavement, seat walls to be 17\"/>

**3 18\"/>
 NOT TO SCALE P-RE-WES1-66**

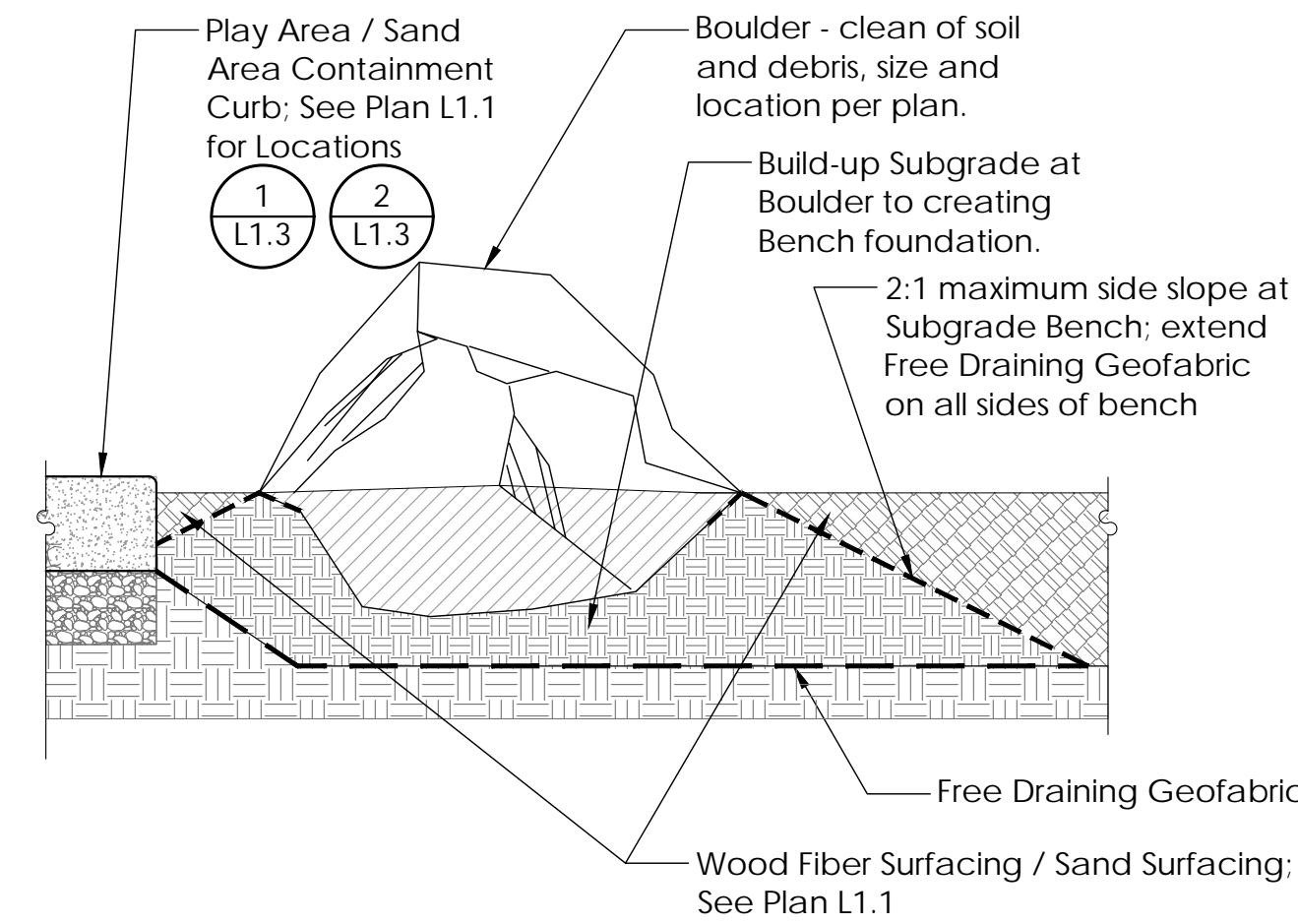


- Notes:
1. Install per manufacturer's recommendations.
 2. Finish grade of concrete pad flush with F.G. of adjacent paving.

5 BICYCLE RACK
 3/4\"/>

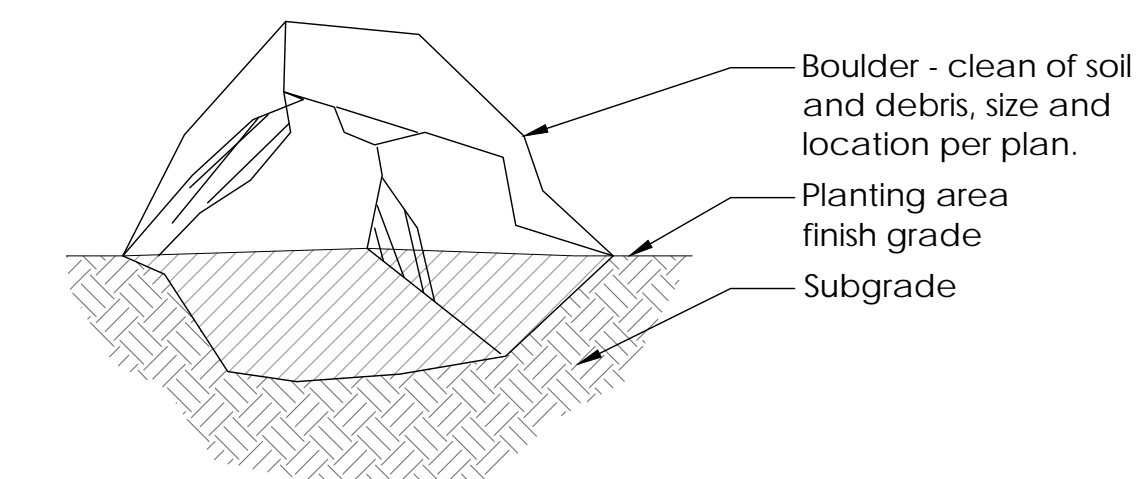


2 ENGINEERED WOOD FIBER SURFACING AT PLAY AREA
 1 1/2\"/>



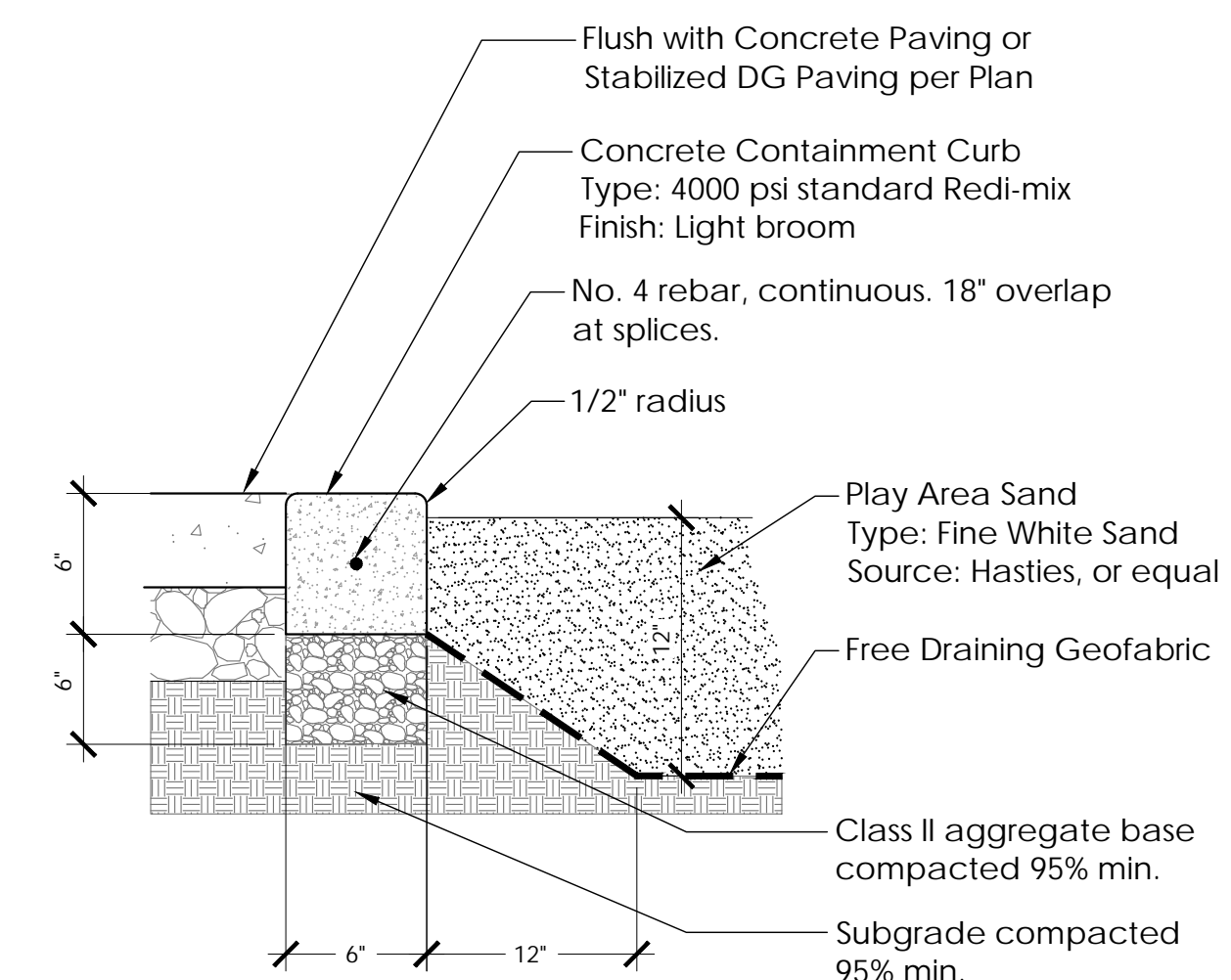
Note:
 Boulders shall be buried to depth such that the slopes of the sides of the boulder are positive.

7 BOULDER DETAIL - INSTALLATION AT PLAY AREAS
 NOT TO SCALE P-RE-WES1-95



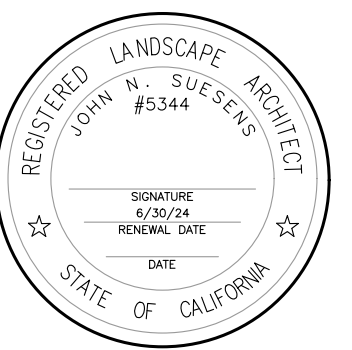
Note:
 Boulders shall be buried to depth such that the slopes of the sides of the boulder are positive.

