

**RD 900 SPECIAL BOARD MEETING  
RECLAMATION DISTRICT 900  
May 15, 2024  
Minutes**

The Regular Board meeting was called to order at 5:43 PM by Trustee Early. Also in attendance at the meeting were: Trustees Alcala, Sulpizio Hull, and President Guerrero, General Manager Johnson, Assistant General Manager McGillian, and District Counsel Nevis.

**GENERAL ADMINISTRATION – PART I**

**Entry No. 1**

Heard General Administration Functions as follows:

- A. Presentations by the public on matters not on the agenda within the jurisdiction of the District. The Agency is prohibited by law from discussing issues not on the agenda brought to them at this time. NA
- B. Monthly/YTD Revenue and Expenses.

**CONSENT AGENDA – PART II**

**Entry No. 2** - Consideration to endorse the Central Valley flood protection board Encroachment Permit for the City of West Sacramento's South Riverwalk Expansion project.

**Entry No. 3** - Consideration of a contract with the California Conservation Corps for maintenance and flood fighting.

**Entry No. 4** – Consideration of a contract with Larsen Wurzel for management and submissions of the Fiscal Year 2024/25, 2025/26, and 2026/27 Tax Rolls for Reclamation District 900.

**Entry No. 5** - Consideration of A Contract with Laugenour & Meikle for Management and Submissions of the Fiscal Year 2024/25, 2025/26, and 2026/27 Tax Rolls for Reclamation District 900 within the Previous RD 537 Jurisdiction.

**Entry No. 6** – Consideration of approval of the April 10, 2024 meeting minutes.

MOTION: Early	SECOND: Alcala	AYES: Sulpizio Hull
NOES: None	ABSTAIN: None	ABSENT: Guerrero, Orozco

The consent agenda passed 3-0, by roll call vote.

**REGULAR AGENDA – PART III**

**Entry No. 7** – Discussion/ Review of draft 2024/25 budget.

Total revenue for the District is expected to be \$3.9 million for FY 24/25. A majority of the revenue is derived from Drainage assessments and funding from WSAFCA assessments (91%). Other funding sources include: DWR FMAP, FEMA (reimbursement for the Blacker Canal project), and interest on savings.

Total expenditure for FY 24/25 is approximately \$2.4 million, which does not include Capital Improvement Projects.

Insurance, electrical and fuel costs have all increased significantly and as a result, have been increased for the 24/25 FY.

Expenses have increased as all vacant positions have been filled. Salaries in the proposed FY 24/25 budget year include a 5% cost of living adjustment and are budgeted at the top step for all positions (GM is the only employee at the top step). A total of 9 employees and temporary help are budgeted for the 24/25 year. A 3%, 5%, and 7% COLA was included in the draft budget to show sufficient funds are available for salary adjustments,

in addition to recommending the following employee benefit additions: \$50/ month cell phone stipend, vision insurance, short/ long-term disability insurance, and life insurance.

**Entry No. 8 –General Manager Updates** (provided in Board Packet, below are the highlights)

One of the District ponds has a green vegetation covering it. It has also been reported that garbage is in the pond along with a horrible smell. District staff investigated and found no garbage floating in the pond, and at the time of staff investigation, there was no smell in the area. The green vegetation is known as “Duckweed”. This vegetation typically occurs as the daily temperatures warm, and the Duckweed will eventually die off within 8-12 weeks. To treat for Duckweed, chemicals would need to be applied. This pond is connected to the larger pond north of Lake Washington Blvd (MC-10 Pump Station), just east of the Nugget Market. To chemically treat, the District would need to block off the larger pond, so that dilution would not occur. The chemicals are quite expensive but do not require fencing off the pond to keep the public out. The District will continue to monitor this pond, no chemical treatment is planned at this time.

The County’s Environmental Health Division inspected two of the District’s pump stations; the Main Pump Station and MC-10. No violations were cited.

District’s consultant and staff inspected several pump stations to evaluate the possibilities of adding backup generator ports (District would rent generators and connect through these ports) and Supervisory Control and Data Acquisition (SCADA) or automated controls. Report forthcoming.

Staff continue to work with Dept. of Fish and Wildlife (DFW) to finalize permit requirements for the Blacker Canal Slope rehabilitation Project. District Staff and consultants are countering mitigation requirements and have invited DFW to visit the site in person so that they understand the project better. Tree mitigation is one of the major sticking points. DFW wants the District to mitigate non-native trees and the same ratio as native trees.

Construction of Blacker Canal proposed for summer 2024 but will more than likely need two years to construct.

Staff met with USACE, CVFPB, and DWR for the repair of the slip outs along the landside of the Deep Water Ship Channel caused by winter storms in January 2023. The USACE plans to have the repairs done by November 2024 under the PL 84-99 program. Bi-weekly meetings have been scheduled to keep District apprised of progress.

FEMA/Cal-OES and Staff completed the analysis for debris cleanup, electrical, and fuel overages for the pump stations in conjunction with the disaster declaration from winter 2022/23. Damages to the Main Canal and eastern portion of Blacker Canal are being reviewed.

**Enty No. 9 - Trustee Comments**

An inquiry was made as to which Trustee would act as Vice President during board meetings in the absence of the President.

Older board meeting agendas will be utilized in determining the outcome.

MOTION: Guerrero	SECOND: Early	AYES: Sulpizio Hull, Alcalá, Early, Guerrero
NOES: None	ABSTAIN: None	ABSENT: Orozco

The agenda item passed 4-0, by roll call vote.

**Entry No. 10 – Adjourn**

The meeting adjourned at 6:27 PM.

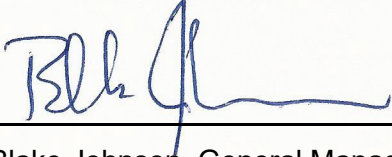
MOTION: Guerrero	SECOND: Alcalá	AYES: Sulpizio Hull, Early, Alcalá, Guerrero
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NOES: None

ABSTAIN: None

ABSENT: Orozco

The agenda item passed 4-0, by roll call vote.

A handwritten signature in blue ink, appearing to read "Blake Johnson", is written over a light beige rectangular background. The signature is cursive and extends to the right of the background.

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Blake Johnson, General Manager/Secretary

Reclamation District 900