4 BOULDER DETAIL - INSTALLATION AT PLANTING AREAS
 NOT TO SCALE P-RE-WES1-72



1 SAND SURFACING AT PLAY AREA
 1 1/2\"/>

Stamp



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Issuances & Revisions

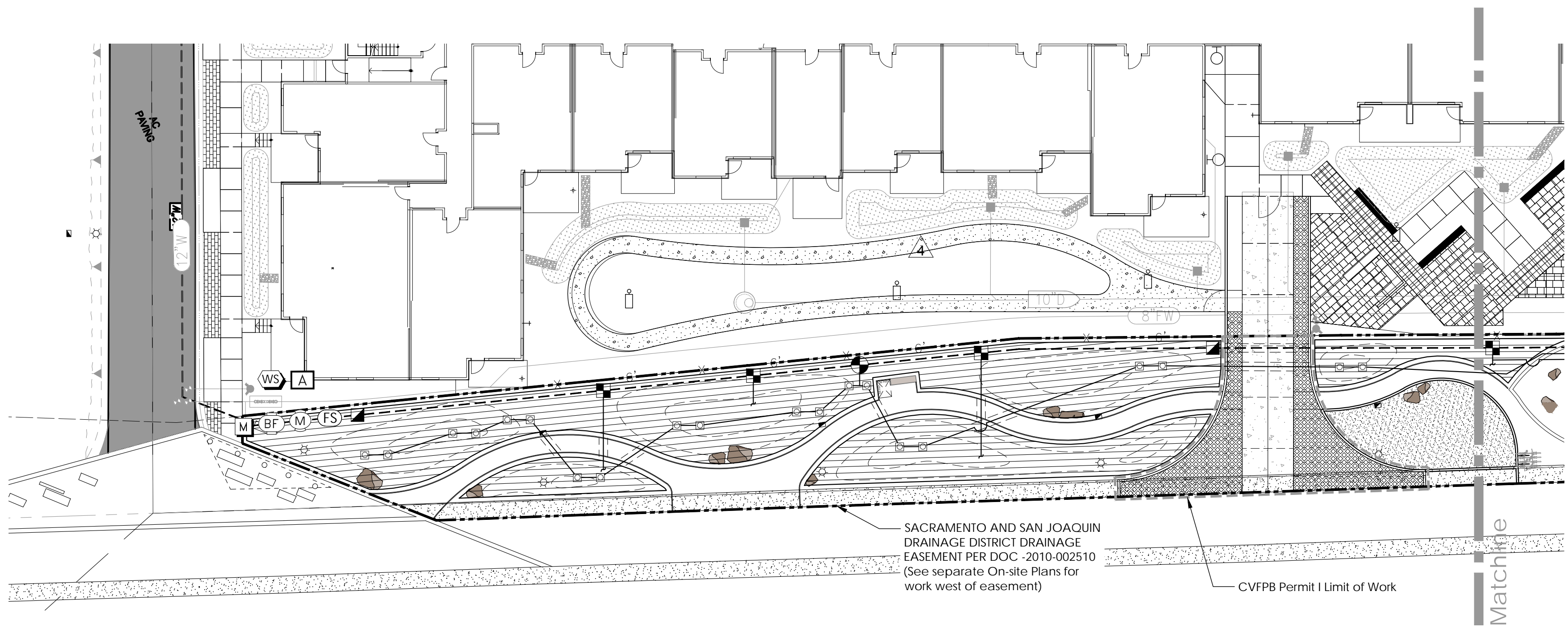
No.	Description	Date

Key Plan/Consultant Stamp

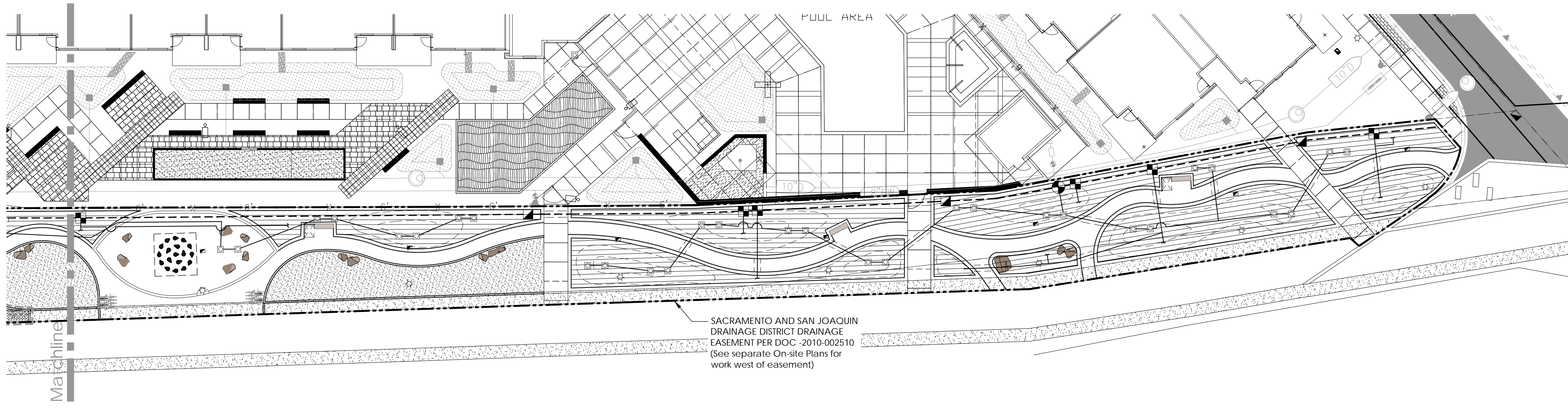
SITE LAYOUT
 DETAILS

Date: 10 / 04 / 2022
 Project Number: 20-2644
 Scale: AS SHOWN

L1.3



IRRIGATION PLAN - EAST



IRRIGATION PLAN - WEST

IRRIGATION EQUIPMENT SCHEDULE

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	ARC	PSI	GPM	RADIUS	DETAIL	SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	DETAIL	SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	DETAIL
☐	Hunter RZWS-SLEEVE-18-CV 50 18" long RZWS with Filter Fabric Sleeve, .25 gpm or .50 gpm bubbler options, Check Valve, 1/2" swing joint for connection to 1/2" pipe	360	30	0.5	2'	4/L2.3	☉	Hunter ICV-G-FS 1-1/2" 1", 1-1/2", 2", and 3" Plastic Electric Remote Control Valves, Globe Configuration, with NPT Threaded Inlet/Outlet, for Commercial/Municipal Use. With Filter Sentry.	3/L2.3	Ⓢ	Flow Sensor Creative Sensor Technology FSI-T15-001 1.5" PVC tee type flow sensor w/socket ends, custom mounting tee and ultra lightweight impeller enhances low flow measurement. 2 wire digital output compatible w/all irrigation controllers. Flow range 1.8 GPM - 108 GPM.	5/L2.2
☐	Hunter ICZ-101-25 1" Drip Control Zone Kit. 1" ICV Globe Valve with 1" HY100 filter system. Pressure Regulation: 25psi. Flow Range: 2 GPM to 20 GPM. 150 mesh stainless steel screen.						☑	Hunter HQ-33DLRC 3/4" Quick coupler valve, yellow locking rubber cover, red brass and stainless steel, with 3/4" NPT inlet, 2-piece body.	/	☉	Wireless Solar Sensor Hunter WSS-SEN Wireless Solar Sync Install 10 feet high on south-facing building wall per Manufacturer's instructions. Confirm exact location in field with Landscape Architect and Architect in the field.	
▨	Area to Receive Dripline Rain Bird XFS-CV-09-18 XFS-CV Sub-Surface and On-Surface Landscape Dripline with a Heavy-Duty 4.3 psi Check Valve. 0.9 GPH emitters at 18" O.C. Dripline laterals spaced at 18" apart, with emitters offset for triangular pattern. Specify XF insert fittings.						Ⓜ	Buckner-Superior 3100 2" Normally Open Brass Master Valve that Provides Dirty Water Protection. Available in 3/4", 1", 1-1/4", 1-1/2", 2", 2-1/2" and 3".	5/L2.2	Ⓜ	Water Meter 2"	
							Ⓟ	Backflow Preventer 2" 2" See Civil Drawings		—	Irrigation Lateral Line: PVC Schedule 40 Size per Plan	
							Ⓜ	Automatic Controller Assembly Hunter PED-SS-A2C-1200-M 12-Station controller in an outdoor stainless steel pedestal enclosure; with (6) A2M-600 station expansion modules	1/L2.2	---	Irrigation Mainline: PVC Schedule 40 2" size, typ.	
										---	Irrigation Sleeve: PVC Schedule 40 Mainline Sleeve: 6" Lateral Line Sleeve: 4"	

IRRIGATION NOTES

- The Landscape Contractor shall inspect the site and verify conditions and dimensions prior to construction.
- Install irrigation system in accordance with all local codes and ordinances.
- See details and specifications for procedures, material and installation requirements.
- Prior to cutting into soil, locate all cables, conduits, sewers, and other utilities or architectural features that are commonly encountered underground and take proper precautions not to damage or disturb such improvements. Any damage made during the installation of the irrigation system of the aforementioned items shall be repaired and/or replaced to the satisfaction of the Owner at the Contractor's own expense.
- Contractor to minimize disturbance to existing tree roots on site. Cut minor roots (less than 2" in diameter) of trees indicated to remain in a clean and careful manner where such roots obstruct installation of new construction. If any roots greater than 2" are encountered stop work and contact the Owner's representative immediately.
- The irrigation design is diagrammatic. All piping, valves, etc., shown within paved areas are for design clarification only and shall be installed in planting areas. No elbows or 45° ell's may be placed under paving, these are to be located in planting areas only. Mainline and valves shall be installed in shrub/ground cover areas only. Where valves inadvertently fall within paved areas, Contractor must install in concrete valve boxes. Avoid conflicts with utilities, new planting, new site or architectural elements.
- All valves shall be placed in Carson 1419B-12B, or equal, green valve box. All valve boxes shall be located in groundcover areas whenever possible, and shall be bolted.
- Station operation times shall not exceed the soil's infiltration rate as determined by the soils report.
- All lateral end runs shall be 3/4" size unless otherwise noted.
- Where pipe sizes have been omitted or there is a conflict, refer to the lateral pipe sizing chart for sizes.
- Install one spare common and two spare control wires from each controller in a continuous loop through each valve box connected to that controller for future use.
- Contractor shall coordinate sleeving for irrigation piping with Paving Contractor prior to paving installation. It is the contractor's responsibility for providing appropriate sleeving under hardscape. At each mainline sleeve, provide a separate, appropriate-size sleeve for control/common wiring.
- The landscape Contractor shall coordinate his work with other trades involved (I.E. Grading, Plumbing and Electrical Contractors).
- Contractor shall verify all locations and function of existing irrigation equipment and points of connection that are to remain or to connect to new irrigation systems, upon notification of award of contract. Contractor to immediately notify Landscape Architect if any discrepancies are found between plans and existing irrigation conditions.
- The irrigation systems are designed to operate at 46 psi at point of connection to domestic water supply. Landscape Contractor shall test pressure at point of connection prior to installation of the irrigation backflow prevention device, or any other irrigation equipment. Notify Landscape Architect immediately if pressure is below 40 psi or over 60 psi to determine needed pressure regulation devices. (I.e. boost pump or regulating valve.)

SYSTEM OPERATING FLOW & PRESSURE

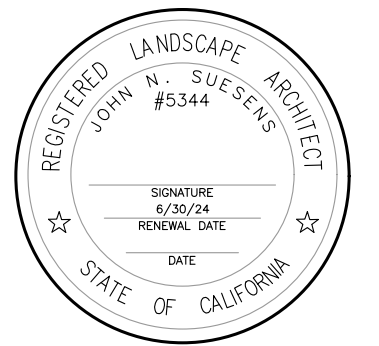
Maximum flow: 30 GPM
 Static Design Pressure: 46 psi
 Normal Operating Pressure: 20 psi
 Contractor to confirm pressure at (each) point of connection, per plan, prior to the installation of any irrigation equipment.

The Contractor is to take a water pressure reading at the irrigation point of connection prior to installation of irrigation equipment. Contractor to immediately notify Owner's Representative and Landscape Architect if any discrepancies are found between plans and existing irrigation conditions.

LEVEE SETBACK NOTES

All irrigation equipment and mainline shall be installed outside of the Levee Setback.

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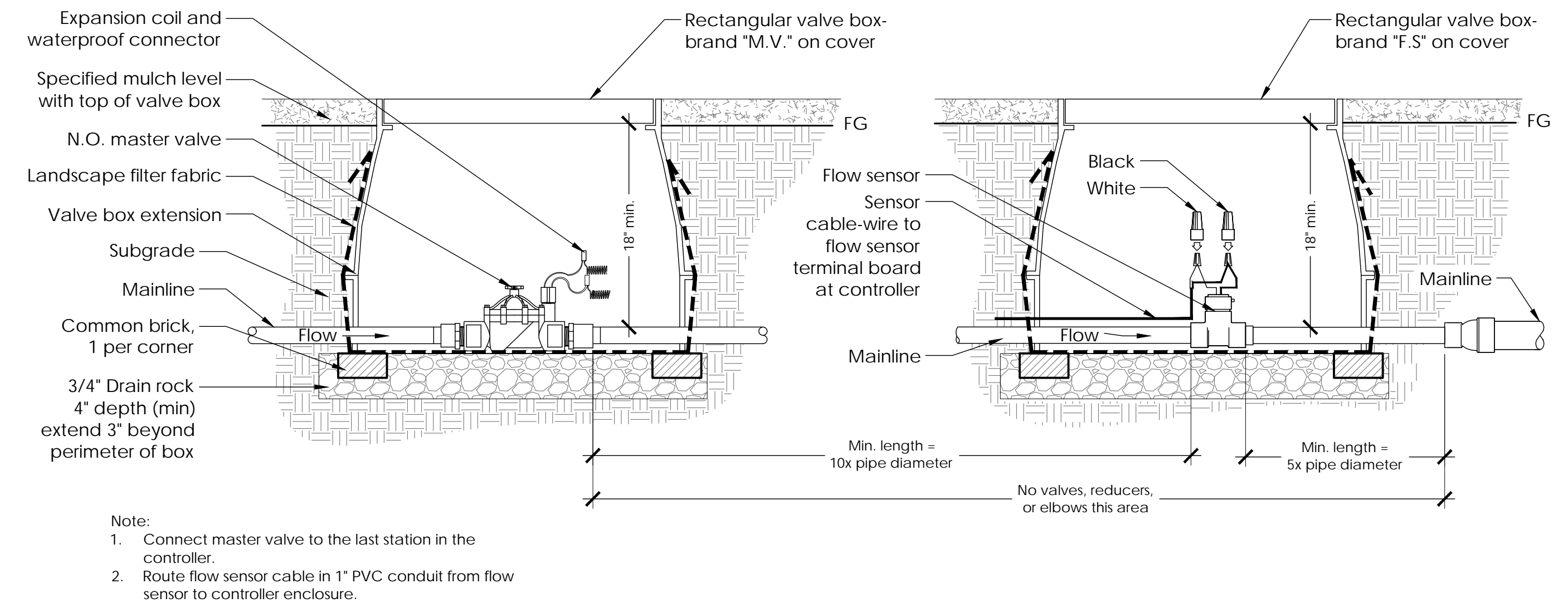
Issuances & Revisions

No.	Description	Date

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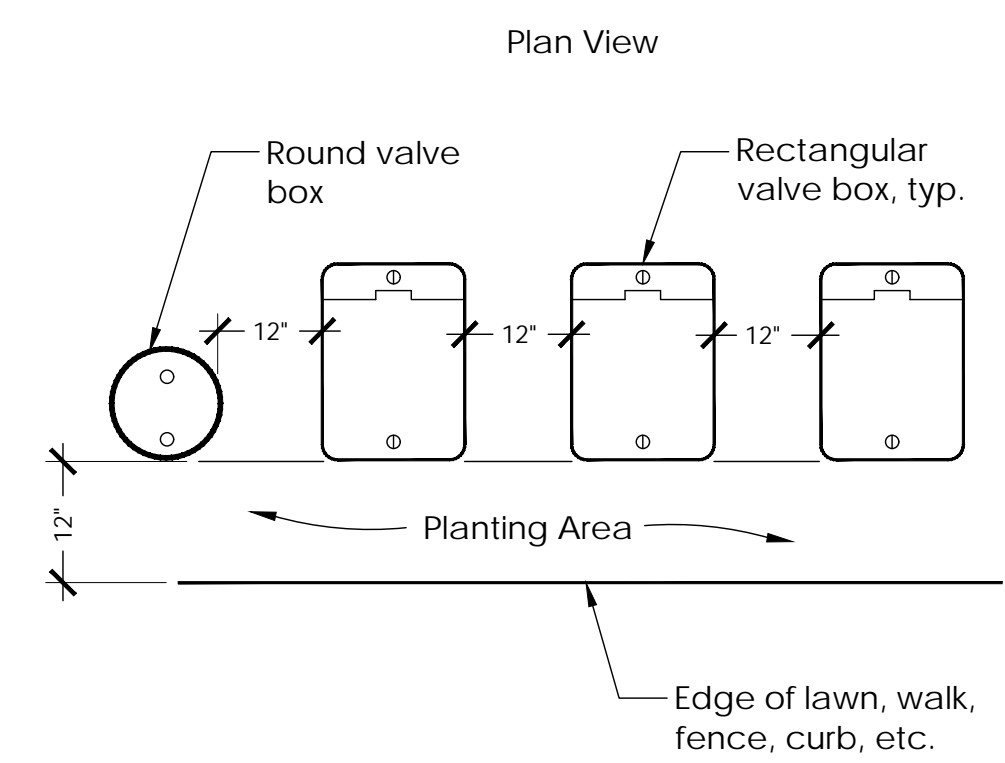
IRRIGATION PLANS, NOTES, & SCHEDULES

Date: 10 / 04 / 2022
 Project Number: 20-2644
 Scale: AS SHOWN



5 MASTER VALVE AND FLOW SENSOR
NOT TO SCALE

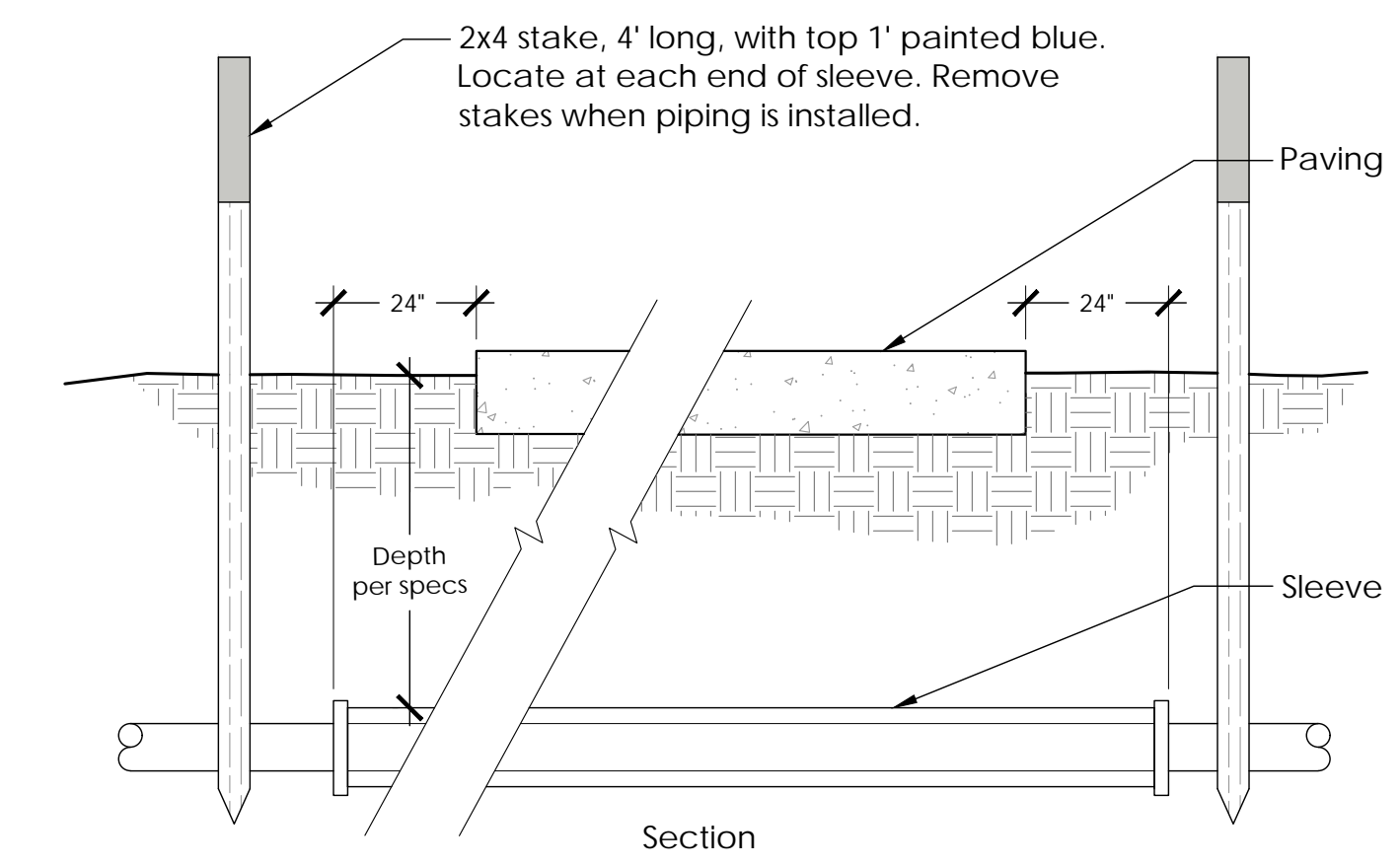
P-RE-WES1-18



- Notes:
- Center boxes over valves.
 - Set boxes in ground cover/shrub area where possible.
 - Set boxes parallel to each other and perpendicular to edge of hardscape.
 - Valve box shall be Pantone 512 for reclaimed water.

4 VALVE BOX DETAIL
NOT TO SCALE

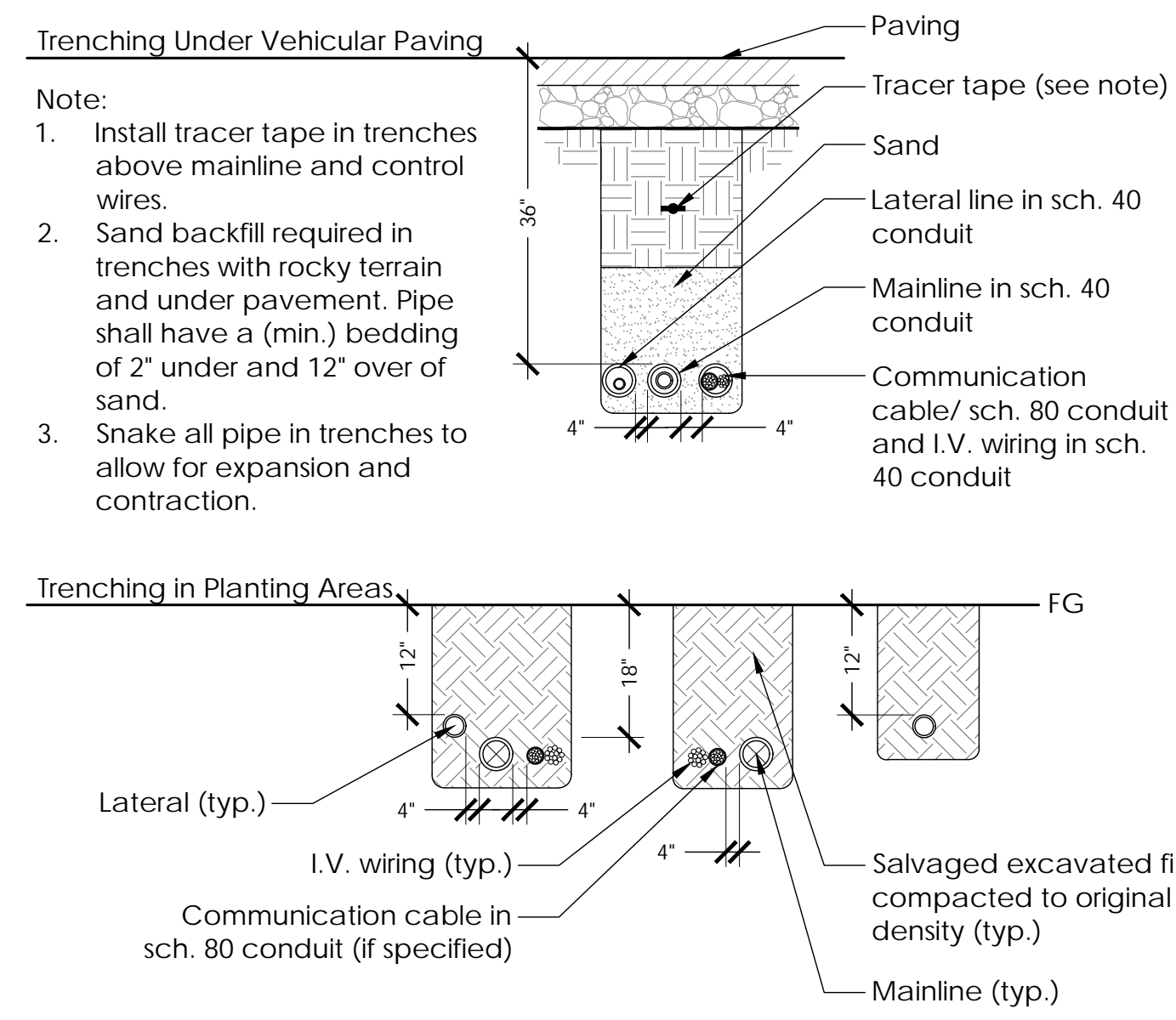
P-RE-WES1-26



- Notes:
- All pipe and fittings to be sch. 40 PVC, see plan for location.
 - Sleeves to be large enough to accept the pipe and fittings to be encased.
 - Provide a separate sleeve for each lateral or main crossing.
 - Provide a separate sleeve for control wire.
 - Tape all ends with duct tape to prevent entry of soil.

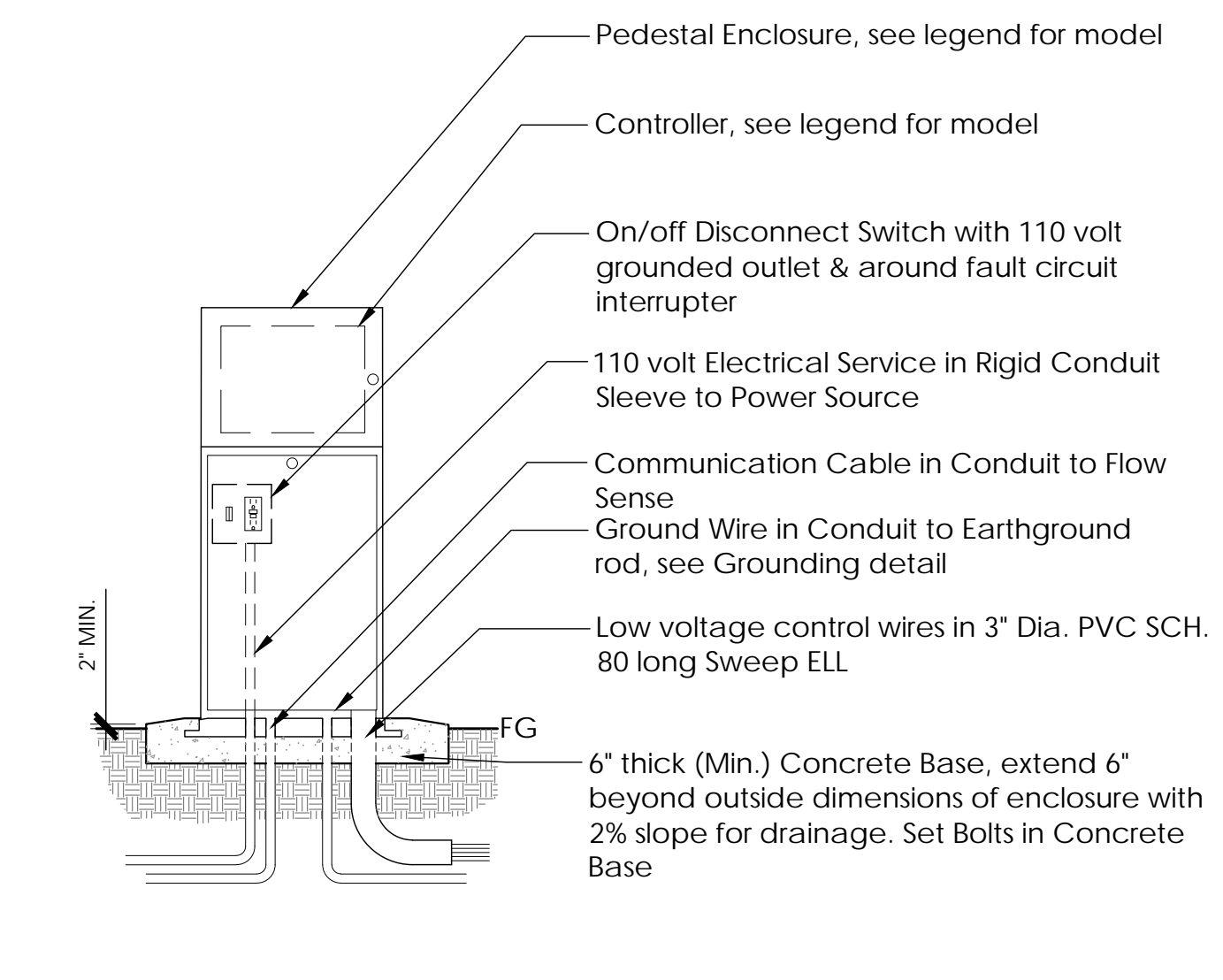
2 SLEEVE DETAIL
NOT TO SCALE

P-RE-WES1-14



3 PIPE AND TRENCHING
NOT TO SCALE

P-RE-WES1-13



1 CONTROLLER AND PEDESTAL
NOT TO SCALE

P-RE-WES1-05

MWEO CALCULATIONS

STATEMENT OF COMPLIANCE

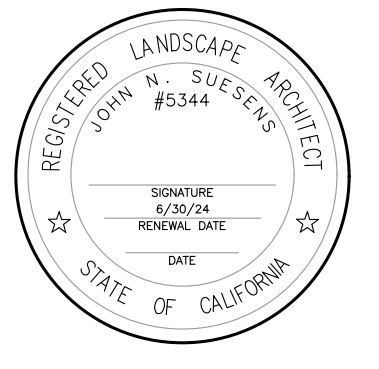
I have complied with the criteria of the California Department of Water Resources Model Water Efficient Landscape Ordinance as established by Chapter 2.7, Title 23 of the 2015 California Building Code and have applied them for the efficient use of water in the landscape design plan.

PREPARER NAME: John Suesens
PREPARER SIGNATURE: _____
PROFESSIONAL LICENSE: PLA CA #5344

**805 RIVERFRONT STREET
RIVERWALK LANDSCAPE IMPROVEMENTS**
65% CD SUBMITTAL - INTERNAL CHECK

805 Riverfront Street
West Sacramento, CA

Stamp



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Issuances & Revisions

No.	Description	Date

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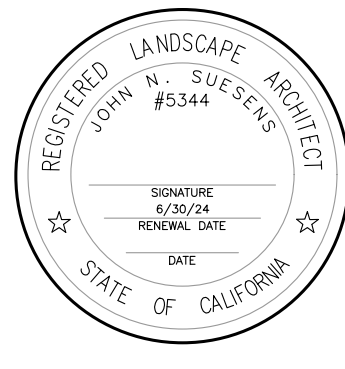
**IRRIGATION
CALCULATIONS &
DETAILS**

Date: 10 / 04 / 2022
Project Number: 20-2644
Scale: AS SHOWN

**805 RIVERFRONT STREET
 RIVERWALK LANDSCAPE IMPROVEMENTS**
 65% CD SUBMITTAL - INTERNAL CHECK

805 Riverfront Street
 West Sacramento, CA

Stamp



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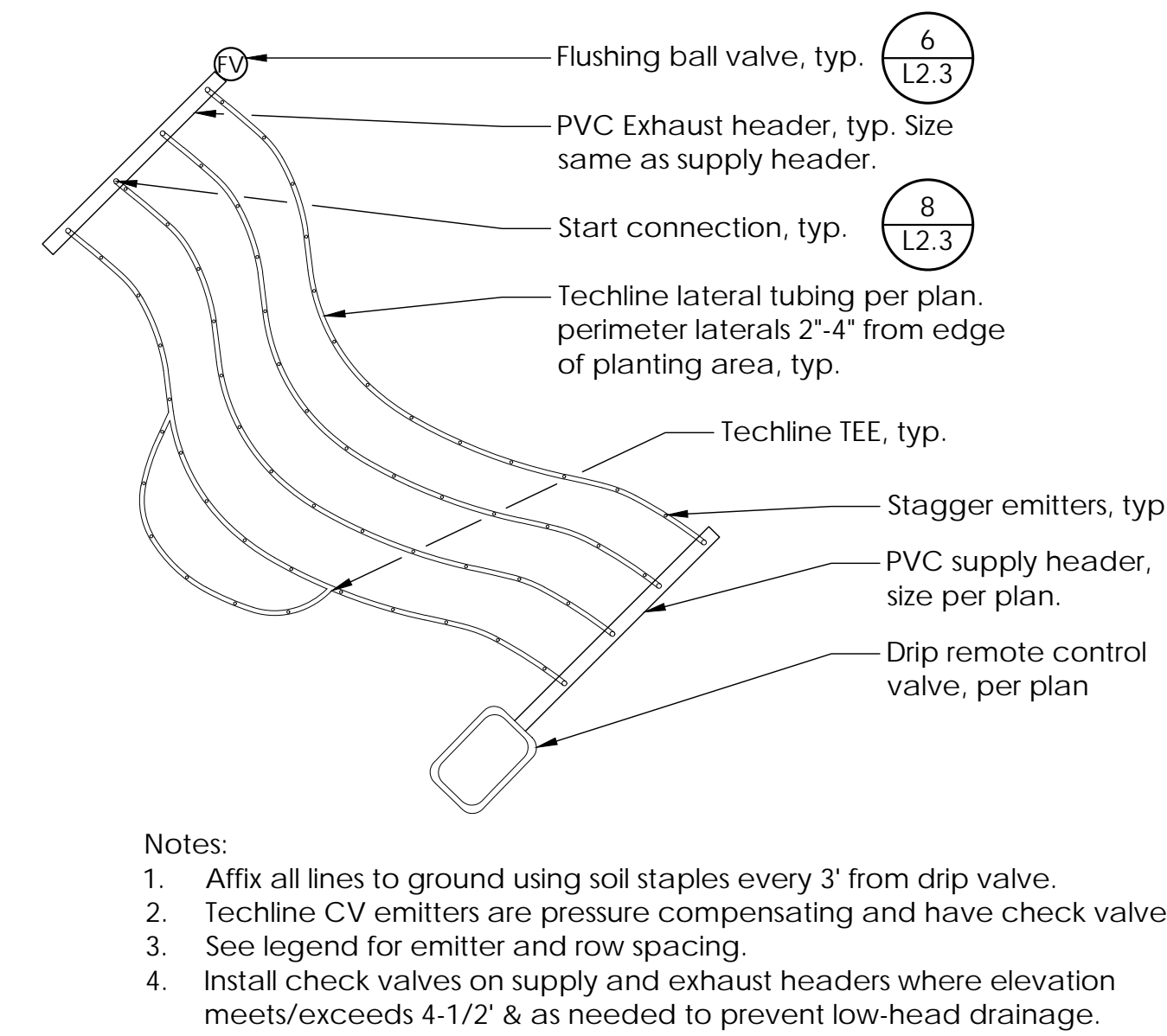
Issuances & Revisions

No.	Description	Date

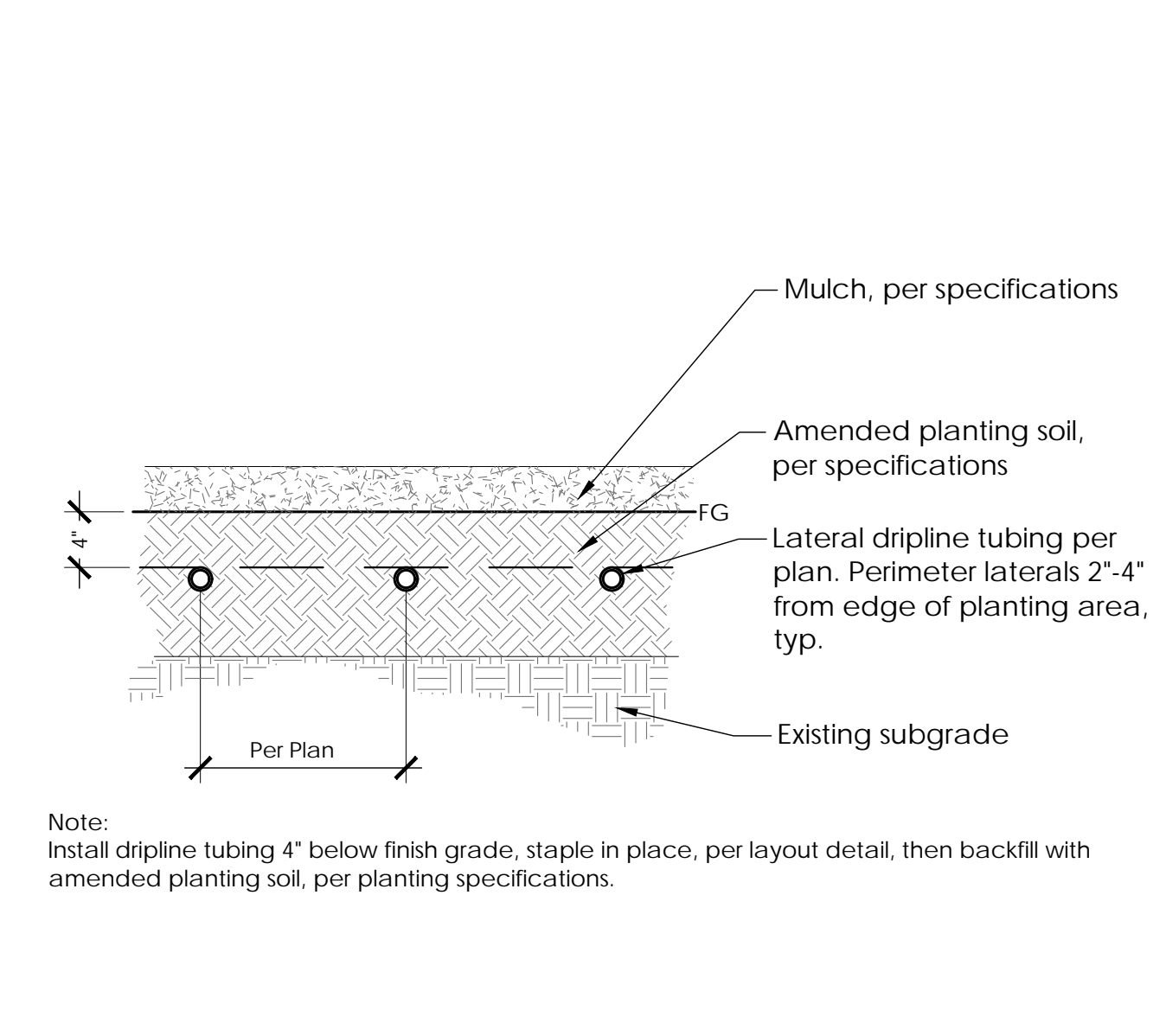
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**IRRIGATION
 DETAILS**

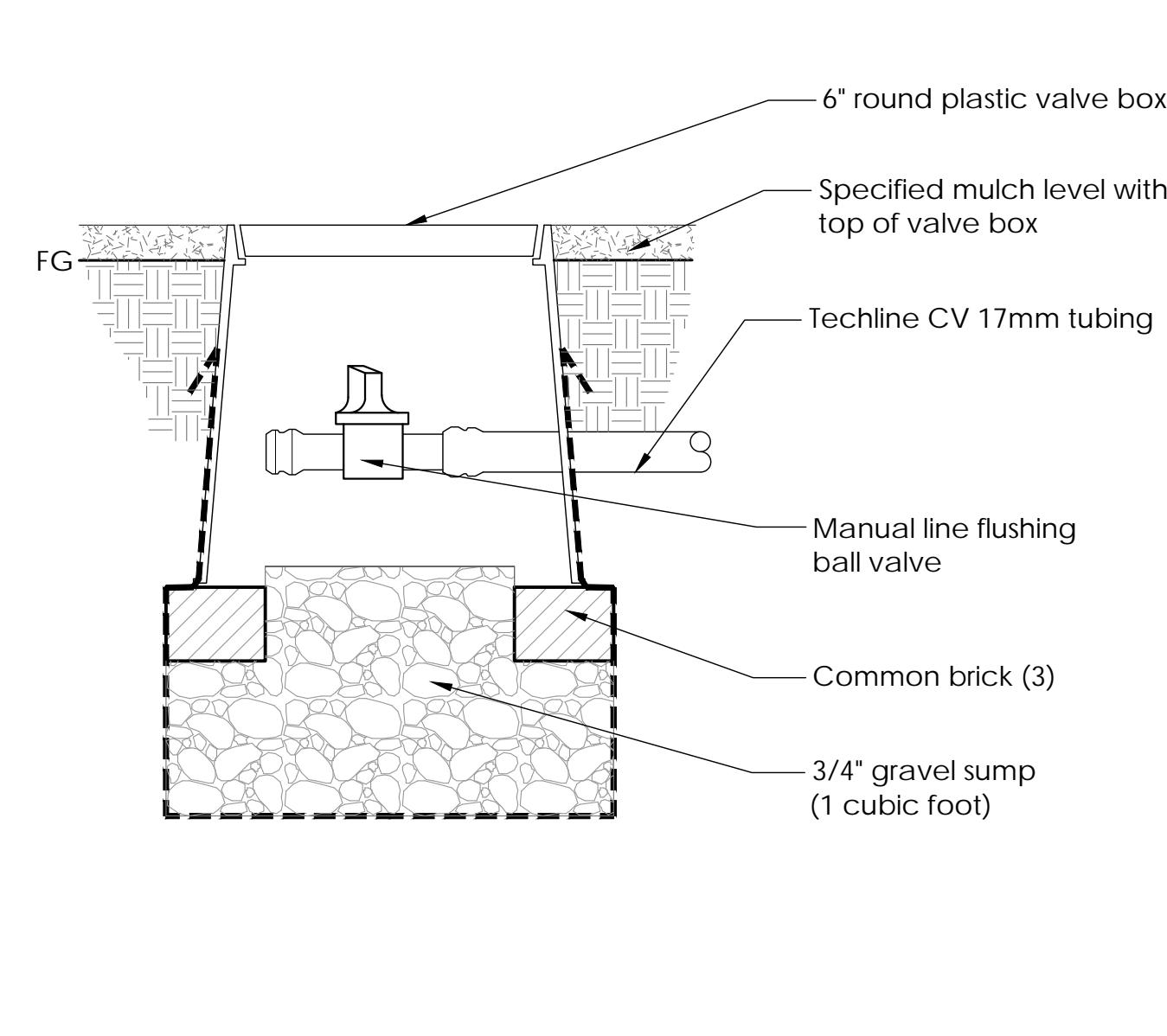
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 Project Number: 20-2644
 Scale: AS SHOWN



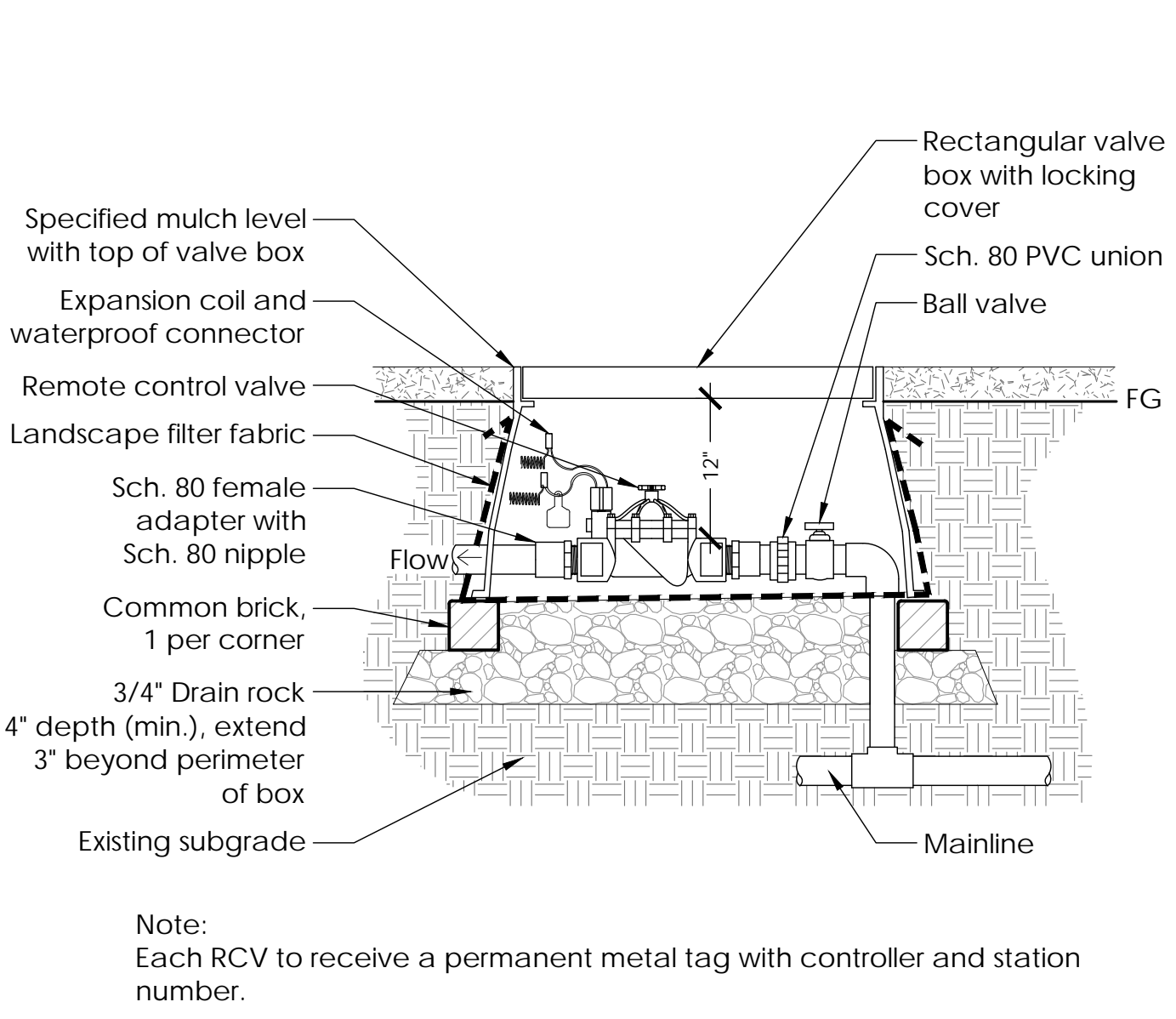
12 DRIPLINE LAYOUT FOR IRREGULAR AREAS - CURVES
 NOT TO SCALE P-RE-WES1-08



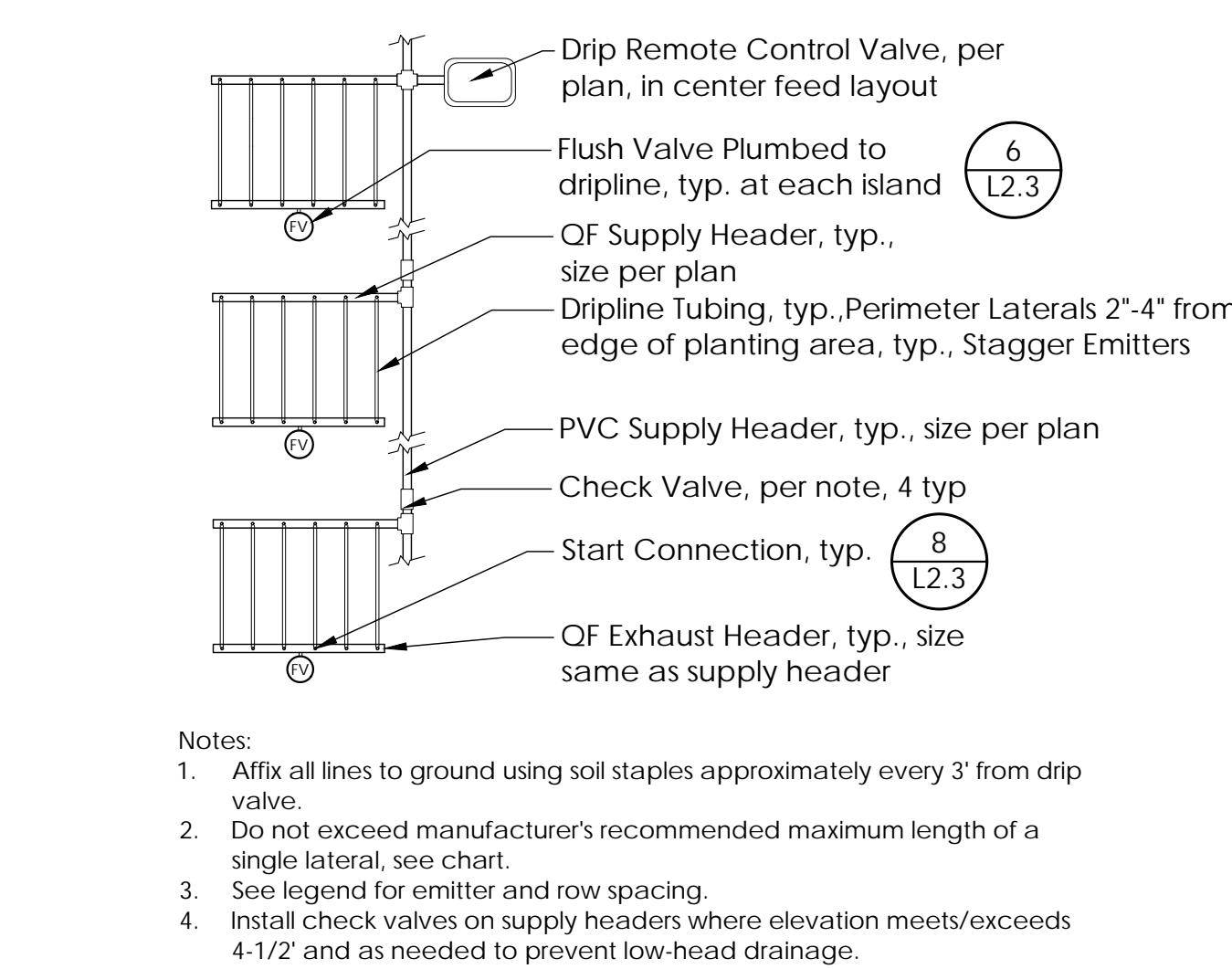
9 DRIPLINE SUBGRADE INSTALLATION
 NOT TO SCALE P-RE-WES1-39



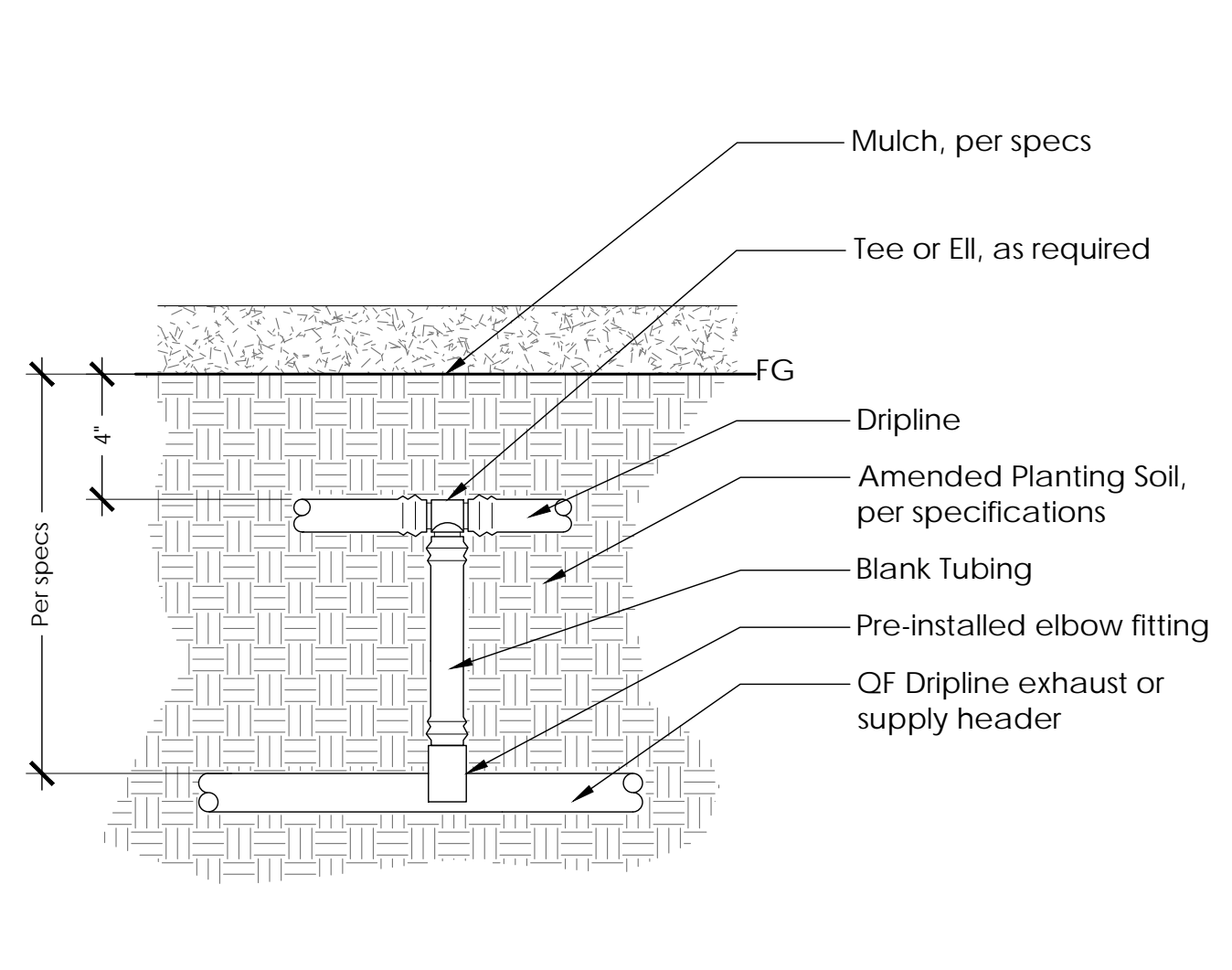
6 MANUAL FLUSH VALVE
 NOT TO SCALE P-RE-WES1-16



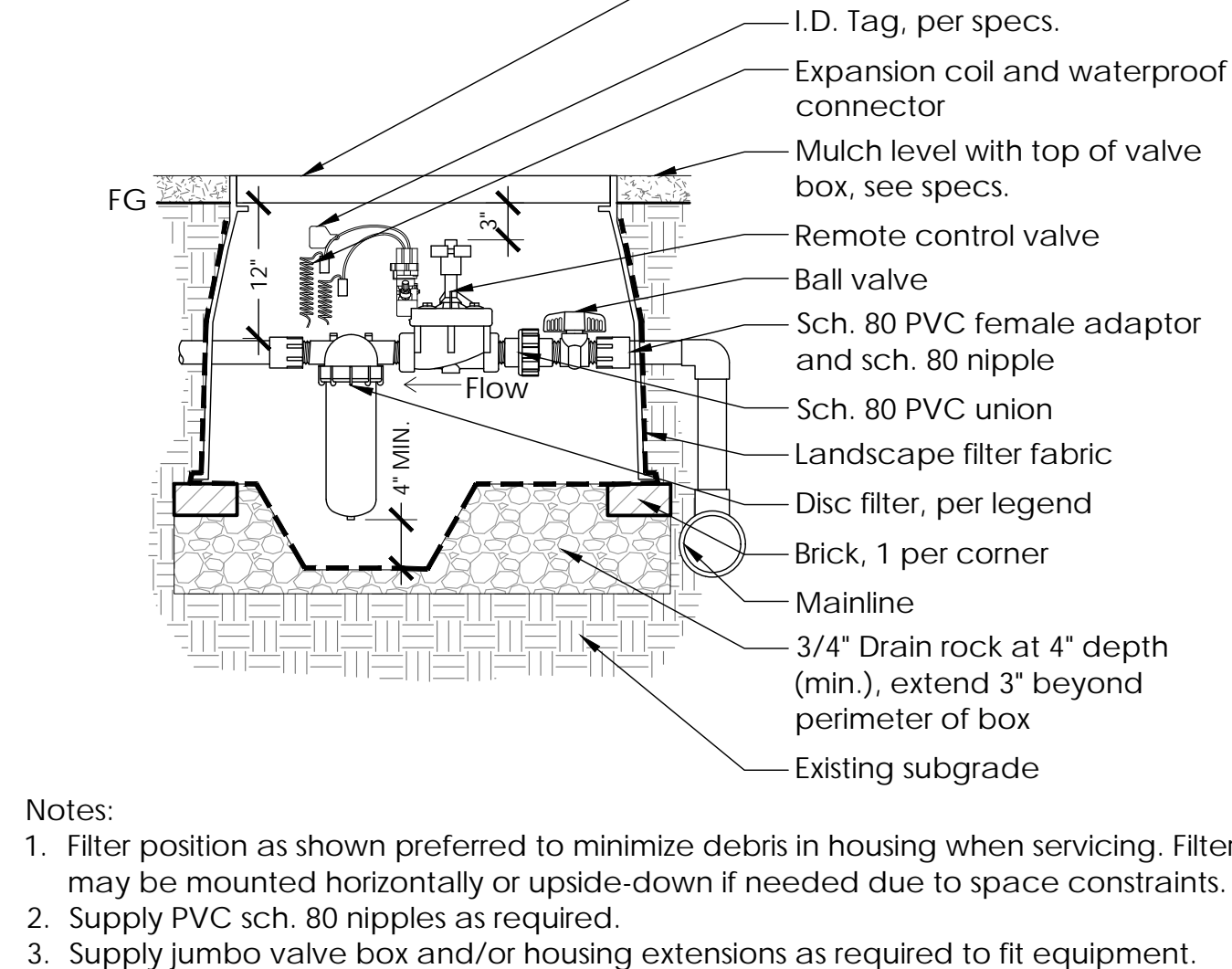
3 REMOTE CONTROL VALVE
 NOT TO SCALE P-RE-WES1-15



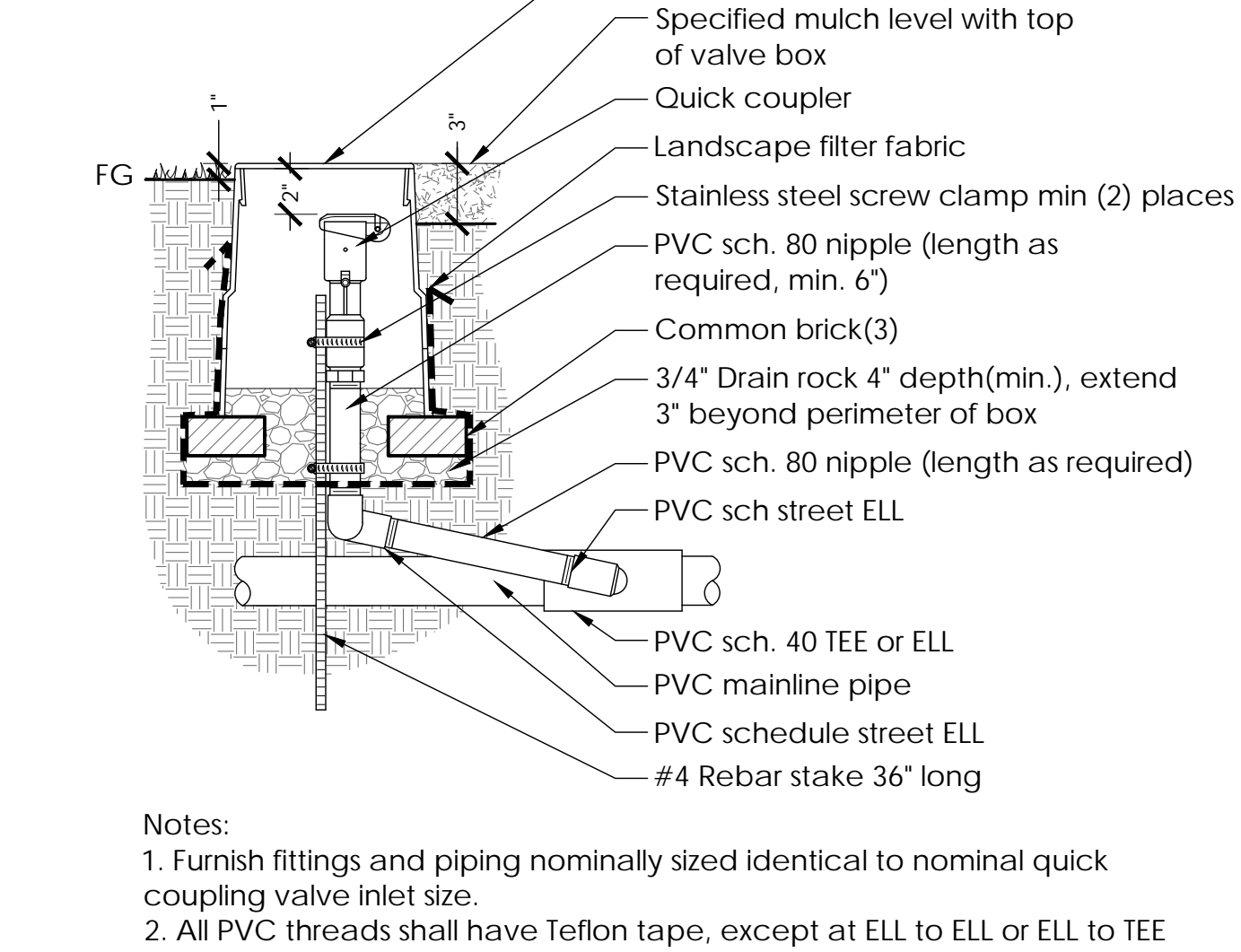
11 DRIPLINE ISLAND LAYOUT
 NOT TO SCALE P-RE-WES1-09



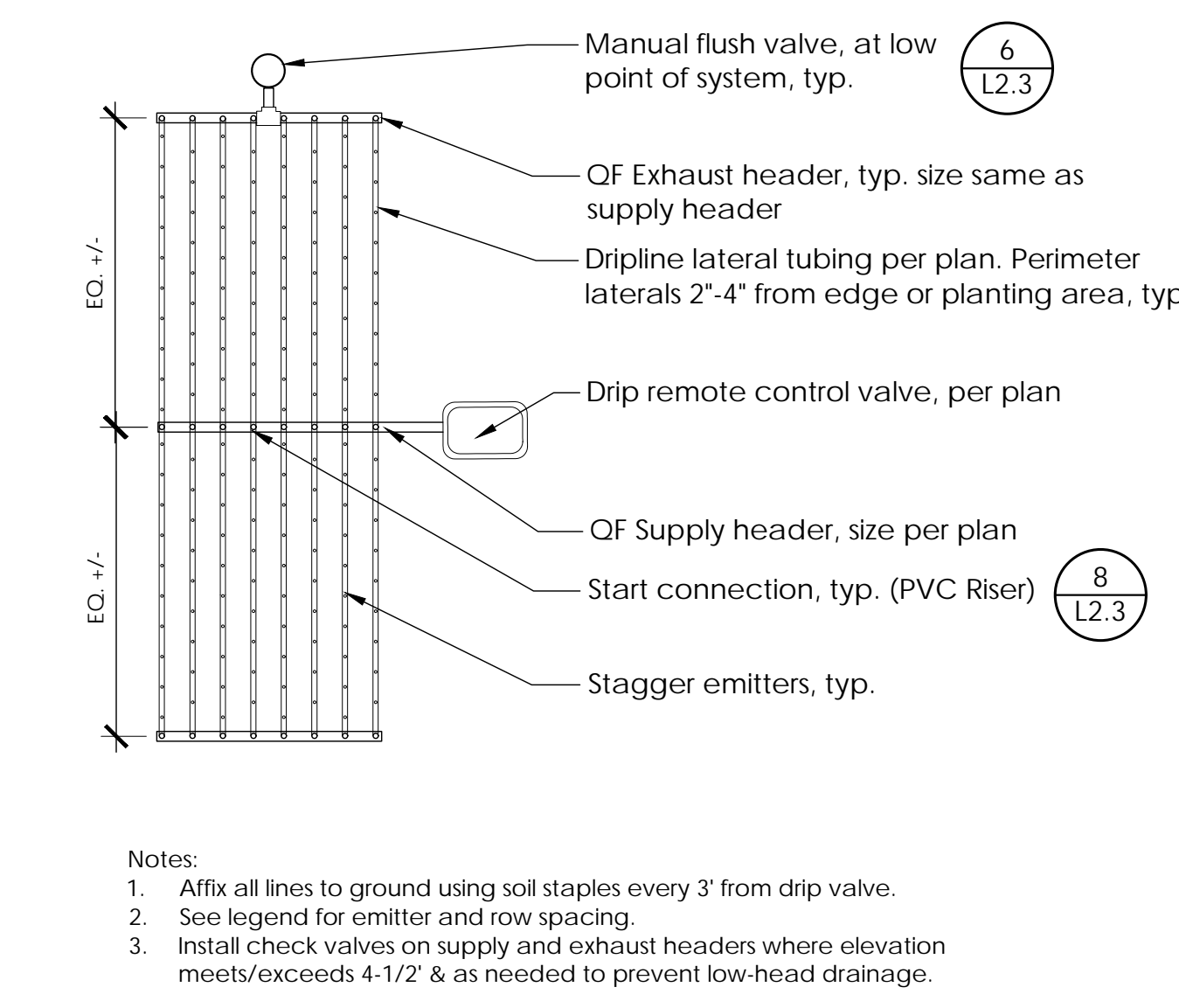
8 DRIPLINE START CONNECTION
 NOT TO SCALE P-RE-WES1-10



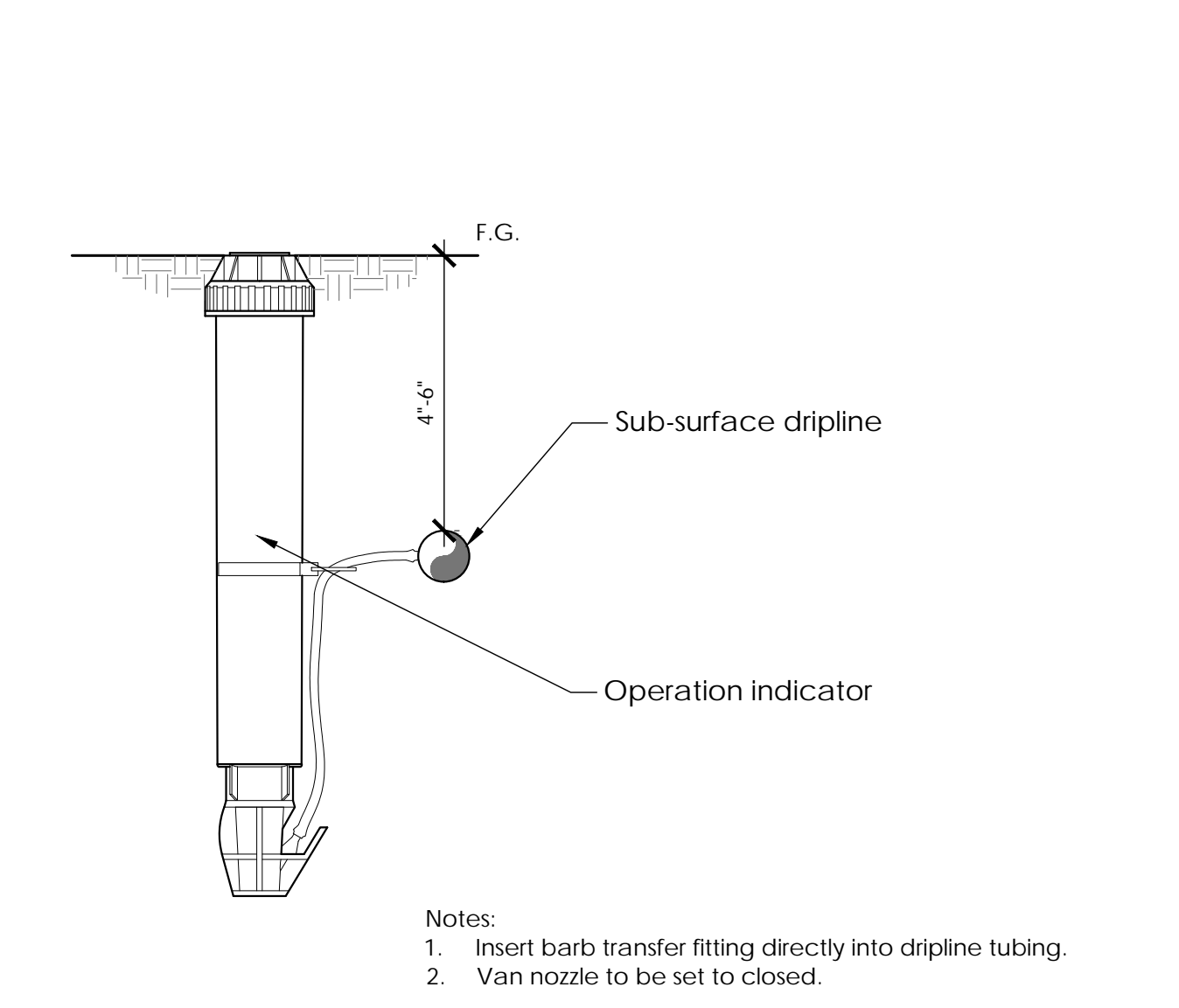
5 REMOTE CONTROL VALVE - DRIP
 NOT TO SCALE P-RE-WES1-40



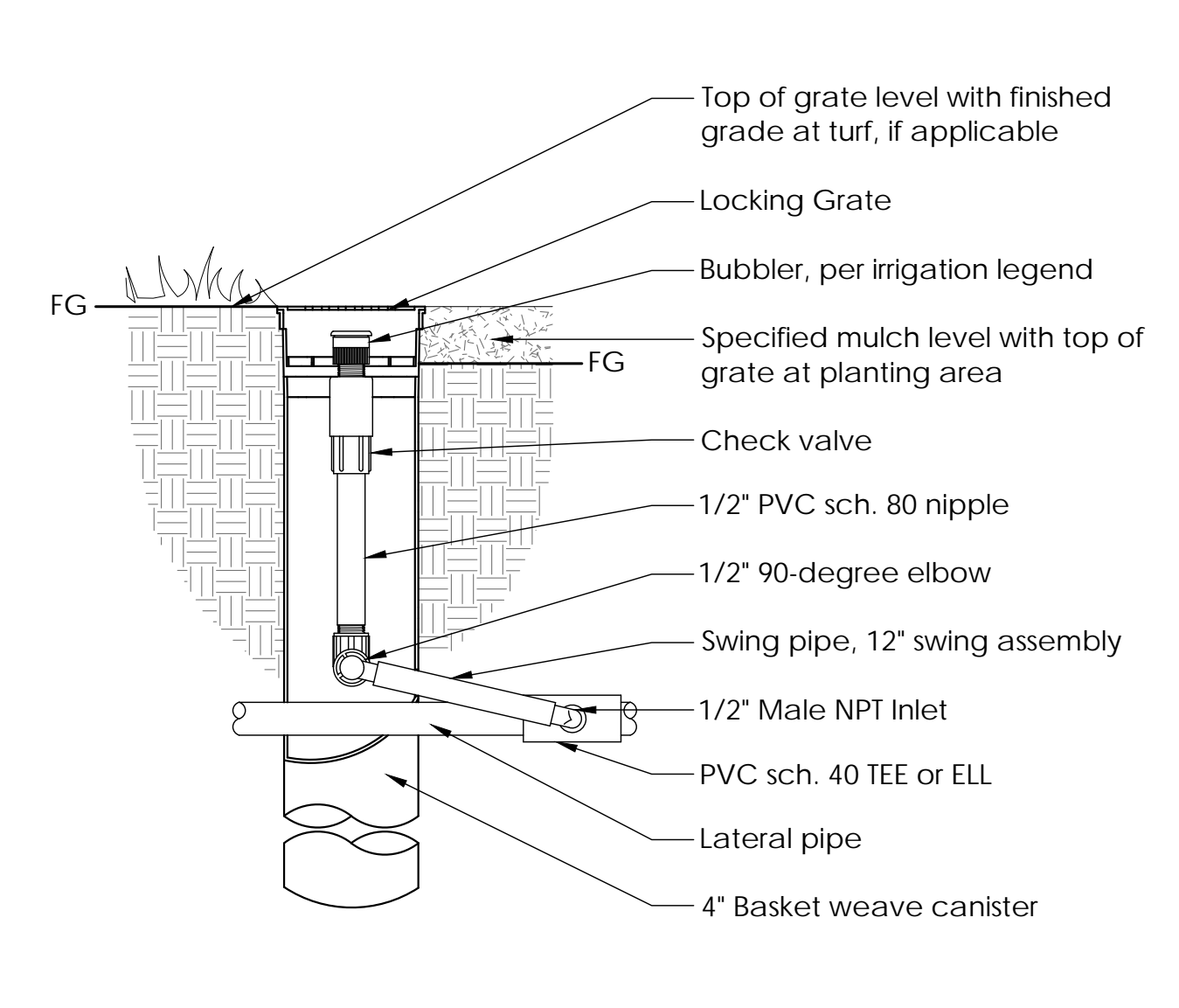
2 QUICK COUPLER - REBAR
 NOT TO SCALE P-RE-WES1-25



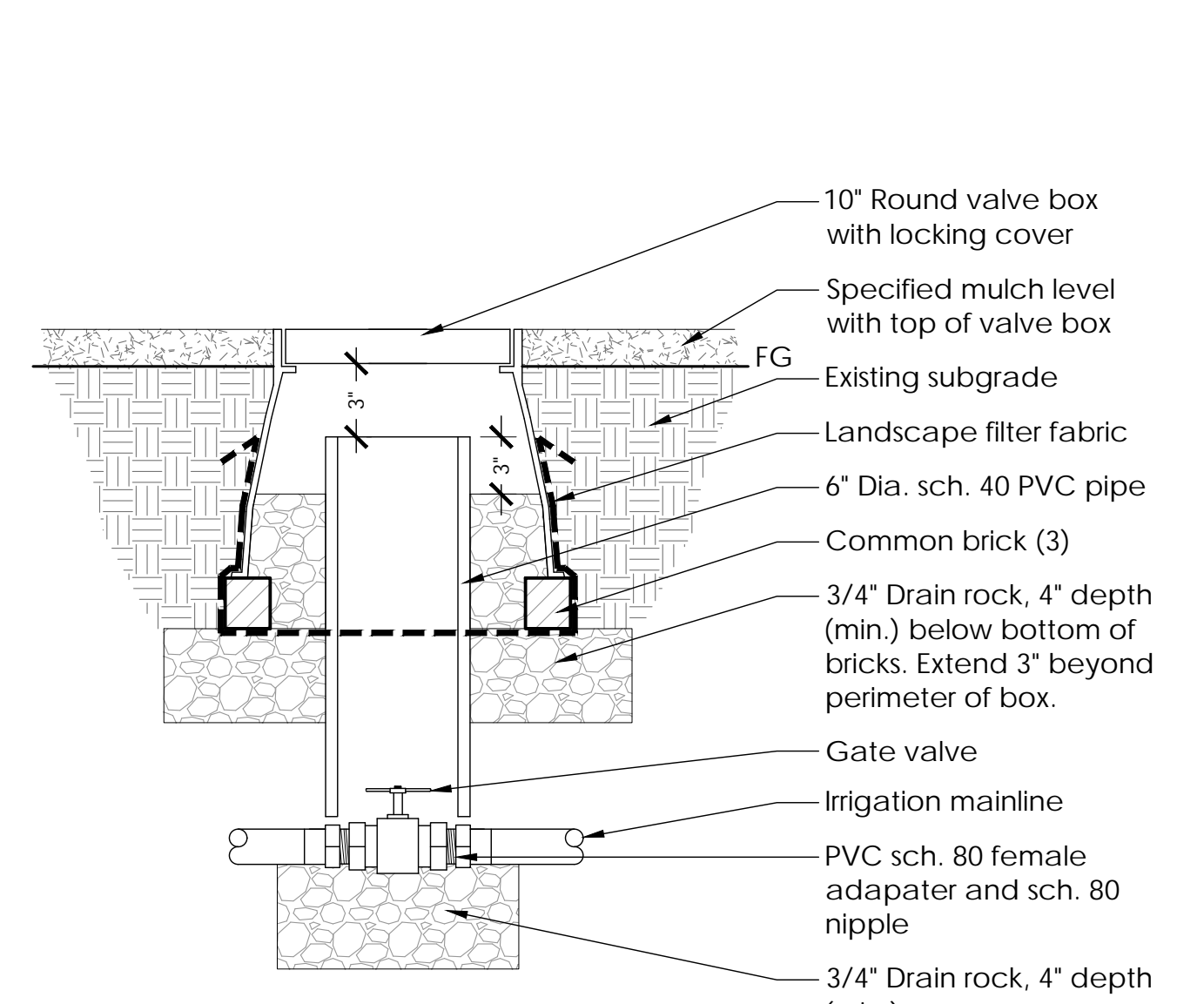
10 DRIPLINE LINEAR LAYOUT
 NOT TO SCALE P-RE-WES1-11



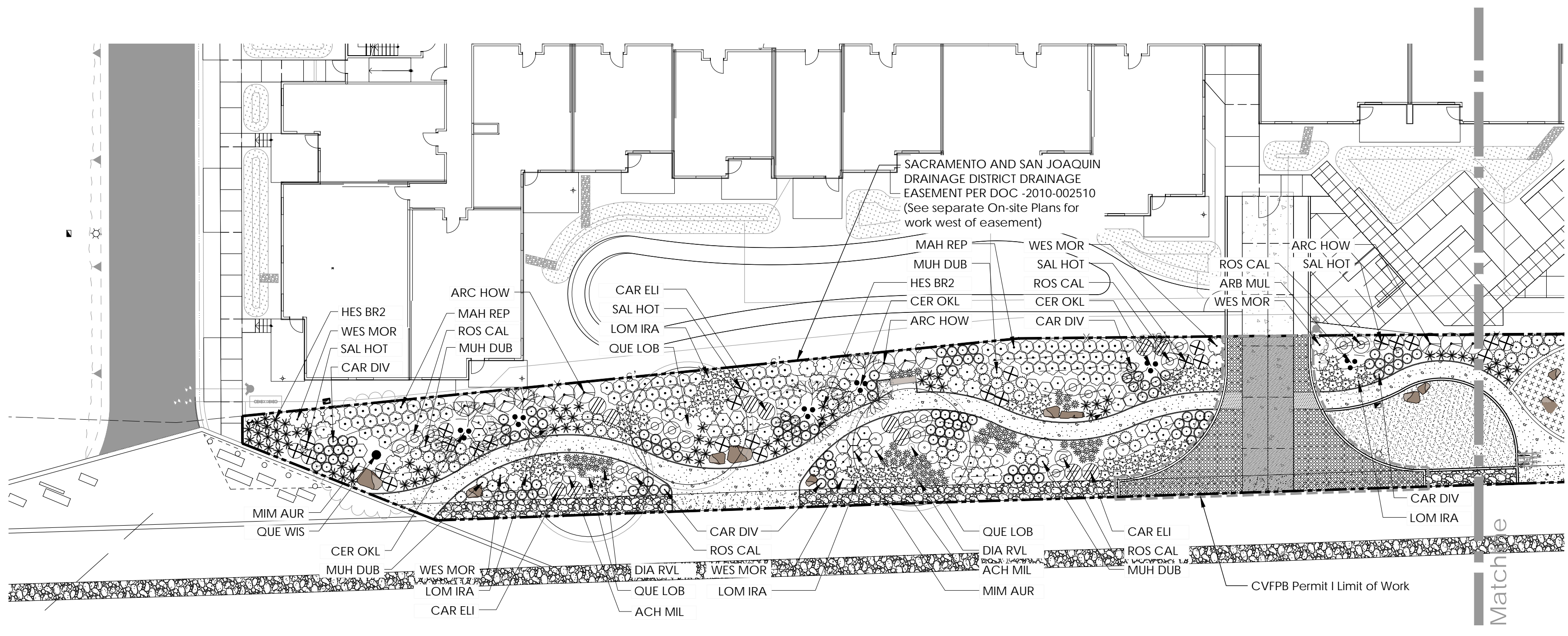
7 SUBSURFACE DRIP OPERATION INDICATOR
 NOT TO SCALE P-RE-WES1-07



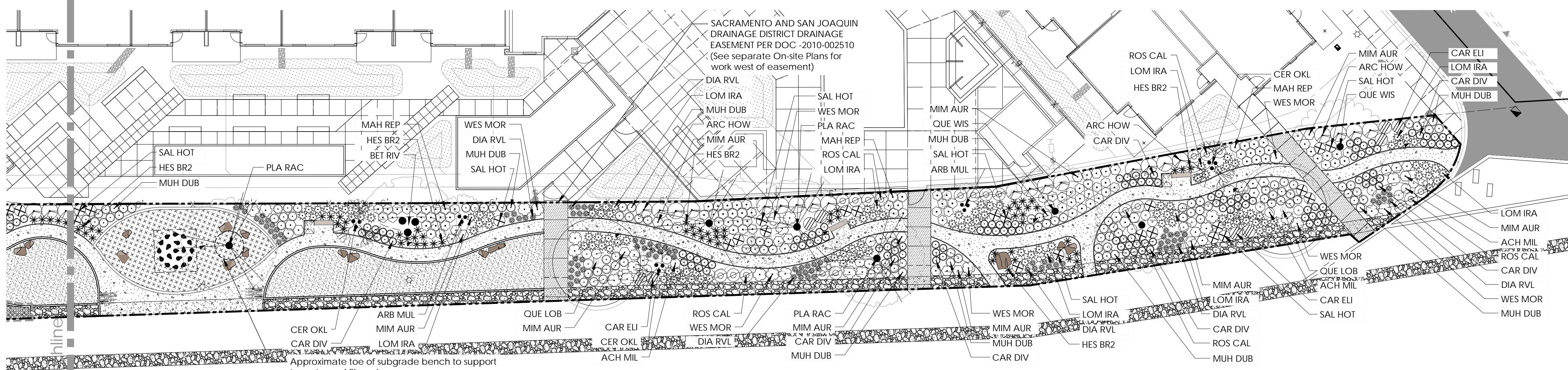
4 DEEP WATERING TREE BUBBLER
 NOT TO SCALE P-RE-WES1-29



1 GATE VALVE
 NOT TO SCALE P-RE-WES1-20



PLANTING PLAN - EAST



PLANTING PLAN - WEST

PLANTING MATERIAL SCHEDULE

TREES	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY	SHRUBS	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY	SHRUBS	CODE	BOTANICAL / COMMON NAME	SIZE	WATER USE	SPACING	QTY	
	ARB MUL	Arbutus x 'Marina' Marina Strawberry Tree Multi-Trunk	24"box	Low	Per Plan	3		ACH MIL	Achillea millefolium Common Yarrow	1 gal	Low	3'-0" O.C.	31		MAH REP	Mahonia repens Creeping Mahonia	5 gal	Low	3'-0" O.C.	182	
	BET RIV	Betula nigra 'Duraheat' Dura Heat River Birch	24"box	Moderate	Per Plan	1		ARC HOW	Arctostaphylos densiflora 'Howard McMinn' Howard McMinn Vine Hill Manzanita	5 gal	Low	5'-0" O.C.	34		MIM AUR	Mimulus aurantiacus Sticky Monkeyflower	5 gal	Low	3'-0" O.C.	74	
	CER OKL	Cercis canadensis texensis 'Oklahoma' Oklahoma Texas Redbud	24"box	Moderate	Per Plan	8		CAR DIV	Carex divulsa European Grey Sedge	1 gal	Low	24" O.C.	250		MUH DUB	Muhlenbergia dubia Pine Muhly	1 gal	Low	3'-0" O.C.	156	
	PLA RAC	Platanus racemosa California Sycamore	24"box	High	Per Plan	4		CAR ELI	Carpenteria californica 'Elizabeth' Elizabeth Bush Anemone	5 gal	Low	4'-0" O.C.	21		ROS CAL	Rosa californica California Wild Rose	5 gal	Low	4'-0" O.C.	40	
	QUE LOB	Quercus lobata Valley Oak	24"box	Low	Per Plan	5		DIA RVL	Dianella revoluta revoluta Spreading Flax Lily	1 gal	Low	24" O.C.	160		SAL HOT	Salvia microphylla 'Hot Lips' Hot Lips Graham Sage	1 gal	Low	3'-6" O.C.	47	
	QUE WIS	Quercus wislizeni Interior Live Oak	24"box	Low	Per Plan	4		HES BR2	Hesperaloe parviflora 'Brakelights' TM Brakelights® Red Yucca	5 gal	Low	30" O.C.	128		WES MOR	Westringia fruticosa 'Morning Light' Morning Light Coast Rosemary	5 gal	Low	4'-0" O.C.	57	
								LOM IRA	Lomandra longifolia 'Breeze' Breeze™ Mat Rush	1 gal	Low	3'-0" O.C.	192								

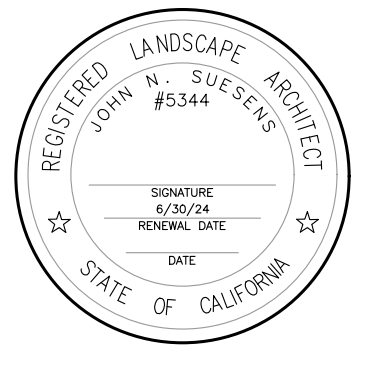
PLANTING NOTES

- The plant list is provided for the convenience of the Contractor. The Contractor shall verify all plant counts and if a discrepancy exists, the plan shall govern.
- Substitution of specified plant material shall not be made unless otherwise approved by the Landscape Architect and the City of West Sacramento. Same genus different species substitutions are acceptable provided the variety is similar in growth habit to the specified plant and water use is the same. Example: Escallonia 'Terry' could sub for 'Red Elf'. Rhaphiolepis can not substitute for Escallonia as they have different water use requirements. Certificates of compliance will not be completed for projects which exceed the water use of specified plant materials until conformance with the water efficient landscape requirements is achieved.
- Finish grade in planter areas shall be 3" below the top of adjacent curbs, walks or paved areas. Finish grade shall be smooth and even prior to installation of 3" bark mulch. All landscape areas not covered with live material shall be covered with 3" of bark mulch.
- Planting areas shall be kept clean and free from all waste materials such as concrete, asphaltic waste, lumber or other such materials. Waste materials shall be removed by excavation of the soil. Replace with clean native top soil.
- See details and specifications for procedures, material, and installation requirements.
- Imported top soil (if required) shall be fertile, friable sandy loam of uniform composition. Clay particles shall not exceed 9% by volume. The soil shall be free from subsoil, refuse, roots, rocks over 1" in diameter or other deleterious material. The imported soil shall be capable of sustaining healthy plant life, native top soil shall be used where available prior to importing soil. A soils report shall be provided for all imported top soils, per specifications.
- Adjacent streets, sidewalks and other areas shall be kept free of mud, dirt or similar nuisances resulting from earthwork operations.
- Any damaged or destroyed landscaping shall be replaced to the satisfaction of the Owner's Representative and the City of West Sacramento.
- For best results, native plant materials should not have their roots disturbed. For plastic cans, remove bottom of can, place in plant pit and cut sides to remove. Cut metal cans in three places minimum and carefully slide root ball into plant pit, for large plant material, use bottom support as necessary.
- Jute matting shall be installed on all slopes 3:1 or greater. Overlap edges of jute matting two (2) inches. Use jute matting staples at a rate of 200 staples per 900 square feet of jute matting for stabilization.
- Contractor to install root barrier at all trees within 6'-0" of pavement, per specifications.
- Soil sample reports and irrigation water suitability report shall be reviewed by Landscape Architect prior to amending soils, per specifications.

TREE ROOT BARRIER

Tree Root Barrier. 24" depth, continuous barrier. Install at edge of paving where trees are planted closer than 6' to the edge of paving. Center on tree and extend 6' in each direction. See Details.

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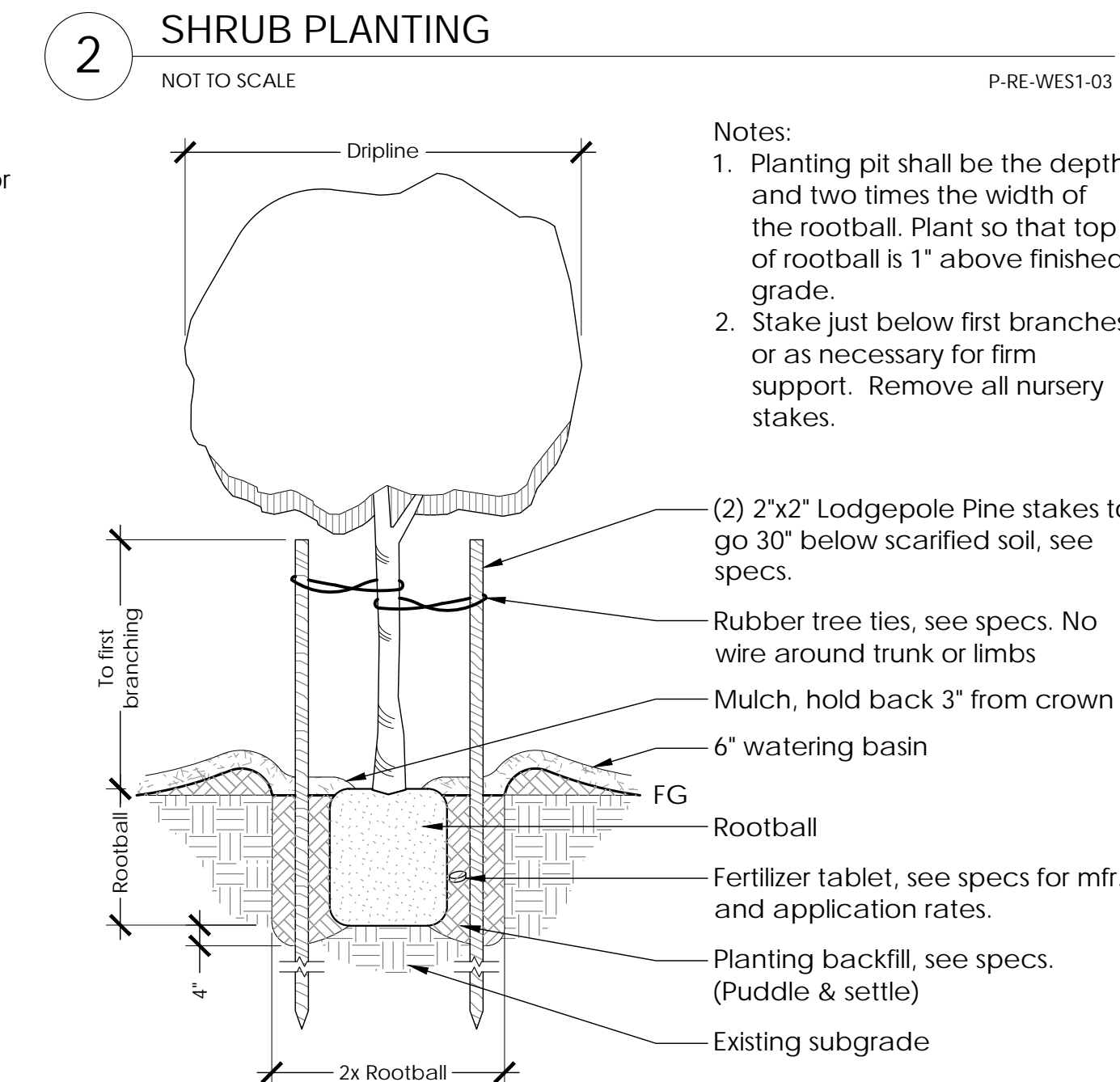
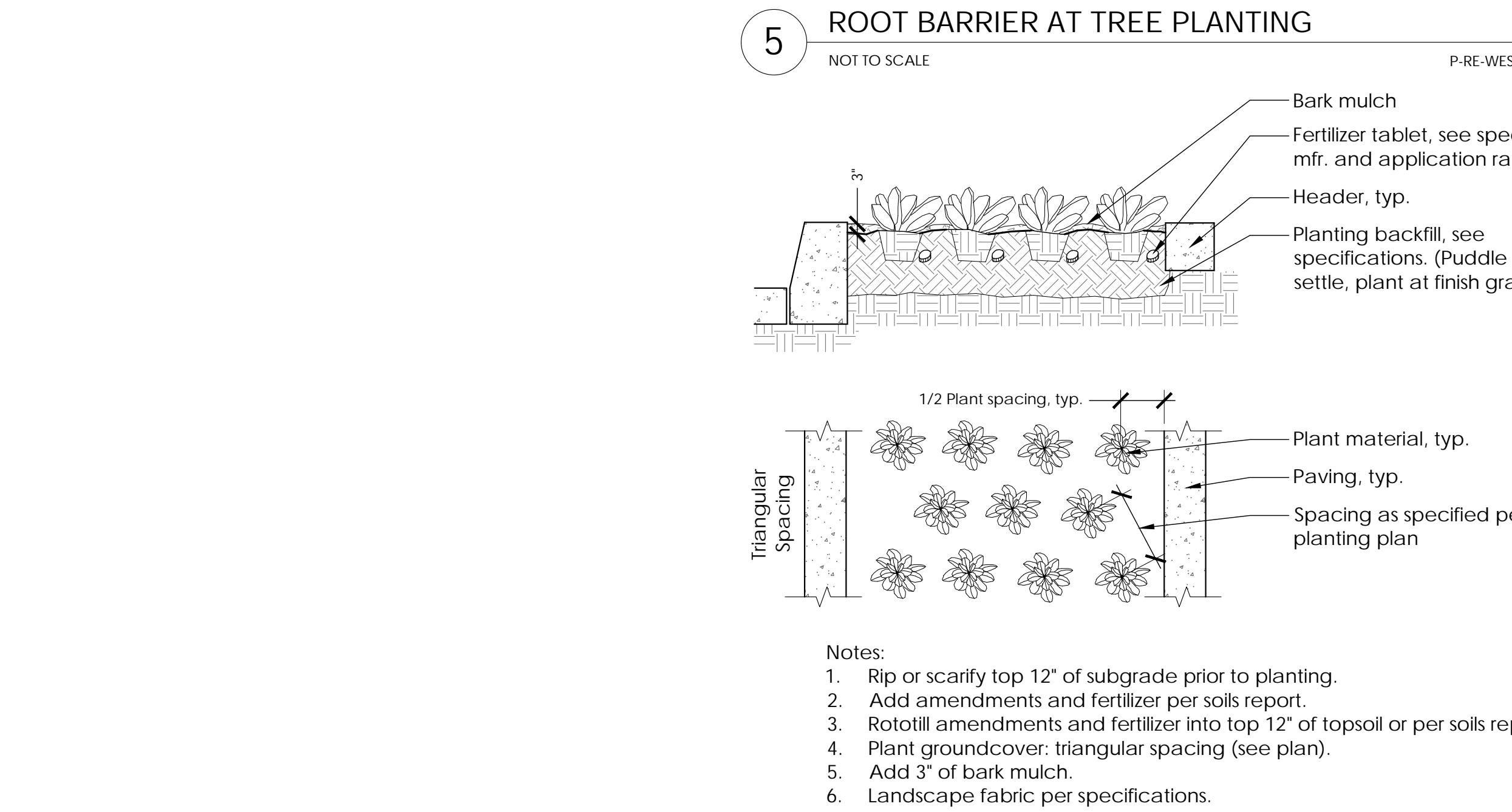
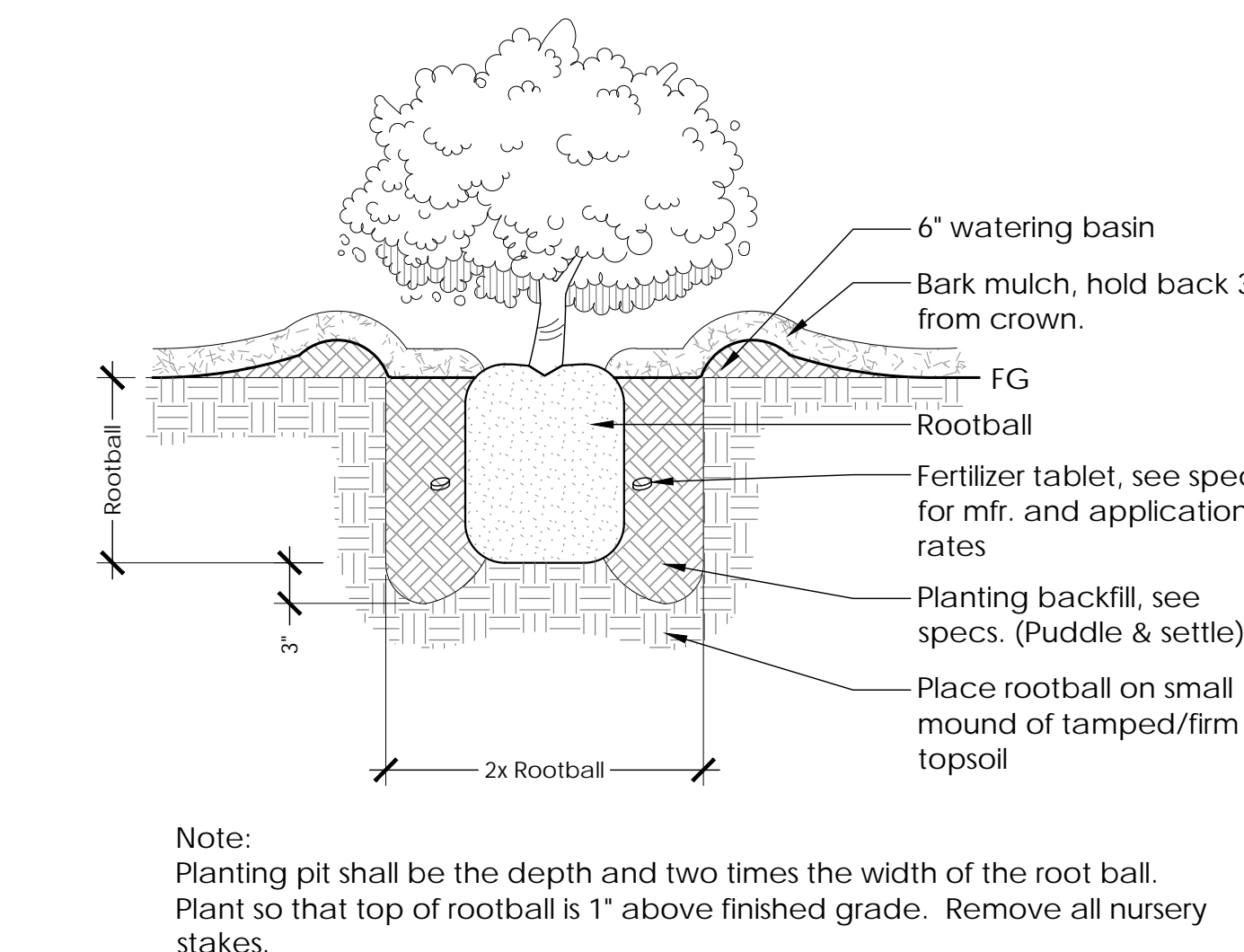
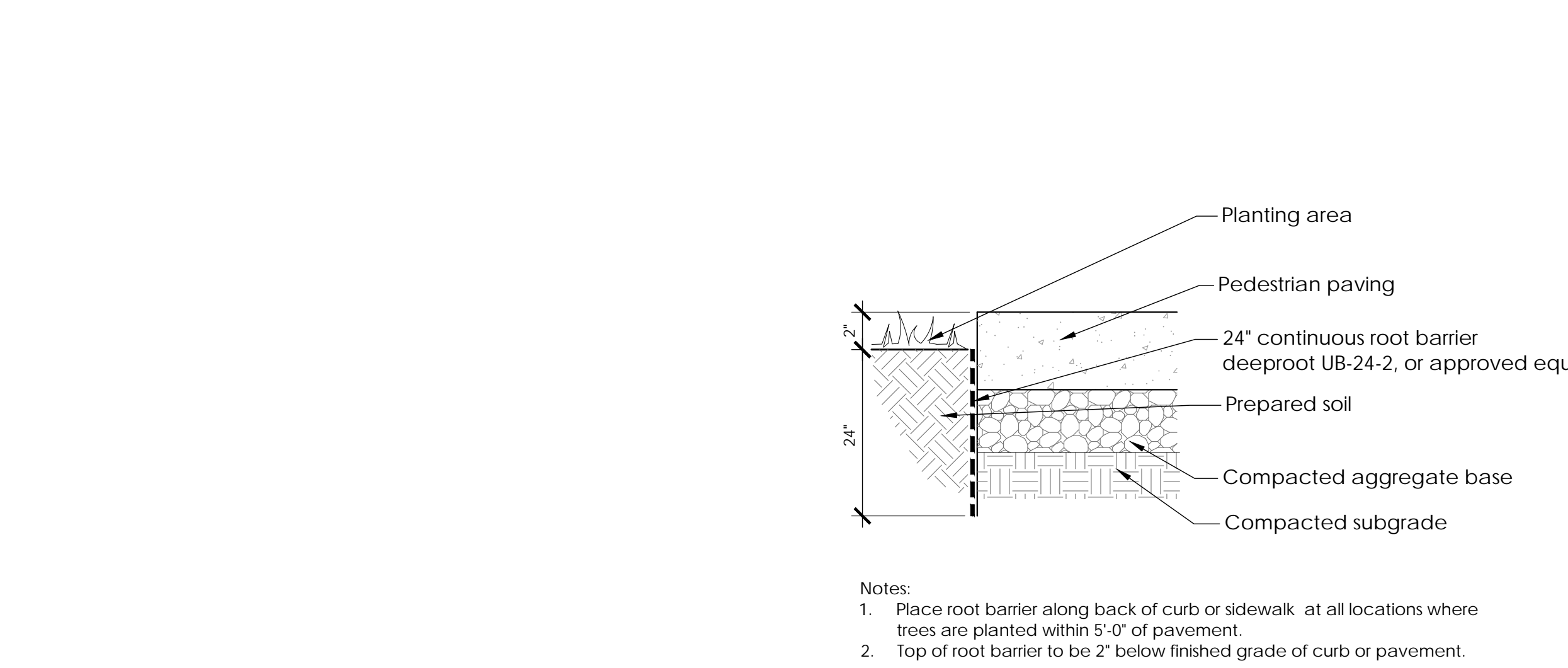
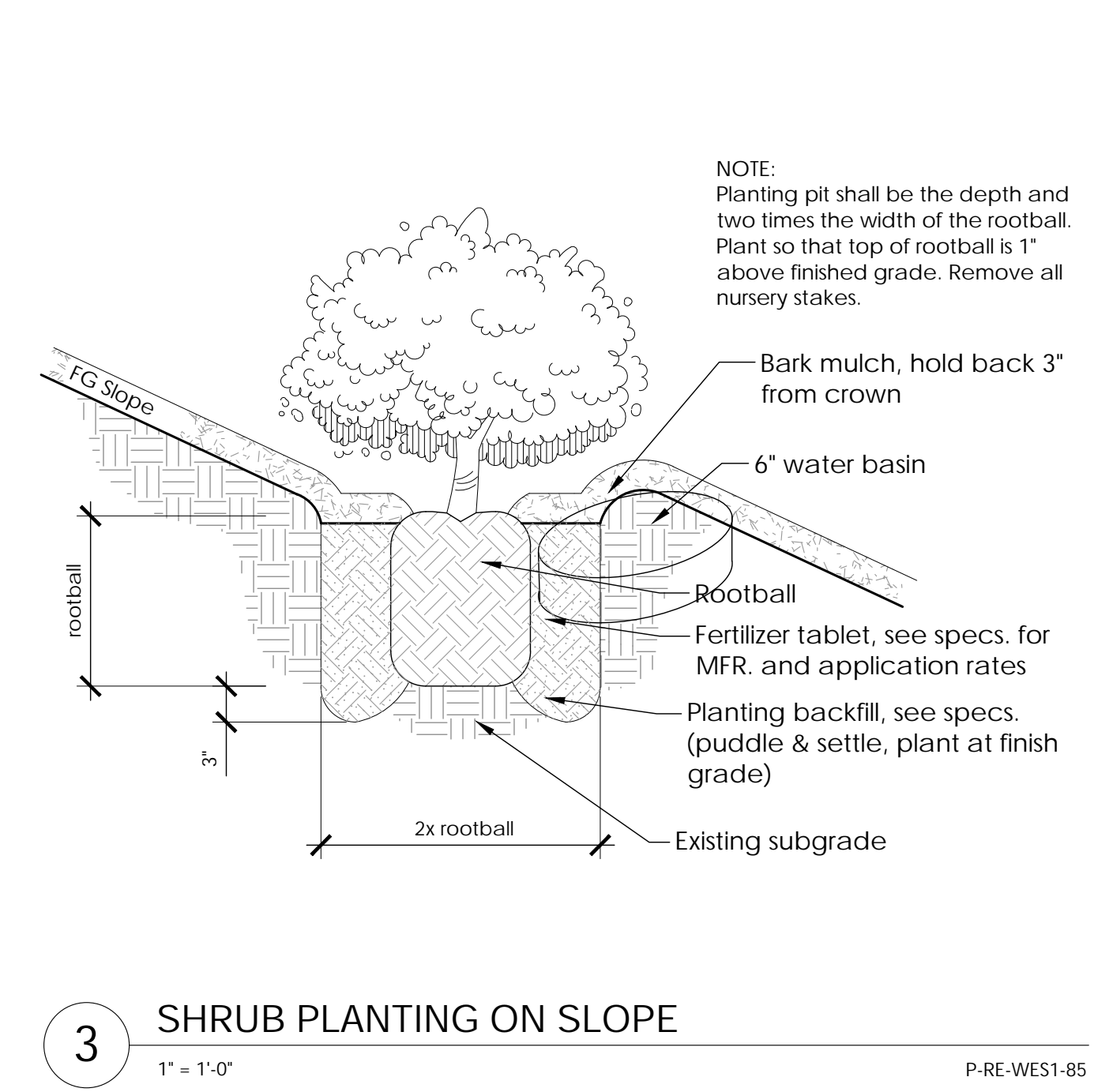
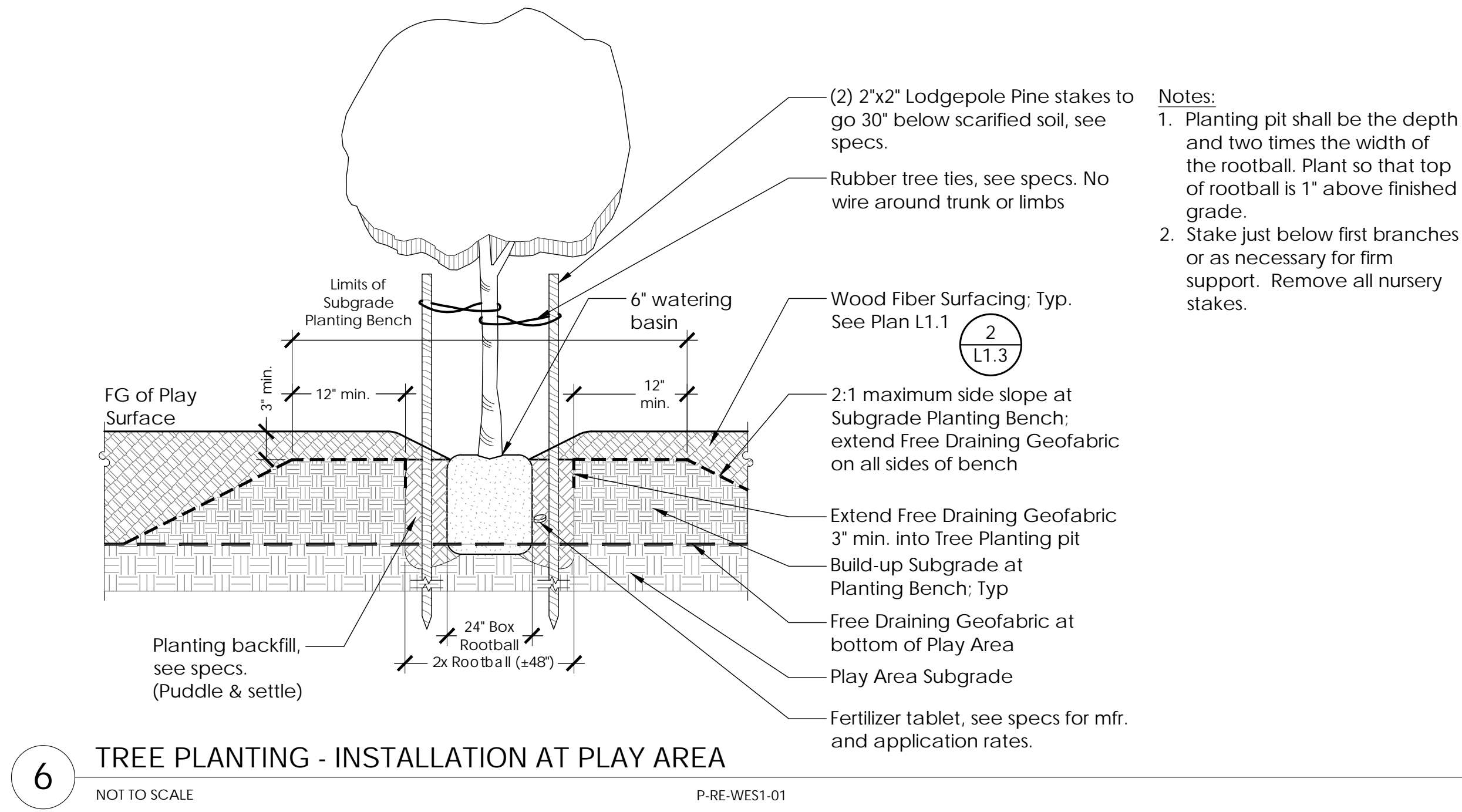
Issuances & Revisions

No.	Description	Date

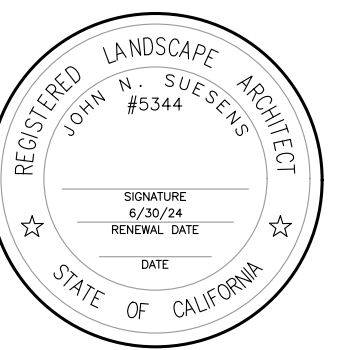
Key Plan/Consultant Stamp

PLANTING PLANS,
NOTES, & SCHEDULES

Date: 10 / 04 / 2022
Project Number: 20-2644
Scale: 1" = 20' - 0"



Stamp



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No.	Description	Date

Key Plan/Consultant Stamp

**PLANTING
 DETAILS**

Date: 10 / 04 / 2022
 Project Number: 20-2644
 Scale: AS SHOWN

L3.2

MEETING DATE: March 15, 2023		ITEM # 5	
 SUBJECT: CONSIDERATION TO ADVERTISE FOR THE POSITION OF ASSISTANT GENERAL MANAGER AND MAINTENANCE WORKER I/II			
INITIATED OR REQUESTED BY: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other		REPORT COORDINATED OR PREPARED BY: Blake Johnson, General Manager	
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	

OBJECTIVE

The objective of this report is to obtain the Reclamation District 900 (District) Board of Trustees (Board) approval to advertise for the position of Assistant General Manager and Maintenance Worker I/II.

RECOMMENDED ACTION

Staff respectfully recommends that the Board approve the advertisement of these two positions (Assistant General Manager and Maintenance Worker I/II).

BACKGROUND

The District has historically had an Assistant General Manager. With staff turnover, the District has not had an Assistant General Manager for well over a year. This is the same situation for the maintenance worker position. The District has typically had 3 maintenance workers (plus a superintendent and foreman). The District has been short a maintenance worker for well over a year.

ANALYSIS

The new maintenance worker will help with general maintenance but more importantly for the District, we will be looking for someone with mechanical experience to assist with maintaining the many vehicles used by the District.

The Assistant General Manager will assist with the day to day operations of the District, but will also assist with several items that were noted in the District’s recent audit:

1. SEGREGATION OF DUTIES

Options:

- a. Do nothing, status quo.
- b. General Manager approves invoices, Board member signs checks.
- c. Hire Assistant General Manager to approve invoices, General Manager signs checks.

Recommend: Option c.

2. FINANCIAL POLICIES AND PROCEDURES

Options:

- a. Do nothing, status quo.
- b. Prepare a Financial Policies and Procedures for the District. Staff and Accountant will request these procedures from the City for guidance. Assistant General Manager could also provide oversight of some procedures.

Recommend: Option b.

The District can be flexible with the Assistant General Manager position and offer either a part-time or full-time position for the right candidate.

Both of these positions exist within the District’s job descriptions and have been budgeted for this year.

Pay scale:

Assistant General Manager: \$100,491 - \$124,848
 Maintenance Worker I: \$ 48,403 - \$ 60,135
 Maintenance Worker II: \$ 56,945 - \$ 70,747

Alternatives

Staff recommends the Board approve and advertise for both positions.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

These positions have been budgeted for this year and previous years but not filled.



General Manager Update

March 15, 2023

ADMINISTRATION/FINANCE

The District's Employee Handbook was last edited in 2017. Counsel and Staff have started necessary updates.

OPERATION AND MAINTENANCE

LEVEE/DRAINAGE/PUMP MAINTENANCE

Staff continues clean up of drainage ditches and maintenance of the pumps. Levees are in good shape. Some minor erosion. Atmospheric river occurring from March 10 through March 14.

PROJECTS

Blacker Canal Bank Stabilization Project

The District's environmental consultant (Marcus Bole & Assoc./ECORP) and submitted water quality permits for the State of California. The District paid the California Department of Fish and Wildlife's 1602 permit fees: \$6,236. Waiting for comments.

Our consultant also submitted the Regional Water Quality Control Board 401 Water Quality Certification. Fees are not due until approved. Fees: \$2,031. Waiting for comments.

Design documents are at 90% design level. Staff has directed consultant (MHM) to complete design and prepare for advertisement.

District is targeting 2023 construction.

RD900 OFFICE, 889 DREVER ST.

WATER LINES

The office water turns yellow/brown after a few gallons. More than likely from the old, galvanized pipes, they tend to rust/corrode.

A lab has been called to test the water for contamination, waiting for response.

ROOF

Roof above office complete and not leaking! Additional work over garage continues (rain has prevented work).

OFFICE LANDSCAPING

Staff working on a Request for Proposal for landscape design.

OFFICE SIGNAGE

Staff should have a Request for Proposal for office signage.

PERIODIC LEVEE INSPECTIONS

DWR/USACE

NA

EMERGENCY PREPAREDNESS

City/RD 900/County

Working with Yolo County for FEMA coordination.

FEMA/Cal-OES has now taken over. The District will be submitting our application by March 15, 2023 for disaster relief funding.

COORDINATION WITH OTHER PROJECTS

DWR

Received signed agreement for DWR's Flood Maintenance Assistance Program (FMAP). Maximum \$185,000 for District maintenance.

COORDINATION WITH OTHER AGENCIES

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY

FUTURE

April 19, 2023 – RD 900 Board Meeting, 5:30 pm
April 20, 2023 – WSAFCA Board Meeting 9:30 am